

**Town of Montville  
Public Works/Solid Waste Standing Committee  
Special Meeting Minutes  
February 9, 2022, 4:30 p.m.**

**Montville Public Works  
225 Maple Avenue, Uncasville**

**All persons in attendance must wear a face mask if not  
fully vaccinated and remain six feet from others.**

**Comments will only be accepted at times designated for public comment by  
the Chair of the meeting. The Montville Town Council Rules of  
Procedure, decorum, timeliness and suitability shall be followed and enforced.**

1. Call to Order  
Councilor McNally called the meeting to order at 4:30 p.m.
2. Pledge of Allegiance
3. Roll Call (Councilors Caron, Mandler, and McNally)  
Present were Councilors Billy Caron, Al Mandler, and Tom McNally. Also present was Public Works Director Donald Bourdeau, Jr.
4. Approval of:
  - a. The Regular Meeting Minutes of September 22, 2021  
Motion made by Councilor Caron, seconded by Councilor Mandler, to approve the Public Works/Solid Waste Standing Committee Regular Meeting Minutes of September 22, 2021. Discussion: None. Voice vote, 3-0, all in favor.
5. Remarks from the Public Regarding Items on the Agenda – *none*
6. Old Business
  - a. Raymond Hill Church
    - 1) Mold Remediation  
The mold and bat feces have been cleaned and the building is now powered allowing them to constantly run a humidifier during the Summer months to help mitigate the mold issue. A sump pump has also been installed in the basement. He urged the Town Council to decide what they would like to do with the building. Councilor Caron stated that, to the best of his knowledge, former Councilor Joseph Rogulski spoke with the Library regarding their possible interest in utilizing the building for meetings, activities, etc. Councilor McNally will touch base with

former Councilor Rogulski. Public Works Director Bourdeau estimates that the building is approximately 80% remediated.

b. Boat Launch and Boat Parking Lot

Public Works Director Bourdeau reported that a meeting was recently held between Planning Director Liz Burdick, Town Engineer Tom Cummings, and himself regarding the sketch that was created for the parking lot renovation. Once the specs are finalized the project will go out to bid. In addition, the new owners are not planning to utilize the back parking lot, making it available to the Town. Funding to renovate the boat launch may be available.

c. Road Clean Up and Weed Whacking

Both are Spring/Summer projects. The Correctional Facility's community service activities are still being offered but at a smaller scale due to the closing of the Radgowski facility. As such, the Department is seeking to hire additional part-time Summer help.

In response to Councilor McNally, who proposed the possibility of hiring a company equipped with tree cutting and chipping equipment to quickly take care of the trees, Public Works Director Bourdeau felt that such major projects would most likely require a Public Hearing.

d. Discussion of Town Equipment

A new broom sweeper was recently purchased. The Councilors approved the purchase of a walk-behind mower for the Camp and Transfer Station.

All of the old equipment has been sold. The backhoe is currently located at the School and will be returned to the Transfer Station in the Spring.

e. Clean-up of Brush and Millings

At the request of the Parks & Recreation Commission, the brush and millings have been removed from the Pavilion area.

The Parks & Recreation Commission is also hoping to clean and clear the Scofield Pond beach area and open the area for public use. P&H Construction has agreed to remove the millings currently stored at the beach parking lot free of charge. The millings are used for a variety of areas, including roadsides, as fill; the millings must be paved or similarly covered once laid down. Training equipment owned by the Fire Companies is also stored on the property. The Commission hopes to replace the current parking lot with stone. Discussion ensued regarding the condition of the pond and beach area. Councilor McNally felt that the condition of the pond is not inviting and the area should not be open for public use.

## f. Road Improvement Program

## 1) Schedule of Roads for Drainage &amp; Paving / Status of Road Improvement Bond

Councilor McNally expressed his disappointment with the Program's lack of progress. Over the past three to four years, six (6) roads on the list have been completed. Public Works Director Bourdeau agreed that they are behind schedule, in part, to the need to allow the roads to settle for approximately one year following the drainage work before placing the pavement. The roads that require a larger scope of work, e.g., Chapel Hill Road, will need to go out to bid. Other roads can be completed by the Public Works crew, which would save funds and take more time. The next roads on the list include Chapel Hill Road, Moxley Road, Maple Avenue, and Gallivan Lane. The issues along Connecticut Boulevard were discussed, including the need to work with the Southeastern Connecticut Water Authority (SCWA) to repair the existing leaks on the road before the pavement is laid down. Councilor McNally requested that work on the drainage of the roads be conducted immediately, preparing them to be paved in the Spring/Summer. If the crew is not able to conduct and complete the work in a timely manner, a contractor should be hired to expedite the process. Public Works Director Bourdeau stated that, in such case, less work would be completed and additional funds would be required for the Engineer to spec the job, send it out to bid, and pay the contractor. Councilor McNally felt that the residents would not agree to allocate additional funds for road improvements when they feel that the roads are not being improved with the funding they have already approved for that purpose. He also recommended adding other roads to the list as future opportunities for funding might become available. Additional roads include Chesterfield and Butlertown Roads. Public Works Director Bourdeau will contact the Engineer to draw up the plans and spec the jobs.

