

TOWN OF MONTVILLE
Town Council

Regular Meeting Minutes – April 11, 2016
7:00 p.m. – Montville Town Hall – Town Council Chambers
Amended 5-9/16

1. Call to Order

Chairman Joseph Jaskiewicz called the meeting to order at 7:00: p.m.

2. Pledge of Allegiance followed by a moment of silence in honor of our military.

All stood and pledged the flag followed by a moment of silence.

An additional moment of silence was given in recognition of the passing of Patrick Dunion.

3. Roll Call

Present were ds. Mayor Ronald McDaniel was also present.

4. Special Recognitions/Presentations

a. Presentation by Tanko Lighting for the LED Streetlight Retrofit Project.

Mayor McDaniel introduced Joe Bollinger of Tanko Lighting accompanied by Sharon Tierney, who gave a PowerPoint presentation to the Council for LED streetlight project that was discussed with Steve Carroll, Director of Facilities for the Board of Education and with Terry Hart, Town Finance Director. The Mayor said that the charge was to find ways to save energy usage. An RFP was sent out and companies came to give a presentation.

Mr. Bollinger stated that Tanko, based out of San Francisco, is a CCM approved vendor and is the turnkey for all CCM's in Connecticut. With LED lighting, he said, the quality of light is improved, public safety is increased, in addition to energy savings. Tanko is an experienced company that focuses solely on municipal street lighting. He used as an example the city of Los Angeles that recently converted the entire city to LED lighting.

As part of Task 1 for the project, the company does a comprehensive audit, 30 per street light, prepares weekly audit reports, reconciles, and reports on rebates. Task 2 involves lighting design that J. Bollinger described as a value engineering process. The products are DLC listed with a 10-year warranty of 100,000 hours that are control ready. Installation is Task 3 with preparation of weekly install reports and commissioning. As for maintenance of the lighting, J. Bollinger said that the Town owns the lights and therefore has the option to maintain the lights or enter into a long-term maintenance program, such as Program A that is a 3-year contractual commitment at a cost of \$17,059 for the first year and \$21,324 for the next two years or \$1 per fixture. Tanko also offers extras such as street tagging, a control system for metered tariff, embedded technology for cellular service WIFI, and security cameras. J. Bollinger concluded the presentation with a 10-year breakdown of savings for the Town that would equate to a 1% utility increase per year. The total project cost would be \$514,418, less the rebate for a net project cost of \$305,975 at \$2.89 per fixture. Variables to costs would include actual audited inventory, the fixture manufacturer chosen, and design decisions. He said, that municipalities pay for the project with cash, municipal bonds, or lease financing. Also, GIS Data Integration is provided to the municipality for free.

During the question and answer phase of the Tanko presentation, Councilor Rogulski asked about the replacement process if lights are taken out by accidents or bad weather as posed by Councilor May. These incidences would be considered capital expenditure items.

b. Presentation of the Mayor's budget for the fiscal year 2016-2017.

Finance Director Hart handed out cards on which the 2016-2017 proposed budget information was summarized and matches the budget.

5. Alterations to the Agenda – *None*

6. To Consider and Act on a motion to approve:

- a. The Regular Meeting Minutes on March 14, 2016

Motion made by Councilor Jaskiewicz; seconded by Councilor Tanner. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.

7. Remarks from the Public regarding items on the agenda with a three-minute limit

Resident Anthony Siragusa, referring to the lighting presentation, asked whether the Town has a policy or guidelines for lights to be removed.

8. Communications

- a. A copy of the March budget report from Ms. Terry Hart -- *None*

9. Report from the Town Attorney on Matter Referred

Councilor Jaskiewicz commented on information concerning the EDC that was given to the Town Attorney for review. The attorney will contact the EDC chair regarding the same.

10. Remarks from the Mayor and/or Administrative Department Heads to include Matters Referred

Mayor McDaniel commented on two (2) community forums that were held recently. He spoke first about the Community Forum on Opium Addiction held on March 16, 2016, that he said was well attended and had good interaction by the public and professionals. The Mayor also spoke about the Mental Health Forum on April 7th that was attended by Superintendent of Schools Brian Levesque. He said that there were a lot of professional connections made and stated that problems with insurance companies will be advocated for residents. As to the lighting presentation this evening, Mayor McDaniel also commented on the CCM stating that at 7.31 cents per kilowatt for the next four (4) years, there is a fear that generation and transmission rates will increase. He also mentioned a meeting that he and Brian Lynch of the WPCA had regarding the increased TTM levels concerning the water levels that he explained has to do with the size of the line and not having a complete loop that requires more flushing. The Mayor commented on the EDC budget and said that he would be attending the State of Montville at 8:00 p.m. tomorrow, April 12th.

