

Town of Montville Finance Committee

Regular Meeting Minutes for

March 27, 2012

5:30 p.m. –Town Hall Room 203

Gary Murphy called the meeting to order at 5:30 p.m. He also led the Pledge of Allegiance. Present were Candy Buebendorf, Rosetta Jones, Mayor Ron McDaniel, Councilor Billy Caron and Finance Director Terry Hart.

Remarks from the Public: None

Minutes: Buebendorf moved, second by Jones, to approve the minutes of the 2/28/12 meeting. Motion passed unanimously.

Discussion of 2011-2012 Budget: The committee discussed the current budget. Hart explained that there will be a shortfall in revenue due to the bankruptcy of AES Thames. Some anticipated revenue will come in higher than budgeted like Pequot funds and FEMA funds. Hart also anticipates that some expense lines with have remaining balances that will be returned to the general fund. The current fund balance is 5.2%, which is on the low side. Hart is watching expenses very closely hoping to offset the loss of revenue as much as possible.

Discussion of 2012-13 Budget: Hart informed the committee that the 2012-13 budget requests had been reviewed by her and the Mayor. Most departments had little or no increases. The town is currently negotiating with the unions which will have an impact on the budget.

RFP for IT Services: The committee discussed putting out an RFP for part-time IT Services. The committee agreed that the need for this technology continues to grow and the current IT Director needs help. The committee feels it must compare the cost of hiring a part-time employee to outsourcing for this position in order to make an informed decision. Buebendorf moved, Jones second, to put out a RFP for part-time IT Services. Motion passed unanimously. Hart will use the job description submitted by the IT Director to draft the RFP. She will send it to the committee for review before it is posted.

Remarks from the Public: The Mayor informed the committee that he is aware of three businesses filing tax appeals. They are NRG, CVS and Stop and Shop.

Wils Pike of Pheasant Run felt that the cost of the IT for the Public Safety Building should have been part of the project budget. He felt that if funds are budgeted for a part-time person, that the cost should be offset within that budget. He also expressed his concern that the Board of Education budget has gone up about \$8 million over the past 8 years. He supports the MBR.

Officer Robin Salvatore felt that the Town would be better off if they hired a part-time IT person instead of outsourcing. She was very concerned about security at the Public Safety Building. If an outside company was hired, anyone from that company who was going to work at the Public Safety Building would have to have a background check done. She stated that the IT Director is very busy. The Mayor also expressed the need for part-time help in the IT Department

Adjournment: Buebendorf moved, Jones second, to adjourn at 6:10 p.m. Motion passed.

Theresa Hart, Director of Finance