

TOWN OF MONTVILLE  
MONTVILLE PARKS & RECREATION DEPARTMENT  
310 Norwich-New London Tpke.  
Uncasville, CT 06382  
(860) 848-6780

Name/Organization \_\_\_\_\_

Phone Contacts: Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

Address \_\_\_\_\_ Town \_\_\_\_\_ Zip \_\_\_\_\_

Date of Event \_\_\_\_\_ Time Period \_\_\_\_\_ People Expected \_\_\_\_\_

Email address: \_\_\_\_\_ What fee are you charging? \_\_\_\_\_

**Facility Requested: Please Circle**

Camp Oakdale: Large Pavilion \$100      Small Pavilion \$50      Fair Oaks \$100  
Camp Oakdale Field: \$25 per game/use (specify) \_\_\_\_\_ (Please Circle One)  
Are lights needed? \$20 per game    Yes    No (circle one)      Room – Gym - Grounds  
Other: (Please List) \_\_\_\_\_

Describe activity to be held at the site:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

A certificate of Insurance is required for the use of any facility. Policy must identify the Town of Montville as the Certificate Holder with limits no less than \$1,000,000 per occurrence.

The undersigned, duly authorized representative of the applicant, has read and agreed to the Facilities Policies and Regulations of the Town of Montville and will be responsible for the conduct of affairs, damage done to property, and rigidly enforcing the "No Smoking" and "No Alcoholic Beverage" statutes at the site. If Town Authorities deem it necessary for there to be Police or Maintenance personnel present the applicant agrees to pay for said presence.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

Parks & Recreation Approval/Denial (circle one)

Commission Approval/Denial: \_\_\_\_\_  
Date                      Department Signature                      Date

\_\_\_\_\_  
(Date Keys Issued)

\_\_\_\_\_  
(Date Keys Returned)