11. Reports from Standing Committees

- a. Town Administration/Rules of Procedure – Counselor Jaskiewicz

Counselor Jaskiewicz commented on the Department of Public Works that he said would make a determination as to when the carts need replacing as well as a meeting with Lt. Bunnell and the IT Director scheduled for next month.

- b. Finance – Councilor Longton

Councilor Longton stated that budget requests were reviewed with the Town Finance Director, Ms. Hart, who provided spreadsheets for the requests. Additional meetings will be held with the IT and other departments. The Finance Committee will meet next on April 28th at 5:00 p.m.

- c. Publics Works/Solid Waste Disposal – Councilor Caron

Councilor Caron reported that no meeting was held.

12. Reports from Special Committees and Liaison Councilors

- a. Councilor Caron – Commission on Aging; Social Services; Volunteer Fire Fighters' Relief Fund

Councilor Caron reported that all meetings were cancelled.

b. Councilor Jaskiewicz – Board of Education

Councilor Jaskiewicz commented that the choirs that sang at the last Board meeting did a good job. He also reported that Assistant Superintendent Laurie Pallin did a presentation on the Next Generation Accountability Report from the CT State Department of Education. Councilor Jaskiewicz also reported that the Board welcomed back Superintendent Levesque from his medical leave. Councilor Tanner asked if the date for the high school graduation had been set. Superintendent Levesque responded that the date for graduation is Monday, June 13th.

c. Councilor Longton – Library – *No report*

d. Councilor May: Water Pollution Control Authority; Youth Services Bureau and Advisory Board

Councilor May commented on the forum concerning opiate addiction held on March 16th. He said that the event was well attended and that he learned a lot. He also said that meeting was attended by Mayor McDaniel, Councilor Caron as well as State representatives. Councilor May said he was unable to attend the health forum on April 7th. He added that a Vend-a-Craft Fair will be held by the Youth Services Bureau. As for the WPCA, he said the Commission voted last month for a 9% reduction of the sewer rate. He spoke of the millions in debt that had been incurred by the WPCA when he came on the Commission. Since then, Administrator Brian Lynch, Superintendent Mike Didato, and their staff reversed the electric rate, purchased a \$60,000 SCADA system with remote capabilities for alarms that has decreased man hours by three (3) people, a \$200,000 savings. He added that large bonds have been paid off, construction bids have come back lower for the headworks project and blowers at the plants, as well as the purchase of fuel efficient vehicles, per his recommendation, that has saved \$6,000. Councilor May also said that there is currently 7 million in the WPCA fund balance with 1.5% of the budget set aside for reserve emergencies.

e. Councilor Rogulski – Economic Development Commission; Planning & Zoning Commission

Councilor Rogulski reported that the acting chair of the EDC has a meeting scheduled with Town Planner Marcia Vlaun regarding an overhaul of the home page. He added that two (2) members will be attending ECC seminars. He also reported that Planning & Zoning voted for PTA Lane as a town road off Williams Road stating that there needs to be open converts for affordable housing. He also commented on the draft copy of the capital plan.

f. Councilor Pollard – Non-profit Organizations – *No report*

g. Councilor Tanner – Parks & Recreation; Public Safety Commission

Councilor Tanner reported that Parks & Rec are extending the registration for volleyball to May 10th and are exploring an upcoming movie night. She also said that the first and second basketball programs have finished. Councilor Tanner also spoke about a first dibs policy that will allow Town residents to register for Parks & Recs programs for the opening three days of a registration period. This policy came about when a Town resident complained of her inability to meet a registration deadline. She also reported that she was unable to attend the opiate forum but did mention the Narcan policy voted on by the Public Safety Commission that will be passed on to the Council for approval. She added that the Parks and Recreation carnival contract will come before the Council this evening.

