

Town of Montville Town Council
Special Meeting Minutes for February 10, 2016
7:00 p.m. – Town Council Chambers – Town Hall

1. Call to Order
Chairman Jaskiewicz called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance followed by a moment of silence in honor of our military.
3. Roll Call
Present were Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Also present was Mayor Ronald McDaniel.
4. Special Recognitions/Presentations
 - a. Board of Education (BOE) Superintendent Brian Levesque
Superintendent Levesque provided a brief presentation regarding a grant the BOE was recently awarded by the Environmental Protection Agency's (EPA) Clean Diesel Program for the second year in a row. The Program requires older vehicles (model year 2006 or older) to be fully destroyed and replaced with safer and more fuel efficient vehicles. The BOE was awarded a total of \$55,000.00 towards two (2) large buses (\$20,000.00 each) and a Wheelchair Accessible Bus (\$15,000.00) and will require a funding commitment from the Town by March 8, 2016. The total cost to the Town/BOE is estimated at \$150,000.00. The Board's initial intention was to utilize the 1% non-lapsing fund for the purchase of the buses, which was not passed by the Town Council. If approved, the item will be removed from their Capital Improvement Program request.

In response to Chairman Jaskiewicz, Superintendent Levesque stated that, based upon the previous year, the BOE expects to provide payment for the purchase during the summer. He confirmed that there will be no additional bus purchases for this fiscal year and expect a savings resulting from the increased fuel efficiency. The funding received from the scrap metal earnings, estimated at approximately \$5,000.00, will be deposited back into the BOE budget for discretionary use.
5. Alterations to the Agenda – *none*
6. To Consider and Act on a motion to approve:
 - a. The Special Meeting Minutes on Monday, January 11, 2016
Motion made by Councilor Tanner, seconded by Councilor May. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.
 - b. The Regular Meeting Minutes on Monday, January 11, 2016
Motion made by Councilor Tanner, seconded by Councilor Longton. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.
 - c. Public Hearing Minutes of Thursday, January 14, 2016 regarding the "Ordinance Establishing the Montville Police Department"
Motion made by Councilor Longton, seconded by Councilor Tanner. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.
 - d. Special Meeting Minutes on Thursday, January 21, 2016 regarding the "Ordinance Establishing the Montville Police Department"
Motion made by Councilor Longton, seconded by Councilor Tanner. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.

Town Council Special Meeting Minutes
Wednesday, February 10, 2016

8. Remarks from the public relating to matters on the agenda with a three-minute limit – *none*
9. Communications
 - a. Copy of the legal bills from Suisman-Shapiro for the month of December 2015
 - b. Copy of the January budget report from Ms. Terry Hart, Finance Director
10. Report from the Town Attorney on Matters Referred

Chairman Jaskiewicz reported that he sought counsel regarding the use of Fair Oaks for a proposed Parks & Recreation Commission Carnival and was informed that it is a permissible use. A contract, to be approved by the Town Council, will be drafted with the vendor.
11. Remarks from the Mayor and/or Administrative Department Heads to include Matters Referred

Mayor McDaniel reported that Oakdale Elementary School first-graders had a nice visit to Town Hall on Friday, January 22. Numerous police interviews, which are continuing, were held and conditional offers for employment have been made. The New London County Youth Services Bureau Breakfast was also held. Tomorrow, he will be attending a Legislative Breakfast with the CT Council of Governments (CCOG).
12. Reports from Standing Committees
 - a. Town Administration/Rules of Procedure – Councilor Jaskiewicz

Chairman Jaskiewicz reported that items on the previous Committee’s agenda were discussed. No votes were taken.
 - b. Finance – Councilor Longton – *no meeting*
 - c. Public Works/Solid Waste Disposal – Councilor Caron – *no meeting*
13. Reports from Special Committees and Liaison Councilors
 - a. Councilor Caron: Commission on Aging; Social Services; Volunteer Fire Fighters’ Relief Fund

The Commission on Aging/Senior Center is investigating grants and the institution of new programs. He thanked everyone, both businesses and private citizens, for their generosity and kind donations, including children who donated toys for those in need. Discussions regarding the repair and improvements to the Social Services Center Building are being conducted.
 - b. Councilor Jaskiewicz: Board of Education

The BOE is currently in the process of interviewing for a permanent Special Education Director and a discussion regarding the EPA Grant, as presented by Superintendent Levesque, was held.
 - c. Councilor Longton: Library – *no meeting*
 - d. Councilor May: Water Pollution Control Authority; Youth Services Bureau and Advisory Board; Montville Law Enforcement Feasibility Committee

Councilor May reported that another line break, which was quickly repaired, was experienced on January 16 on Maple Avenue and Route 32. He further advised that the line running under Rte. 32 is currently being scheduled for replacement.

