

MINUTES

The Finance Committee for the Town of Montville met at 5:00 p.m. in Room 203 at the Montville Town Hall on February 28, 2011.

Members present: Gary Murphy and Billy Caron

Also present: Terry Hart, Finance Director, Joe Jaskiewicz, Mayor and Ellen Hillman and Candy Buebendorf, Town Councilors.

Murphy called the meeting to order at 5:01 p.m. He also led the Pledge of Allegiance.

Caron moved to accept the minutes of the 4/27/10, 5/6/10, 5/13/10, 5/17/10, 6/2/10, 6/3/10, 6/8/10, 8/31/10 and 11/30/10 meetings. Murphy seconded; passed unanimously.

The committee discussed the Audit RFP's. Caron moved to recommend the low bidder, CCR, LLP of Glastonbury, to the Town Council as the town's auditing firm. Murphy seconded; passed unanimously.

The committee reviewed the salaries of area mayors. The committee recommended forwarding this information on to the Town Council.

Hart updated the committee on the structural process for the Congregational Church. The town received a proposal from TLB Architecture to do an analysis of the structure. The fee is \$4,500. The Mayor explained that he is working with TLB to reduce this fee.

There was a lengthy discussion regarding police vehicles. Ford will no longer be making the Crown Victorias as of March. Lt Bunnell has requested the town order three Crown Victorias. Equipment from older vehicles will be able to be used instead of buying new equipment. The cost of a fully equipped vehicle is \$38,996.88, compared to \$26,508.52 if the older equipment is used.

Hart updated the committee on the potential shortfall in revenue for the 2010-11 budget which she estimates could be \$800,000. Some of the reasons for the shortfall are a reduction in the Manufacturer's Equipment grant from the state of \$150,000, conveyance fees that have not come in and interest rates being under .5%.

The town received an invoice for the predemolition asbestos inspection for a trailer at 96 Meetinghouse Lane. The committee recommended the Town Council transfer \$1,350 to the Mayor's budget to pay this.

There was discussion regarding the legal fees incurred for the sex offender facility. Hart informed the committee that the bills are about \$80,000 through January 2011. The committee would like the Town Council to look at how much is being spent on this issue.

Caron moved to recommend the Town Council transfer \$1,300 to Park and Recreation Secretary line #10760-51016 from Contingency line # 10480-52164. Murphy seconded; passed unanimously.

Caron moved to recommend the Town Council transfer \$450 to Misc Expense in the Public Safety Committee budget line #10865-53999 from Contingency line # 10480-52164 for the recording secretary. Murphy seconded; passed unanimously.

Caron moved to recommend the Town Council transfer \$800 to Physicals line #10420-53050 from Contingency line # 10480-52164. Murphy seconded; passed unanimously.

The town changed billing companies for the telephones. Bills from the previous company were not paid until the 2010-11 fiscal year. Therefore, 10 months of phone bills were paid in 2009-10 and 14 months will be paid in 2010-11, leaving a shortfall in the 2010-11 budget. Caron moved to recommend the Town Council make an additional appropriation to various phone lines from the General Fund. Murphy seconded; passed unanimously.

10370-52003	\$ 5,000	Town Hall
10580-52003	\$ 1,000	Registrars
10740-52003	\$ 1,900	Senior Center
10750-52003	\$ 1,000	Youth Services
10850-52003	\$ 200	Animal Control
10890-52003	\$12,000	Public Safety Bldg
10940-52003	\$ 200	Solid Waste
Total	\$21,300	

Buebendorf informed the committee that Town Administration would like the town to go out for RPQ for personal property audits. Hart explained that this is being done and she will advertise in about 2 weeks. Caron expressed his concern regarding the increase in legal fees that the town is paying.

Motion to adjourn by Caron; seconded by Murphy. Passed unanimously.

Attest: Terry Hart, Finance Director