13. Appointments and Resignations

a. To Consider and Act on a Motion to re-appoint Mr. Timothy Sullivan to the Housing Authority with a term to expire April 30, 2021.

Motion by Councilor May; seconded by Councilor Rogulski. Discussion: None. Roll call vote, 7-0, all in favor. Votes in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Votes in Opposition: None. Motion carried.

- b. To Consider and Act on a Motion to re-appoint Mr. Jeffrey Greiner to the Inland Wetlands Commission with a term to expire April 14, 2020.
Motion by Councilor Tanner; seconded by Councilor Longton. Discussion: None. Roll call vote, 7-0, all in favor. Votes in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Votes in Opposition: None. Motion carried.
- c. To Consider and Act on a Motion to appoint two (2) of the following three (3) candidates as representatives from the Parks & Recreation Commission to the Community Center Building Committee: Mr. Ryan Hartman, Ms. Kristin Ventresca, Mr. Scott LaVallie
Motion by Councilor Tanner; seconded by Councilor May. Discussion: Councilor Jaskiewicz asked when the item was put on the agenda to which Councilor May responded last week. Councilor Rogulski stated that he did not know one of the candidates who came on the before his appointment to the Town Council. Councilor Jaskiewicz added that although interviews are still being conducted the matter has dragged on for two (2) years. Voice vote for candidates: Councilors Caron (LaVallie/Ventresca), Longton (Ventresca/Hartman), May (LaVallie/Ventresca), Pollard (Ventresca/LaVallie), Rogulski (Ventresca), Tanner (Ventresca/Hartman), and Jaskiewicz (LaVallie/Hartman). Votes: Hartman (3); Ventresca (5); LaVallie (4)—Ventresca and LaVallie were appointed.
- d. To Consider and Act on a Motion to appoint Mr. Jeramiah Ross, representing the Community-at-Large, to the Community Center Building Committee.
Motion by Councilor Tanner; seconded by Councilor Caron. Discussion: None. Roll call vote, 7-0, all in favor. Votes in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Votes in Opposition: None. Motion carried.
14. Unfinished Business – *None*
15. New Business
- a. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to refund taxes due to overpayments and correction in the amount of \$6,189.62, (six thousand one hundred eighty nine dollars and sixty-two cents) as requested by the Tax Collector. (Councilor Jaskiewicz)
Motion by Councilor Longton; seconded by Councilor May. Discussion: None. Roll call vote, 7-0, all in favor. Votes in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Votes in Opposition: None. Motion carried.
- b. **TO CONSIDER AND ACT ON A MOTION** to accept two favorable 8-24 Reviews from Planning & Zoning: 1) acceptance of PTA Lane as a town road; and 2) acceptance of the roads David Drive & Rebecca Court located off of Williams Road. (Councilor Rogulski)
Motion by Councilor Tanner; seconded by Councilor Caron. Discussion: Councilor Rogulski remarked that PTA has been well known in Town and the aim is to trim back the boundaries to make a road. Roll call vote, 7-0, all in favor. Votes in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Votes in Opposition: None. Motion carried.
- c. **THE TOWN OF MONTVILLE HEREBY RESOLVES** under the provisions of section C304 (4) of the town charter to accept the following roads as public highways: PTA Lane, David Drive and Rebecca Court. (Councilor Rogulski)
Motion by Councilor Tanner; seconded by Councilor Caron. Discussion: None. Roll call vote, 7-0, all in favor. Votes in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Votes in Opposition: None. Motion carried.