He recently attended a very informative New London County Youth Service Bureaus Legislative Breakfast with the Mayor. The Juvenile Training Center will be closing in 2018 and the age of juvenile offenders will be raised to 20. As such, the Youth Services Bureaus (YSB) have been designated by the State as the key community agency working to intervene with individuals prior to attending Juvenile Court. They have been able to achieve a good degree of success in their new role. In addition, a State-wide YSB Report Card is now available and includes a survey spanning two years regarding the current state of affairs with the State’s youths. In addition, in cooperation with the Mayor’s office and CT Youth Services, the MYSB has scheduled two (2) important training sessions on Youth

Texting (February 29, 2:00 p.m.) and Juvenile Law (March 4, 9:00 a.m.) to be held at Town Hall. Councilor May has suggested the addition of a Parent Leadership Training session to teach parents how to advocate for their children and utilize the various resources available by the Town.

The Montville Law Enforcement Feasibility Committee may be scheduling a meeting regarding the possibility of an upcoming referendum.

- e. Councilor Rogulski: Economic Development Commission, Planning & Zoning Commission
Councilor Rogulski reported that the Planning & Zoning Commission did not meet.

A letter, drafted by the Commission, was distributed to the Town Council. The letter will be mailed to all new businesses to welcome and inform them as to how the EDC may be of service to them.

- f. Councilor Pollard: Non-Profit Organizations

Councilor Pollard reported that she spoke with Ken Ferber, Montville American Legion Baseball, who thanked the Town for their past support, but, due to the lack of participation, they may not have a team this year. She has also contacted Raymond Library and United Community Services and letters will be mailed to the other Non-Profit Organizations. Their next meeting will be held on May 12.

- g. Councilor Tanner: Parks & Recreation Commission; Public Safety Commission

Councilor Tanner reported that the Public Safety Commission has reviewed and approved budget requests for both the Police and Fire Departments. A number of police interviews have been conducted and Commissioners Elizabeth Adams and Karen Perkins have drafted a preliminary report, with recommendations, regarding the fire-related issues in the Public Safety Plan.

The Parks & Recreation Commission's first and second grade basketball program has far exceeded their expectations and is going well. The Commission is working with Donna Geary to create a more visually pleasing and user-friendly website.

14. Appointments and Resignations

- a. To Consider and Act on a Motion to appoint Mr. Matt Beaupre to fulfill a vacancy on the Parks & Recreation Commission with a term to expire October 11, 2018.

Motion made by Councilor Tanner, seconded by Councilor Caron. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.

- b. To Consider and Act on a Motion to nominate and appoint either Mr. Michael C. Doherty, Jr., Mr. Anthony Siragusa, or Mr. Wills Pike to the Public Safety Commission with a term to expire April 9, 2019.

Motion made by Councilor Tanner, seconded by Councilor Longton.

Chairman Jaskiewicz asked for nominations. Motion made by Councilor Tanner, seconded by Councilor Caron, to nominate Mr. Michael C. Doherty.

Motion made by Councilor Longton, seconded by Councilor May, to nominate Mr. Wills Pike.

Chairman Jaskiewicz asked three times if there were any additional nominations. There being none, the nominations were closed.

Discussion: Councilor Tanner spoke positively of both candidates and explained that the reasoning behind her nomination for Mr. Doherty was to embrace new people and encourage their participation. He is also a very active member of the community.

Councilor Caron concurred. Councilor Longton, who supports Mr. Pike, stated that he has known him for many years and felt that he was a hard working individual who conducts the necessary research and investigates the issues at hand in an objective manner and would make an excellent member of the Commission. His membership would also be a natural

transition from his service on the Montville Law Enforcement Feasibility Committee.

Councilor May concurred. Roll Call vote, 4-3, in favor of Mr. Michael Doherty. Voting in Favor of Mr. Michael Doherty: Councilors Caron, Pollard, Rogulski, and Tanner. Voting in Favor of Mr. Wills Pike: Councilors Longton, Pike, and Jaskiewicz. Motion carried.

- d. To Consider and Act on a Motion to re-appoint Mr. Charles H. O'Bday III to the Inland Wetlands Commission with a term to expire April 9, 2020.

Motion made by Councilor Tanner, seconded by Councilor Caron. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.

15. Unfinished Business – *none*

16. New Business

- a. **Resolution #2016-04. THE TOWN OF MONTVILLE HEREBY RESOLVES** to refund taxes due to overpayments and corrections in the amount of \$831.62 (eight hundred thirty-one dollars and sixty-two cents) as requested by the Tax Collector. (Councilor Jaskiewicz)

Motion made by Councilor Tanner, seconded by Councilor Pollard. Discussion: None.

Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Resolution adopted.

- b. **Resolution #2016-05. THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve the location of the Fair Oaks Community Center for a Carnival to be sponsored by the Parks & Recreation Commission. (Councilor Tanner)

Motion made by Councilor Tanner, seconded by Councilor Pollard. Discussion: Chairman Jaskiewicz apologized for the delay and explained that he was awaiting a legal opinion regarding any liability issues that may exist regarding the utilization of the property. The final contract will address and include any necessary liability issues and stipulations. The vendor will be Rockwell Amusements, which provides the rides, lighting, etc. for carnivals/fairs held throughout the State, including Waterford, Ledyard, and Brooklyn. The Carnival will be held in June after the school year has concluded. Chairman Jaskiewicz explained that the final contract will come before the Council for review and approval. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Resolution adopted.

