

**TOWN OF MONTVILLE
PUBLIC SAFETY BUILDING COMMITTEE**

**Informational Meeting
Thursday, May 24, 2012 at 6:00 p.m.
Montville Town Hall, Room 203**

This was an informational meeting as there was not a quorum.

1. Call to Order.

The informational meeting began at 6:12 p.m.

2. Roll Call.

The following were present: William Bucko, Leonard Bunnell, Dave Jetmore and Jack Platt. Also present were Architect Dave King of KBA and Town Planner Marcia Vlaun. Committee members Ray Coggeshall, Chris Ida, Jon Leonard, Paul Lewis and John MacNeil were absent.

3. Pledge of Allegiance.

All stood and pledged the flag.

4. Remarks by the Public Relating to Agenda Items (three-minute limit).

None

5. Approval of Minutes—Meeting of February 23, 2012.

Approval of the minutes was tabled until the June Committee meeting.

6. Correspondence.

None

7. Town Planner's Report.

a. Monthly Activity Report.

M. Vlaun commented that Committee members who toured the public safety building prior to the meeting could see that "all is going well." She discussed security measures (*Handout #1*) and said that a contract was signed with Metrocast for installation. She added that AT&T and t-line are all set and will be there next week. M. Vlaun also reported that on May 22nd, she met with a fence company to enclose the communication tower. She said that a heavy duty galvanized fence with a gate would be installed at a cost of approximately \$3,400. M. Vlaun added that she continues to monitor updates from the state.

b. Budget.

M. Vlaun reported that the contingency for the project is now \$70,361.33 and that amount will be higher as less will be spent on dispatch. (*Handout #2*) Also, costs are running below budget for testing and inspections. There are no pending change orders.

c. F.F. & E.

M. Vlaun reported that dispatch is the bulk of the order for equipment and she anticipates that the budget for some will be lower.

d. Systems Coordination.

M. Vlaun discussed having a totally independent third-party consultant, a name she obtained from F. Khericha, to review all project systems as “a level of comfort”, if the project can afford it.

e. Owner Responsibilities.

J. Platt commented on the sight lines for the fence in front of the public safety building that appears to be on state property. M. Vlaun said that the lines will be pulled back. J. Platt had a question about the fire hydrant positioned behind the fence. M. Vlaun said she would notify R. Occhialini of the same.

f. Communications Commissioning.

No report

8. Old Business.

a. Report from Fire Marshal Ray Occhialini on Regional Dispatch (Tower Status)

R. Occhialini was absent from the meeting.

b. Discussion on matters referred to Town Attorney.

No report.

c. Report from Change Order Subcommittee.

B. Buck reported that there was the potential for a change order two weeks ago but the general contractor has agreed to install at no cost to the project an _____. The cost for it is approximately \$500.

d. 911 Memorial.

J. Platt said that the committee still meets every Thursday. He reported that he has spoken with D. King who has agreed to design the memorial. Gary Murphy who volunteered to work on the memorial had been involved with the Town budget.

9. New Business.

a. KBA Report.

D. King summarized the Architect’s Report dated May 21, 2012, that the Committee received by email. He commented that the project is still on schedule.

10. Approval of bills.

This item was tabled until the June Committee meeting.

11. Remarks by the Public (three-minute limit).

None

12. Remarks by Committee members.

D. Jetmore complemented M. Vlaun for her work on the project. B. Bucko on the weekly Thursday meetings that he described as “routine, like a family.” M. Vlaun updated the Committee on Attorney Oschner. J. Platt suggested that the Town Council be given a tour of the building once the Town budget is concluded. He also presented the Committee with monogrammed t-shirts with Montville’s colors that commemorate the building project.

13. Remarks by Town Council Liaison.

G. Murphy was absent from the meeting.

14. Adjournment.

The meeting ended at 6:35 p.m.

Respectfully submitted by,

William Bucko, Vice-chair
Gloria J. Gathers, Minutes Clerk