



**Montville Housing Authority
MINUTES FOR THE MONTHLY MEETING OF
THE BOARD OF COMMISSIONERS**

**Independence Village
Community Room
July 16, 2019 @ 5:00 PM**

- 1 **Call to Order:** Meeting was called to order at 5:00 PM by Chairmen Timothy Sullivan.
- 2 **Roll Call:** All Commissioners present
- 3 **Citizens Comments:** Umbrella being left open- reminder to close it when done

Lg. Boxes need to be broken down before adding to garbage
Do Not Enter sign- Trucks and cars entering and speeding through I.V
Back door to Community room does not close shut.
Parking Spot: Every unit does not have a spot at I.V. Limited parking
Mold is coming back- MHA will make note to power wash every two
Years.
- 4 **Commissioners Report/Response to Citizen Comment: Commissioner Michael Brower notes no public internet will be coming back due to security breach and individual apartment equipment is to expensive**
- 5 **Approval of June 18 , 2019 Regular Meeting minutes: Tabled until a report from Administer is presented.**
- 6 **Council Liaison Report: N/A**
- 7 **Attorney Report: N/A**
- 8 **Chairperson Report: Commissioner T. Sullivan- Nothing new to report**
- 9 **Administrator Report:**
 - **Financial Report for May-July 2019- Table**
 - **Payment Summary July 2019-Table**
 - **Open Payables Report- Table**
 - **MHA Update- open apartment- Table**
 - **Lottery- N/A**
 - **Empty units – 8 units**

10 Old Business:

11 New Business:

- New Project management software - \$1,440/ three years Motion, S. Davis, 2nd All in Favor
- On Call Procedure- M. Brower and P. DiGiola- Everett will take on call memo has been shared with residents.
- Rent Drop boxes
- Establish Resident Association at both properties
- Parking policy – Resolution 018-2019 Motion, P. DiGiola- Everett, 2nd M. Brower
- Motion to change format of agenda – Motion S. Davis, 2nd M. Brower
- 019-2019- Resolution- Amend By Laws-Motion P. DiGiola- Everett, 2nd J. Szarynski
- MHA Uniforms : Table
- TVCCA Dinners: Per P. DiGiola- Everett working to set up community Dinners
- Resident/ Community Activities :
- Agency Newsletter : Commissioners will start a community newsletter for residents
- Rent box/ drop off: Drop boxes will be installed for rent to dropped in community rooms near offices for the August rent.

12 Adjournment: Motion M. Brower, 2nd P. DiGiola- Everett