## g. Social Service (old Town Hall) Building

## 1) Repair Schedule

A resolution to waive the sealed bid process for the Old Town Hall and Cupola Repair will be placed on the Town Council's upcoming meeting agenda for approval. The Architect will be designing the interior of the building, including the replacement of the windows and floors. Additional work includes repairing some of the piping, plaster, and painting. Though they will be waiving the bid process, three bids will be received for the project. The Town Engineer will draw up the specs to prepare the job to go out to bid. Councilor Caron requested to review the specs to ensure its cost-effectiveness.

## h. Youth Services (Montville Community Center)

## 1) Bathrooms

Half of the funding for the Community Center bathrooms has been allocated to date. The Mayor is seeking to acquire the remaining amount necessary for the

project to move forward. Due to the rising costs of materials, only the front bathrooms will be renovated. Costs include the asbestos abatement. The Architect will create the plans to prepare the project for the bid process.

i. Update on Building Repairs

Public Works Basement – Funding has been approved to conduct asbestos abatement. In addition, they will be working on the structural repairs for one of the doors and remedying the mold issues in the building.

Senior Center Roof – Funding has been allocated for the roof replacement and the project is scheduled for the Spring.

Senior Center Refrigerator/Freezer – A new freezer/refrigerator will be installed in the current outdoor pavilion area. Senior & Social Services Director Kathie Doherty-Peck is investigating the possibility of placing the equipment in an alternative area.

Camp Oakdale Storage Shed – Public Works Director Bourdeau will obtain the final price estimate for the storage building to replace the old garage. Chairman McNally requested that price estimates be obtained to renovate the football building, stating that he would like funds to be allocated for projects that would benefit the entire community rather than the few, citing the ADA-accessible playscape and Desjardins Park.

Town Hall Fascia – Councilor Caron also requested a price estimate for the scraping and painting of the Town Hall fascia for ARPA (American Rescue Plan Act) Funding consideration.

7. New Business

a. Election of Chairperson

Motion made by Councilor Caron, seconded by Councilor Mandler, to nominate and elect Councilor McNally as the Chairman of the Public Works/Solid Waste Standing Committee. Discussion: None. Voice vote, 3-0, all in favor.

b. Approval of the 2022 Meeting Dates as follows:

February 23, March 23, April 27, May 25, June 22, July 27, August 24, September 28, October 26, November 23, December 28

All meetings will be held on the fourth Wednesday of each month at 5:00 p.m. at Montville Public Works, 225 Maple Avenue, Uncasville.

Motion made by Councilor Caron, seconded by Councilor Mandler. Discussion: The meeting time was changed to 5:30 p.m. so as not to conflict with the Transfer Station meetings. Voice vote, 3-0, all in favor.

c. Allocation of COVID-19 Funds

Chairman McNally questioned whether the Parks & Recreation projects that have been approved for ARPA Funding are being handled by the Public Works Director. Public

Works Director Bourdeau stated that it was his understanding that the Town's parks are under the helm of the Parks & Recreation Commission and Public Works Director. The projects that were approved for ARPA Funding include the Conservation Center Walkway, Mostowy Site Plan and Trail, Camp Oakdale ADA-accessible Playground, Camp Oakdale Road Replacement, and Scofield Pond Picnic Area. Discussion ensued regarding the projects, including the completion of the projects within the required timeline. Chairman McNally felt that there was a lack of coordination within the Commission and the need for the Public Works Director to be aware of their plans and vision to ensure that they coincide with the Town's needs and the funds are being properly allocated.

d. Animal Control Facility Update

Chairman McNally requested that an RFP (Request for Proposal) for an Architectural Firm to draft design plans be issued. The goal is to determine the final cost estimate for the Facility. The Town Council has approved and allocated \$800,000.00 to the project. Traditionally, a Clerk of the Works is hired to oversee such projects. It was noted that a preliminary set of drawings was previously generated on which the Architect can base his design.

Discussion ensued regarding utilizing part of the Public Works property as a possible location for the Facility. The Public Works Director was not opposed to locating the Facility on the property, adding that, while they are currently utilizing the PTA Lane property for storage, an additional storage area would become necessary in the immediate future. He recommended that the Town update its Facility Study and create a plan for the future. Other possible locations include PTA Lane and Palmertown. He also proposed the possibility of regionalizing and acquiring funds from the Town of Salem for whom the Town provides services and/or inviting the Town of Ledyard, which does not have an updated Animal Control Facility. The ongoing maintenance costs of the Facility should also be considered.

8. Remarks from the Public – *none*

9. Remarks from the Councilors – *none*

10 Adjournment

Motion made by Councilor Caron, seconded by Councilor Mandler, to adjourn the meeting at 5:37 p.m. Discussion: None. Voice vote, 3-0, all in favor. Meeting adjourned.

Respectfully Submitted by:

Agnes T. Miyuki, Recording Secretary for the Town of Montville