-
- d. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to review and approve the final contract for the Fair Oaks Community Center Carnival and waive all in-kind services related to Police, Fire, Emergency Services, and Public Works. (Councilor Jaskiewicz)
- Motion by Councilor Tanner; seconded by Councilor Longton. Discussion: Councilor Jaskiewicz the fees will be waived. Parks & Rec Commissioner Lawton stated that there will be five (5) tents at the event; parking will be at Tyl and the high school; and a dumpster will be on site with trash removal by the Boy Scouts. Discussion continued regarding the costs for Town services if paid. Commissioner Lawton also stated that the event would start small for this year as there are costs associated with signs and toilet rentals. Any profit from the event will go into a line item for Parks & Rec. Mayor McDaniel commented that the Town cannot make donations to non-profit organizations such as the Boy Scouts. Commissioner Lawton asked about in-kind services to which Councilor Jaskiewicz responded that there was not a bill for the same in the past. Mayor McDaniel commented on an email that he received from a Town resident asking to participate as a vendor. The vendor was referred to Commissioner Lawton. Councilor Jaskiewicz said that the CT ED Fee must be paid. Roll call vote, 7-0, all in favor. Votes in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Votes in Opposition: None. Motion carried.
- e. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to appoint the Mayor, the Superintendent of Schools and the Town Treasurer to the Comstock Book Fund Committee for the administration of the fund and to establish a Comstock Library Book fund (#028). (Mayor McDaniel)
- Motion by Councilor Longton; seconded by Councilor Tanner. Discussion: Mayor McDaniel stated that the project is funded under the Comstock will and the individuals who are operating the Fund cannot manage it as well. The Committee will consist of three (3) and has been discussed with Superintendent Levesque and with the Treasurer. The Town donates \$1,000 a year according to the Mayor who added that the fund is segregated and has \$11,000 in a CD and bank account of which \$1,200 will be spent for books. Roll call vote, 7-0, all in favor. Votes in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Votes in Opposition: None. Motion carried.
- f. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to receive the Mayor's budget proposal for fiscal year 2016-2017. (Councilor Longton)
- Motion by Councilor Tanner; seconded by Councilor Caron. Discussion: Councilor Jaskiewicz asked that all councilors attend the budget meeting on April 29th. Mayor McDaniel read the budget summary into the record and commented on what is going in Hartford. Roll call vote, 7-0, all in favor. Votes in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Votes in Opposition: None. Motion carried.
- g. To Consider and Act on a motion to receive the Mayors proposed five-year Capital Plan for fiscal years 2017-2021. (Councilor Longton)
- Motion by Councilor Longton; seconded by Councilor Tanner. Discussion: None. Roll call vote, 7-0, all in favor. Votes in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Votes in Opposition: None. Motion carried.
- h. To Consider and Act on a motion to send the Mayor's proposed five-year Capital Plan to the Planning & Zoning Commission for comment. (Councilor Longton)
- e. Motion by Councilor Longton; seconded by Councilor Tanner. Discussion: None. Roll call vote, 7-0, all in favor. Votes in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Votes in Opposition: None. Motion carried.

16. Remarks from the Public with a three-minute time limit

Superintendent Levesque remarked that he was looking forward with working with the Town regarding the Board of Education budget—it had asked for an increase of 1.9%.

He said that seven (7) positions will be eliminated with four (4) being laid off tomorrow. Although the cuts will be devastating he looks forward to meeting with the Finance Committee to continue with the district's high quality of education.

17. Remarks from Councilors and the Mayor

Councilor Rogulski commented that he looking forward to reviewing the budget is concerned with State budget cuts adding that CT is second in the country regarding taxes. He also offered condolences for P. Dunion.

Councilor Jaskiewicz reported that P. Dunion's services will be Saturday at 9:00 a.m. at the Montville Church.

Councilor Pollard commented on the letter in the mailbox regarding the WPCA to increase/decrease the sewer fees. Per Mayor McDaniel, the WPCA can set rates and the Town approves them.

Councilor Longton commented on having Superintendent of Schools B. Levesque attend the Finance meeting on the last Tuesday of the month, April 26th.

Councilor Jaskiewicz commented that the budget will be adopted when the Town is ready.

Councilor Caron commented that the Town that it will be painful but that everyone who asked for an increase in budget will not receive it also stating that next year will be worse, particularly with the State.

Mayor McDaniel commented that he attended the Myers Family Fundraiser where there were 500 in attendance.

Councilor Tanner thanked Mayor McDaniel and Ms. Hart for their hard work on the budget.

Councilor May also offered his thanks regarding the budget.

18. Adjournment

Motion by Councilor Tanner; seconded by Councilor Caron to adjourn the meeting at 8:15 p.m. Discussion: None. Voice vote, 7-0, all in favor. Motion carried.

Respectfully submitted by:
Gloria J. Gathers
Recording Secretary, Town of Montville
(Interim for Agnes Miyuki)

AN AUDIO RECORD OF THE MEETING IS ON FILE IN THE MONTVILLE TOWN CLERK'S OFFICE.