

**Town of Montville Water Pollution Control Authority
Meeting Minutes of Monday, October 5, 2009
7:00 p.m. – Town Council Chambers**

I Water Pollution Control Authority

- a. **Call to Order** – Chairman May called the meeting to order at 7:00 p.m.
- b. **Pledge of Allegiance**
- c. **Roll Call** – Present were Commissioners Geary, May, Schoeber, Siragusa and Thorn. Also present were Mayor Jaskiewicz, Administrator Brian Lynch, Superintendent Michael Didato, and Attorney Ron Ochsner.
- d. **Approval of the Regular Meeting Minutes from September 10, 2009.** Motion made by Commissioner Geary, seconded by Commissioner Thorn to approve the meeting minutes from September 10, 2009. Discussion: Superintendent Didato pointed out a typographical error and suggested an amendment to the minutes as follows: Page #4 Paragraph #12 change the wording Chairman Thorn to Vice Chairman Thorn. Motion made by Commissioner Geary, seconded by Commissioner Thorn to approve the meeting minutes as amended. Voice vote: 5-0, all in favor, motion carried, meeting minutes approved as amended.
- e. **Communications**

Administrator Lynch discussed correspondence from Rand Whitney Containerboard, L.P. regarding the July wastewater service fee with copies of checks indicating payments to the WPCA and a copy of a news article published in The Day on September 23, 2009 regarding the New London WPCA proposed fifteen percent increase in water rates and a ten percent hike in sewer rates.
- f. **Remarks from the Public Regarding Items on the Agenda** – none.
- g. **Report from the Operations Division**

Superintendent Didato's Monthly Operating Report for September, 2009 contained the following information;

The Water Pollution Control Facility was in full compliance if its NPDES permit for September, there were no treatment plan odor complaints during the month, sludge thickness averaged 6.2% in August, an average of 99 lbs/day of nitrogen in the discharge last month. The limit for calendar year 2009 is 139 lbs/day. The new Maintainer started work in August and he is working on routine assignments. We are replacing the main blower air filters/air silencers. These devices insure that only clean air is delivered to the main 150 hp aeration blowers. CDL training started in August. This training is beneficial to staff members who need to be legally trained and licensed to drive the septic truck during emergency situations. Nine employees are training at this time. The preliminary results show the lab has passed its Discharge Monitoring Report Quality Assurance Study Program. Participation in this program is mandatory based on the authority of Section 308(a) of the Clean Water Act. There was a mechanical failure of the #2 SBR decanter. This problem was detected before it got worse with frequent inspections and the WPCA was able to replace the broken parts using the crane truck prior to experiencing any degradation in effluent quality.

Regarding the Collection System, Superintendent Didato's report stated last month there was a problem at the Massapeag Pump Station. The station has been repaired and is operating normally at this time. A new transducer was installed at the paintbrush Path Pump Station, the Chesterfield Pump Station had a shaft break on one of its pumps and the WPCA had a new shaft machined as a temporary repair while waiting for a replacement pump. The Pequot Pump Station is back online with two pumps and is operating well.

Jim's Pizza has installed a new AGRU for grease collection this month.

Regarding Potable Water reports the new water operator, Mr. Bassetti is in place and doing well. He has begun issuing letters of intent for cross connection inspections. This is a DPH requirement to have all of the cross connection inspections accomplished by the end of the year. Mr. Bassetti has worked with the Mohegan Tribe on the quarterly water meter readings. A customer requested a meter change out due to a high water bill. The inspection determined the cause of the high water bill was an upstairs toilet running non-stop. Five hydrants have been replaced as they were not functional. They all had large amounts of scale buildup preventing them from opening. These hydrants were not flushed frequently enough to keep the scale from building up. An inspection of the Route 32 water booster station found a VFD drive blown out. The drive was replaced and it was found that the motor was also blown. The investigation found the contractor who installed the motor did not follow electrical code and use a wire nut on a 125hp motor. This caused the wire nut to melt and it grounded out against the metal casing. Action has been started to recoup the losses this caused.

h. Report from the Administration Division

Administrator Lynch discussed the following in the October Administrator's Report. The October sewer use bills went out this week and included the first newsletter in them. This is the first quarterly bill since the new rate increase. There is bar coding on each bill. Maureen has worked diligently to streamline the payment process. The Town Council approved the contracts of Tom McNally and Maureen Benway at their last meeting. Rand Whitney has filed a counterclaim on our New London action stating they are in accordance with the contract and the WPCA has breached the Treatment Agreement by objecting to their arbitrator. The layout for the water booster pump station on Maple Avenue is complete. The owners of the property next to the treatment plant gave the WPCA permission to go on their property to do the test borings. Twenty water shut off notices went out to residents at the end of September. All were paid but one and that customer paid the bill the next morning after the water was shut off.

i. Report from Mayor Jaskiewicz – none.

j. Report from Special or Sub-Committees – none.

k. Report from the Engineers

Richard Kruczek, URS Corporation discussed his Status Report for Montville Facilities Plan Projects with the Commission. He stated the Facilities Plan report is ninety percent complete. He is preparing a power point presentation that will be used for the workshop scheduled for November 12, 2009. A summary of the presentation will be provided at the next WPCA meeting in preparation for the workshop. He requested additional time at the meeting for this presentation. He indicated URS was asked to prepare a scope of services to include a detailed evaluation of the Oxoboxo Lake area that would be included in the Facilities Plan. This idea is supported by DEP and would be eligible for fifty five percent grant funding. URS has prepared a detailed scope of services for a mini Geotechnical program for the WPCF site that would evaluate the soils conditions to support the extensive land area to house the new SBR tanks. The report would cover the property proposed to be acquired by the Town as well as address the extent of the sludge buried on site and its impact on treatment expansion. This task should be eligible for funding. The proposal for the Oxoboxo Lake task is estimated to cost \$52,998 and the Geotechnical program costs are estimated at \$36,272 with borings located in fifteen locations. Mr. Kruczek is requesting permission from the WPCA to proceed with the work.

