

**HOUSING AUTHORITY
TOWN OF MONTVILLE
MINUTES OF MEETING JUNE 18, 2019
5:00 PM FREEDOM VILLAGE OAKDALE**

1. CALL TO ORDER- Meeting called to order by Tim Brower at 4:58pm

2. ROLL CALL- All present at 4:58pm

3. REMARKS FROM TENANTS-Resident question- Why do smokers have to deposit and not animal owners. Answer- New tenants will be required to deposit for animals and the property has been a smoke free property in apartments. Resident question- Visitors park unregistered cars up to three months or more. MHA administrator will look at if cars are a resident if not we will contact a towing company to have unregistered cars moved off the property.

4. REMARKS FROM PUBLIC- None

5. APPROVAL OF MINUTES- Motion. M. Brower, 2nd S. Davis,

6. APPROVAL OF PAYMENT OF BILLS- Motion J. Szarzynski, 2nd M. Brower

PAID IN MAY

AA Lock & Key	\$198.00	Lock repairs 53 &56
Integrated Security Solutions	\$1,937.80	Annual monitoring fees and repairs
Bath fitter	\$5,551.18	Shower installation #18
Millenium Water	\$963.00	Water monitoring both villages
Atlantic Broadband	\$530.45	Telephone charges
Jays Sewer Rooter	\$125.00	Toilet #36
P. Spiess	\$104.67	Cleaning 53 and 56
R. Spiess	\$294.70	Maintenance
Waltham Extermination	\$266.00	Pest control for May
Ron & Sons Lawn Care	\$900.00	Lawn care both villages
Jays Sewer Rooter	\$150.00	Toilet clearing 56 and 69
Lavigne, Rogers, Bruggeman	\$245.00	Audit and legal issue
R. Spiess	\$212.42	Maintenance
P. Spiess	\$104.67	Cleaning 53 and 73
P. Spiess	\$86.89	Cleaning 77
R. Spiess	\$302.93	Maintenance

PAID IN JUNE

Comptroller, St of CT	\$351.14	MERFund for May
Bonner Electric	\$372.80	Extra outlet 12 and thermostat 67
Arthur Gallagher	\$165.00	Crime insurance premium
Home Depot	\$290.90	LED lights, supplies for vacancies
Montville Hardware	\$194.31	Plumbing supplies, floor stripper, keys
Atlantic Broadband	\$2060.00	Cable
Eversource	\$1,618.19	Electric charges May
M. Cahoon	\$2,509.92	Salary
P. Spiess	\$68.11	Cleaning 77
R. Spiess	\$220.58	Maintenance
Suburban Propane	\$30.00	Tank rental
AA Lock & Key	\$141.00	Lock change 35
Sterling Superior Services	\$394.80	Trash removal
Millenium Water	\$1,466.00	Treatment supplies and testing
FV well		
Curries	\$1,245.00	Water heater replacement 50
Ron & Sons	\$1390.00	Lawn trimming and leaf blowing
Eversource	\$226.50	Final bill vacancy 28
Crystal Rock LLC	\$665.85	FV water delivery
Staples	\$90.41	Printer ink and pens

7. CORRESPONDENCE

5/28 State of CT to MHA Sanitary survey response sheet

8. REPORTS

A. ACCOUNT BALANCES: Checking Account balance \$42,063.18.
STIF balance \$380,472.28.

B. OCCUPANCY: Units 4, 8, 53, 61, 65, 73 and 79 are open.

C. TENANT PROBLEMS:

D. WAITING LIST APPLICANT LOTTERY: 186, 184, 185, 183, 182

9. OLD BUSINESS- none

10. NEW BUSINESS- none

11. REMARKS FROM PUBLIC:

12. REMARKS FROM COMMISSIONERS: Establish a resident association on both properties

2019.

monitored

contact us

concerns or complaints.

MHA Face book page to go live June 19,

Suggestion box at each property will be

And opened by a MHA Commissioner.

Commissioners have an email account to

at it is mhacommissioners@gmail.com- for

13. ADJOURN- Motion M. Brower, 2nd S. Davis @ 5:23pm

14. **Executive Session** – All commissioners present and Housing Authority Administrator- Mary Cahoon. Discussed Tenant Issues, Personnel issues, Payroll services, out of executive session at 6:30pm.

Motion made to accept ADP Proposal for payroll J. Szarzynski, 2nd M. Brower.

Motion made to Adjourn by M. Brower, 2nd J. Szarzynski.