

Town of Montville
Public Works/Solid Waste Sub-Committee
Regular Meeting Minutes for January 24, 2018
5:00 p.m. – Montville Town Hall – Room 102

1. Call to Order
Chairman McNally called the meeting to order at 5:09 p.m.
2. Pledge of Allegiance
3. Roll Call (Councilors McNally, Pollard, and Caron)
Present were Councilors McNally and Caron. Absent was Councilor Pollard. Also present was Public Works Director Donald Bourdeau, Jr.
4. Presentations – *none*
5. Alterations to the Agenda – *none*
6. Approval of:
 - a. The Regular Meeting Minutes of June 28, 2017
Motion made by Councilor Caron, seconded by Councilor McNally, to approve the Regular Meeting Minutes of June 28, 2017 with the following amendment:
 - item 1: Councilor Caron called the meeting to order at ~~7:00~~ 5:30 p.m.Discussion: None. Voice vote, 2-0, all in favor. Motion carried.
 - b. The Special Meeting Minutes of January 3, 2018
Motion made by Councilor McNally, seconded by Councilor Caron. Discussion: None. Voice vote, 2-0, all in favor. Motion carried.
7. Remarks from the Public Regarding Items on the Agenda – *none*
8. Old Business
 - a. Road repair schedule update
Public Works Director Bourdeau reported that they are currently investigating the possibility of using a type of paving material known as NovaChip, which is widely used in New York and the Western United States and is approximately half the cost of the asphalt that is currently being used. He is in the process of encouraging a local vendor to install a silo allowing them to manufacture and house the product. Meetinghouse Lane is currently on the list to be paved this Spring. Gay Hill are also being monitored. In addition, they are expecting a number of frost heaves due to the winter weather. The Town's fund for salt expenditures is currently within budget. Paving projects go out to State Bid.
 - b. Review of the infrastructures of Town-owned properties
Brickwork to the Old and Current Town Hall buildings will be included in the Capital Plan and a Structural Engineer will be hired to review the facilities to determine any additional issues.
 - c. Adopt-a-Road Program

Known as the Adopt-a-Space Program, the Program was instituted in 2001 by then-Mayor Russ Beetham. The Program was reviewed by the Town Attorney last year and was provided to the Committee for review. Once approved, they will begin promoting the Program. The signage located throughout the Town is in the process of being removed/updated.

d. Transfer Station update

Because the bids for remodeling the entire Transfer Station has come in above budget, they are in the process of scaling back the project and/or will be conducting some of the work in-house. Priority will be given to moving the gate so as to ease the traffic on Route 163/Chesterfield Road, replacing two of the compactors, and constructing a new shack with a new POS (Point of Sale) system. The Project is scheduled to go out to bid in February.

They are also in the process of reviewing the current fee system, including instituting a higher fee, a punch card, or bag system. Chairman McNally noted that an individual is currently offering to pick up household trash for a nominal fee on Facebook. Transfer Station employee Flo Turner noted other abuses that she is aware of. Councilor Caron recommended they review and update their regulations, with the employees' input. The rates of surrounding towns will be researched and provided to the Committee along with other possible options to help curtail the abuse. Transfer Station Pass and Fees will be added to next month's agenda.

e. Mailbox Policy

Currently, the Town replaces mailboxes that are damaged due to the snow/snowplow with a standard mailbox and/or post. Some of the mailboxes/posts are old and become damaged due to rotted wood. The town of Colchester has a similar policy, while East Lyme and Waterford investigates each of the complaints and determines whether the damage was, in fact, caused by the snowplow. Given the time and energy it would take to investigate/argue each of the complaints, it may not be the best way to utilize their resources. Public Works Director Bourdeau will provide the cost the Town has been expending for replacing the mailboxes.

9. New Business

a. Update Public Works Facility

The underground tanks are in the process of being removed and replaced with aboveground tanks. The item will be going out to bid in February and will be funded by a Grant.

b. Town of Montville Regulations for Public Improvements

Town Planner Marcia Vlaun and Town Engineer Tom Cummings, P.E., CLA Engineers, Inc., presented the proposed revised Road Standards, which were originally adopted in the early 1950s, with minor updates in the 1960s and a major update in 1991. Amendments include updates to current water quality standards, ADA requirements, refers to the current manuals used today, updates to terminology, dates, and includes such details as LED streetlights, drainage, trees, curbing, detention ponds, and the like. The Amendments will also allow for some flexibility regarding the updating and/or road improvements of old roads as well as the ability to, like sewers, assess any road improvements. The revised draft will completely

replace the current Ordinance. She is hoping to have the Road Standards approved and adopted, along with the updated Subdivision and Zoning Regulations simultaneously as the documents are all related and refer to each other.

Motion made by Councilor Caron, seconded by Councilor McNally, to send the amended Regulations for Road Standards and Public Improvements to the Town Council. Discussion: None. Voice vote 2-0, all in favor. Motion carried.

Discussion ensued regarding the possibility of requiring a cash bond to ensure that any damages to the road caused by companies who are working on the road are repaired at their expense and in a timely manner.

c. Resolution to “Opt Out” of Public Act 17-155 Act Concerning Temporary Health Care Structures

Town Planner Vlaun stated that a new State Statute was passed by the Legislatures allowing caregivers and/or a mentally/physically impaired individual(s) to place a temporary shelter on their property. The Public Act, as written, poses a number of issues, including leaving the Town legally exposed; a short 15-day approval period, and; the notification to abutting neighbors, by certified mail, though they would have no recourse. As such and under the advisement of the Town Attorney, the Planning & Zoning Commission is recommending that the Town “opt out” of the Public Act. Their current Zoning Regulations will be revised to allow a temporary structure for such a purpose.

Motion made by Councilor McNally, seconded by Councilor Caron, to send the Resolution to “Opt Out” of Public Act 17-155 Act Concerning Temporary Health Care Structures to the Town Council. Discussion: None. Voice vote 2-0, all in favor. Motion carried.

d. Set future meeting time to 5:30 p.m.

Motion made by Councilor Caron, seconded by Councilor McNally. Discussion: None. Voice vote 2-0, all in favor. Motion carried.

10. Remarks from the Public

Florence Turner felt that the Committee should seriously investigate the possibility of increasing the rates at the Transfer Station to cover their costs, investigate other possible options, which would encourage recycling. She also suggested partnering with *Habitat for Humanity* to collect re-usable materials and resell them to generate funds to local non-profit organizations. Councilor Caron volunteered to reach out to *Habitat for Humanity* to gauge their interest.

11. Remarks from the Councilors – *none*

12. Adjournment

Motion made by Councilor Caron, seconded by Councilor McNally, to adjourn the meeting at 6:01 p.m. Discussion: None. Voice vote, 2-0, all in favor. Meeting adjourned.