- c. **Resolution #2016-06. THE TOWN OF MONTVILLE HEREBY RESOLVES** to extend the engineering services contract for the Town of Montville with CLA Engineers, Inc. and further, to authorize the Mayor to execute an agreement for same. (Mayor McDaniel)

Motion made by Councilor Tanner, seconded by Councilor Longton. Discussion: Mayor McDaniel stated that the contract is an open-ended agreement comprised of an initial period of three (3) years with the ability to extend the contract in one (1) year increments. Due to a typographical error, the original contract price will be maintained with the exception of the Soil Scientist rate. Councilors Caron, Pollard, and Rogulski expressed their wish to send the item to bid. Roll Call vote, 4-3. Voting in Favor: Councilors Longton, May, Tanner, and Jaskiewicz. Voting in Opposition: Councilors Caron, Pollard, and Rogulski. Resolution adopted.

- d. **Resolution #2016-07. THE TOWN OF MONTVILLE HEREBY RESOLVES** to extend the audit contract for the Town of Montville with Mahoney Sabol and Company, LLP for one year and further, to authorize the Mayor to execute an agreement for same. (Mayor McDaniel)

Motion made by Councilor Longton, seconded by Councilor Tanner. Discussion: Discussion ensued regarding the necessity of sending the item to bid. Mayor McDaniel clarified that the contract was sent out to bid three (3) years ago and the auditors are the

same individuals who conducted their audit prior to the contract going out to bid. Under their existing contract, a one-time contract extension with the current pricing is allowed and the item will be required to go out to bid next year. favor. Roll Call vote, 6-1. Voting in Favor: Councilors Caron, Longton, May, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: Councilor Pollard. Resolution adopted.

- e. **Resolution #2016-08. THE TOWN OF MONTVILLE HEREBY RESOLVES** to establish a Small Cities Grant fund. (Councilor Longton)

Motion made by Councilor Tanner, seconded by Councilor Longton. Discussion: Finance Director Hart explained that, in accordance to new GASB (Governmental Accounting Standards Board) regulations, a new fund must be established for the funding of programs so as to segregate it from other funds and maintain some degree of transparency. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Resolution adopted.

- f. **Resolution #2016-09. THE TOWN OF MONTVILLE HEREBY RESOLVES** to establish a Working Committee with staff representatives from Montville, Waterford and East Lyme to present findings, recommendations and comments to each Chief Executive for such regional animal shelter by September 1, 2016. (Mayor McDaniel)

Motion made by Councilor Longton, seconded by Councilor Tanner. Discussion: Mayor McDaniel explained that the Committee would continue the work already begun in exploring the viability of a Regional Animal Control Shelter for each of the communities involved. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Resolution adopted.

- g. **Resolution #2016-10. THE TOWN OF MONTVILLE HEREBY RESOLVES** To appropriate funds in the amount of \$150,000 for the purchase of school busses to take advantage of an EPA Grant, Funds to come from Fund Balance. (Councilor Jaskiewicz)

Motion made by Councilor Longton, seconded by Councilor Tanner. Councilor Longton was ensured that the item will be offsetting future funding and Councilor May was ensured that the funding will be allocated to the purchase of the buses and not other items. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Resolution adopted.

17. Remarks from the Public with a three-minute limit

Florence Turner, 204 Route 163, Montville, stated that she would like to see the funds received for scrap metal by the Transfer Station allocated to the Transfer Station for improvements for their facility as they are for the Board of Education. Currently, those funds are deposited in the Town's General Fund.

BOE Superintendent Levesque thanked the Town Council for its support of the bus funding.

18. Remarks from the Councilors and the Mayor

Councilor Pollard thanked Superintendent Levesque for his presentation and Finance Director Hart for her presence.

Councilor Longton also thanked Superintendent Levesque for his presentation and BOE budget.

Councilor Caron thanked the Public Works Department for a great job in handling the recent storm, appreciated Ms. Turner's comment, and apologized for missing the Board of Education Budget Presentation due to other commitments.

Councilor May also thanked the Public Works Department and made note of a video that has gone viral.

Town Council Special Meeting Minutes
Wednesday, February 10, 2016

Councilor Tanner expressed that she was looking forward to the referendum and thanked everyone for their hard work.

Chairman Jaskiewicz announced that a Special Meeting will be scheduled for Tuesday, February 16, 2016 at 6:00 p.m. regarding the referendum. He also thanked everyone for attending this evening's meeting and apologized for the typographical error on this evening's agenda.

Mayor McDaniel thanked the Public Works Department for their efforts in their handling of an especially difficult storm. He also noted Eversource's resilience and continued efforts with their tree-trimming program.

19. Adjournment

The meeting was adjourned at 7:50 p.m.

Respectfully Submitted by:

Agnes Miyuki, Recording Secretary for the Town of Montville

AN AUDIO RECORD OF THE MEETING IS ON FILE IN THE MONTVILLE TOWN CLERK'S OFFICE