

Town of Montville Parks & Recreation Commission
Informational Regular Meeting Minutes – July 17, 2019

6:30 p.m. – Montville Town Hall – Room 203

The meeting was informational as a quorum was not present.

1. Call to Order
Chairperson Perkins began the meeting at 6:30 p.m.
2. Pledge of Allegiance
All stood and pledged the flag.
3. Roll Call
Commissioners present were Matt Beaupre, Dawn Penman, and Chairperson Karen Perkins. Also present was Parks & Recreation Director Peter Bushway. Commissioners Rachel Belardo, Mark Bushwack, Danielle Butzgy, Jennifer Hajj, and Kristin Ventresca were absent. Town Councilor Rogers was also absent. A quorum was not present.
4. Adjustments to the Agenda -- *None*
5. Remarks from the Public regarding items on the Agenda (3-Minute limit)
Chairperson Perkins asked three (3) times for comments. There were none.
6. To Consider and Act on a Motion to Approve: -- *No vote taken*
 - a. The Regular Meeting Minutes of June 19, 2019.
7. Director's Report for July 2019
Chairperson Perkins asked for comments regarding the Director's Report. Commissioner Beaupre said the basketball clinic went well. Director Bushway said there would be an additional two (2) days, July 18 and July 19, and said one (1) will be a makeup day for those who could not attend the one-week clinic.
8. P & R Newsletter for August 2019
Chairperson Perkins asked for comments regarding the newsletter. She told Director Bushway she would email the changes to him.
9. Reports from Finance
Chairperson Perkins asked if there were questions regarding the Finance Report. There were none.
10. Unfinished Business
 - a. Dog Park Committee (Update)
Commissioner Beaupre stated he had no updates regarding the Committee nor had he heard back from Mr. Lawton. He said a final meeting is needed in order to end the Committee.

b. 2019 Summer Concert

Director Bushway reported Kay's Cart was broken and food for the concert would be dispersed from the football concession that has more variety. He also said the stage would be set up at 2:30 p.m.

c. 2019-2020 Carnival

Chairperson Perkins stated that the Carnival went well. Director Bushway handed out the newest version of the financials for the Carnival stating more money, \$200 plus, was brought in by vendors and said there were additional expenses. Chairman Perkins confirmed that \$22,419.58 goes into the carnival line item. She also reported that the 2020 Carnival Committee will hold its first meeting in September, not August, on the first Thursday of the month. She asked Director Bushway to put the vendor application for 2020 on the website. Director Bushway reported on in-kind services that he said was emailed to him that afternoon. He said the report he received from the Finance Department showed Commissioner Bushwack as having worked three (3) nights, not one (1) and that his time and that of Fire Marshal Bundy were designated as comp time. Chairman Perkins explained that she wanted the report to come directly from Director Bushway and also said she was asked about the number of fire/police present at the event.

d. Potential Events and Programs (Volleyball Tournament/Bus Trip)

Chairperson Perkins asked for updates on potential events/programs. She said she understand that communication about the volleyball tournament had been advertised. Chairman Perkins also said the bus trip is a good idea for visiting the Big E or Christmas time in New York. She also mentioned interest for having a yoga class at 5:30 p.m. or on Saturday at 9:00 a.m. and spoke of someone who teaches a class for Waterford Parks & Recreation. Director Bushway spoke of the yoga class held on Wednesday at Murphy School at 5:30 p.m. for 10 weeks. He said the spring session was cancelled as no one signed up. He also said that having a Saturday class at the school would meaning paying extra for the space. Chairperson Perkins agreed to forward the contact information of the person she referenced earlier.

e. Mostowy Project

Chairperson Perkins commented that the survey for the project will be done according to the newsletter.

f. Farmer's Market

Chairman Perkins reported that she has heard that the farmer's market has evolved into a craft show and festival which is not the premise of a farmer's market. Commissioner Beaupre commented that the one in Bozrah is similar. Chairperson Perkins said she would speak with Town Council Chairperson McNally who is the liaison for the farmer's market.

11. New Business -- *None*

12. Communications -- *None*

13. Remarks from the Public
Chairman Perkins asked three (3) times for remarks. There were none.
14. Remarks from Town Council Liaison – No report
15. Remarks from Parks & Recreation Director Peter Bushway
Director Bushway referenced his report about the proposed bike and pedestrian lanes particularly since more children will walk to school this year and the need for safe walking areas. He said there is not enough room for them on side roads and bike lanes on Route 32 would be a challenge.
16. Remarks from the Commissioners -- None
17. Adjournment
The meeting ended at 6:53 p.m.

Respectfully submitted by:
Gloria J. Gathers
Recording Secretary, Town of Montville

AN AUDIO MEETING RECORD IS AVAILABLE ON THE TOWN'S WEBSITE.