

**HOUSING AUTHORITY OF THE TOWN OF MONTVILLE
MINUTES FOR THE MONTHLY MEETING OF
THE BOARD OF COMMISSIONERS
FREEDOM VILLAGE
SEPTEMBER 17, 2019 5:00 PM**

1 **Call to Order: Meeting was called to order at 5:00 pm by Chairperson Sullivan.**

2 **Roll Call: Chairperson Sullivan, Commissioner Brower, Commissioner Digoia-Evrett,
Commissioner Szarynski, Commissioner Davis**

3 **Citizens Comments: N/A**

4 **Commissioners Report/Response to Citizen Comment: N/A**

5 **Approval of July 16, 2019 Meeting Minutes:**

- **Motion made by Commissioner Digoia-Evrett to accept the minutes as written.**
- **Seconded by Commissioner Brower**
- **Approved 5-0**

6 **Approval of August 13, 2019 SM Minutes: Motion M. Brower, 2nd J. Szarynski**

- **Motion made by Commissioner Brower to accept the minutes as written.**
- **Seconded by Commissioner Szarynski.**
- **Approved 5-0**

7 **Attorney Report:N/A**

8 **Chairperson Report: Thank Commissioner Brower and his wife for BBQ and great pride to
all commissioners and their spouses over the last 8 months of helping to rebuild the MHA.**

9 **Housing Authority Administrator Report:**

- **Unaudited Financial Report for August 2019 (handout) – There were no questions on the report.**
- **Payment Summary – Update on the payments made.**
- **Open Payables Report – No questions on payables.**
- **Vacancy Report – One unit left at Freedom (applicant pending). Second unit will become vacant on 9/30/19. IV has one unit pending.**
- **MHA Update – Commissioners were informed of the status of the agency. The waiting list and progress on the organization of the office.**
- **Progress**

10 **Old Business:**

- **Approval of the Tabled Financials from July 2019 meeting.**
- **Motion made to accept the Financials by Commissioner DiGioia-Evrett.**
- **Seconded by Commissioner Brower**
- **Approved 5-0**

11 New Business:

- **Business Cards: Generic Cards to be ordered.**
- **Email Address: Discussion regarding domain name. Approved that Commissioner Brower will look into it and set it up**
- **Anniversary of MHA – Discussion regarding the 40th Anniversary party for Independence Village was discussed. Invitations will be going out soon.**
- **Housing Authority Administrator Report: Commissioner DiGioia-Evrett reported on the status of the agency. Continue to settle both properties and continue search for right candidate**
- **Disposition of HA Property – Electric Typewriter: disposed to Commissioner DiGioia-Evrett**
- **Motion to look for new bank made by Commissioner Szarynski**
- **Seconded by Commissioner DiGioia-Evrett**
- **Approved 5-0**
- **Motion to go into Executive Session made by Commissioner DiGioia-Evrett**
- **2nd by Commissioner Brower**
- **Approved 5-0**
- **Into Executive Session at 6:07 pm**
- **Out of Executive Session at 6:40 pm. No actions or votes taken.**

12 Adjournment:

- **Motion made by Commissioner DiGioia-Evrett to adjourn**
- **Seconded by Commissioner Brower**
- **Approved 5-0**
- **Meeting Adjourned at 6:45 pm**