

TOWN OF MONTVILLE  
Town Administration/Rules & Procedures Standing Committee  
SPECIAL MEETING  
Monday, February 4, 2013, 5:30 p.m.  
Montville Town Hall, Room 102

MINUTES

1. Call to order with Pledge of Allegiance--5:32
2. Roll call--Councilors Longton and Tanner were present. Councilor Jones joined the meeting at 5:50
3. Remarks from the public regarding items on the agenda with a three minute limit--Lorraine Elliot, Registrar of Voters, spoke on behalf of item 6c. She would like the committee to consider grandfathering the two current Registrar of Voters to have benefits until retirement. These are the only benefits in place for her family and she is fearful of the cost in acquiring benefits independently. She has been a Registrar of Voters for the last 25 years and has only received 4 raises during that time. She feels she works many unpaid hours for the Town and deserves to have these benefits kept in place.

Councilor Longton inquired about the cost of the benefits.

4. Alterations to the Agenda--No alterations made
5. Approval of Regular Meeting Minutes of November 26, 2012--Councilor Jones made a motion to accept the Regular Meeting Minutes of November 26, 2012. Councilor Longton 2nd the motion. Motion carried unanimously.
6. Unfinished business
  - a. Review of Town Charter for purpose of creating a list that clearly delineates appointing authorities to Town Boards, Commissions and Committees;--no action taken, will remain on the agenda
  - b. Review past practices on the Mayor payout;--no action taken, will remain on the agenda
  - c. Create language for a possible ordinance regarding the medical benefits of the Registrar of Voters through their current term and not continuing thereafter--the Committee worked on language for a possible ordinance to present to the Town Council at their February 11, 2013 meeting. The language is as follows:

Medical Benefits for the position of Registrar of Voters shall expire with their current term which commenced on November 6, 2012.

Beginning with the following term, medical benefits will no longer be provided for this position.

This language will be reviewed and an inquiry will be made to see if disability benefits are also provided to the Registrars, if so this language may change a bit.

- d. Media Policy--The Committee discussed and shared information sought from CCM and agreed this item was already decided on and presented to the Town Council for no action.

7. New business

- a. Review the Voter of Registrar's Emergency Election Procedure Plan--A call was made to Mary Clark Wilson, Registrar of Voters, to clarify her intention with the Resolution in regards to making changes without Council approval. She indicated she no longer needs that resolution, it was removed and the committee agreed to present the Emergency Contingency Model Plan of Elections to the Council as presented.

8. Remarks from the public--no remarks made

9. Remarks from committee members--no comments made

10. Adjournment--Councilor Longton made a motion to adjourn, Councilor Jones 2nd, motion carried unanimously and meeting adjourned at 6:47.

Respectfully submitted by  
Laura Tanner