Administrator Lynch indicated there is not enough money in the budget to move forward with this project this year but he hopes to incorporate the money in next years budget. He asked the Commission to consider modifying the timeframe to allow for this project in the spring of 2011. This will allow time for DEP approval and funding for the project.

A discussion was held regarding responsibility for contamination if it is found.

Mr. Kruczek stated he will get a final draft of the Facilities Study to staff for review and comment prior to the next meeting.

l. **Old Business** – none.

m. **New Business**

SAR-2009-041. The Water Pollution Control Authority for the Town of Montville hereby resolves to amend the Facilities Plan to include the Oxoboxo Lake area per the scope of services referenced in the lump sum work order #3 from URS Corporation for the Town of Montville Water Pollution Control Authority. Motion made by Commissioner Geary, seconded by Commissioner Thorn. Discussion: none. Roll call vote: 5-0, voting in favor of adopting the resolution were Commissioners Geary, May, Schoeber, Siragusa and Thorn. Voting in opposition: none. Resolution adopted.

SAR-2009-042. The Water Pollution Control Authority for the Town of Montville hereby resolves to amend the Facilities Plan to include the addition of the Geotechnical item that would entail taking fifteen borings and a report for the WPCF upgrade to the Facilities Plan to include the scope of services outlined in lump sum work order #4 from URS Corporation for the Town of Montville Water Pollution Control Authority. Discussion: none. Roll call vote: 5-0, voting in favor of adopting the resolution were Commissioners Geary, May, Schoeber, Siragusa and Thorn. Voting in opposition: none. Resolution adopted.

n. **To Consider and Act on Referrals from Planning & Zoning** – none.

o. **To Consider and Act on the Payment of Bills.**

SAR-2009-043. The Water Pollution Control Authority for the Town of Montville hereby resolves to pay invoices in the amount of \$1,731.60 as per attached Schedule A. Motion made by Commissioner Geary, seconded by Commissioner Thorn. Discussion: Commissioner Siragusa inquired if Administrator Lynch had the chance to clarify questions regarding last months' bills. Administrator Lynch indicated he had not had time. He apologized and promised to get the information and report back with his findings. Roll call vote: 5-0, voting in favor of adopting the resolution were Commissioners Geary, May, Schoeber, Siragusa and Thorn. Voting in opposition: none. Resolution adopted.

p. **Executive Session** – Motion made by Commissioner Geary, seconded by Commissioner Thorn to move this item to the end of the agenda. Discussion: none. Voice vote: 5-0, all in favor, motion carried.

II Water Commission

a. **Report from Special or Sub-Committees-** none.

b. **Report from Engineers** – none.

c. **Old Business**

Administrator Lynch stated the new Water Operator Mark Bushwack is a tremendous asset to the Town and he fits in well and is doing a great job. He introduced the newest Maintainer and stated he comes aboard with great qualifications and certifications and stated he is pleased to have him working with the Town.

A discussion was held regarding the pump station located on Maple Avenue.

d. **New Business**

SAR-2009-044. The Water Pollution Control Authority for the Town of Montville hereby resolves to authorize the Chairman of the Water Pollution Control Authority to sign the Water Supply Agreement Certificate. Motion made by Commissioner May, seconded by Commissioner Geary. Discussion: Administrator Lynch indicated he is waiting for an additional document from the attorney and once he has it he will forward it to the Chairman for signature. Roll call vote: 5-0, voting in favor of adopting the resolution were Commissioners Geary, May, Schoeber, Siragusa and Thorn. Voting in opposition: none. Resolution adopted.

e. **To Consider and Act on the Payment of Bills** – none.

p. **Executive Session**

Motion made by Commissioner Geary, seconded by Commissioner Schoeber to enter into Executive Session for the purpose of discussions regarding potential litigation issues regarding Rand Whitney Containerboard; and to discuss the pending contract for WPCA Administrator, Brian Lynch. Executive Session discussions to include Commission members, Mayor Jaskiewicz, Administrator Lynch, Superintendent Didato and Attorney Ochsner. Discussion: none. Voice vote: 5-0, all in favor, motion carried and Executive Session began at 8:11 p.m.

Respectfully Submitted by:

Audrey Ulmer, Recording Secretary for the Town of Montville

The Authority returned to Council Chambers and the Chairman stated the public session was resumed; the executive session regarding Rand Whitney litigation issues ended at 8:40 p.m. at which time Atty. Ochsner, B. Lynch and M. Didato left the room: the second executive session regarding the proposal for the administrators contract ended at 9:15; and there were no formal votes taken in Executive Session. Motion by Comm. Geary to continue the matter of the administrator's contract until the next meeting. Seconded by Comm. Siragusa. Discussion included the request for providing distribution of the contract at hiring and subsequent proposals. The motion was adopted by a voice vote 3-1-1 . Commissioners Geary, Siragusa and Schober in favor, Comm. Thorn opposed, and Comm. May abstained.

Motion to adjourn by J. Geary, seconded by Commissioner Thorn at 9:20 p.m. All in Favor.

Respectfully Submitted by:

Commissioner John Geary, Acting Recording Secretary

INVOICES October 5, 2009

Sewer		\$ 1,731.60
Robinson & Cole LLP	-	\$ 1,731.60

Schedule A