

**Town of Montville Town Council
Regular Meeting Minutes
February 14, 2022, 7:00 p.m.
Town Council Chambers – Town Hall**

All persons in attendance must wear a face mask if not fully vaccinated and remain six feet from others.

Comments will only be accepted at times designated for public comment by the Chair of the meeting. The Montville Town Council Rules of Procedure, decorum, timeliness and suitability shall be followed and enforced.

1. Call to Order
Chairman McNally called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance followed by a moment of silence in honor of our military
3. Roll Call
Present were Councilors Leonard Bunnell, Sr., Billy Caron, Alfred Mandler, Tim May, Thomas McNally, Colleen Rix, and Robert Yuchniuk. Also present was Mayor Ronald McDaniel.
4. Special Recognitions/Presentations
 - a. N. Silver Brook Holdings, LLC presentation regarding Virtual Net Metering
Mayor McDaniel introduced Steve Michaud, Paul Michaud, and Lynn Nelson.

Energy Attorney Paul Michaud stated that they are seeking an extension of their current Letters of Intent (LOI) with the Town and the WPCA (Water Pollution Control Authority). The project is under the old program and has been on the Eversource waiting list for the past two years. He explained that the Public Utilities Regulatory Authority (PURA) recently released its decision to allow the authorization of projects beginning this Spring due to the receipt of additional funding. The project is expected to be reviewed by the CT Siting Council this week. If selected and the LOI is extended, it is estimated that the Town would save approximately \$75,000.00/year for the next 20 years or \$1.3 million. Beneficial accounts for a two-megawatt solar system to be located on Fitch Hill Road have been established for the Sewage Plant and Town streetlights. In addition, 20-megawatts are available under the new program which offers 20% off for 20 years on the beneficial accounts. He understands that an RFP (Request for Proposal) has been completed for the Town's Landfill Project under the new program.

Location (Councilor McNally) – The project would be located on private property, which was acceptable under the old program as long as the proper agreements were made with the property owner(s).

Impact on Potential Savings (Councilor May) – There are no limits other than the beneficial accounts. Under the new program, all of the accounts in the Town can be aggregated. Care must be taken not to utilize the same accounts for two different projects.

Project Timing (Councilor Mandler) – Per PURA, the allocation of funds must begin in March. It is expected that Eversource will select projects within a month.

Mayor McDaniel added that four beneficial accounts will be used and the contracts are in the process of being finalized. The WPCA would be required to approve the credits that will be utilized by them. The streetlights are not included in the accounts. The Board of Education (BOE) would need to engage in the process independently. This evening's resolution will provide him with the ability to conduct any investigations and the authority to sign the non-binding LOI.

5. Alterations to the Agenda

Motion made by Councilor May, seconded by Councilor Rix, to add the following items to the Agenda:

- 14(c) To Consider and Act on a Motion to waive the waiting period for re-appointments, Rule 14C of the Town Council Rules of Procedure, to the Farmers Market Committee.
- 14(d) To Consider and Act on a Motion to appoint Florence Turner as a member of the Farmers Market Committee with a term to expire on February 14, 2025.
- 14(e) To Consider and Act on a Motion to appoint Brianna Tobey as a member of the Farmers Market Committee with a term to expire on February 14, 2025.

Discussion: None. Voice vote, 7-0, all in favor. Motion carried.

Motion made by Councilor Bunnell, seconded by Councilor May, to add the following item to the Agenda:

- 16(l) **THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve the Resolution for the establishment of an Animal Control Facility Building Committee and draft the charges for the Committee. (Councilor Bunnell)

Discussion: None. Voice vote, 3-4. Voting in Favor: Councilors Bunnell, Caron, and May. Voting in Opposition: Councilors Mandler, Rix, Yuchniuk, and McNally. Motion failed.

6. To Consider and Act on a Motion to Approve:

- a. The Regular Meeting Minutes of January 10, 2022
Motion made by Councilor Caron, seconded by Councilor Rix. Discussion: None. Voice vote, 7-0, all in favor.
- b. The Special Meeting Minutes of January 20, 2022 (Commission Appointment, ARPA Funds)
Motion made by Councilor Rix, seconded by Councilor May. Discussion: None. Voice vote, 7-0, all in favor.

7. Executive Session

- a. To Consider and Act on a Motion to enter into Executive Session for the purpose of interviewing candidates for the Farmers Market Committee. Discussions to include members of the Town Council and Mayor Ronald McDaniel.
Motion made by Councilor Rix, seconded by Councilor Mandler. Discussion: Candidates Florence Turner and Brianna Tobey were interviewed for the Farmers Market committee. Voice vote, 7-0, all in favor. Motion carried. Invited parties exited Town Council Chambers for Executive Session at 7:12 p.m. Chairman McNally resumed the meeting at 7:21 p.m. No votes were taken during Executive Session.

8. Remarks from the public relating to matters on the agenda with a three-minute limit

Wills Pike, 71 Pheasant Run, Oakdale, Planning & Zoning Commission Vice Chairman, expressed his full support of items 16(b) regarding opting out of the ADU (Accessory Dwelling Units) Requirements and 16(g) to waive the sealed bid requirement for the Old Town Hall and Cupola Repair, which he understands is in desperate need of repair. He also stated his opposition to item 16(f), feeling that the charging trailer is a luxury item that would be minimally used and that the funds could be better spent on other items.

9. Communications

- a. Copy of the January 2022 Financial Reports from Terry Hart, Finance Director
- b. Copy of the legal bills from Suisman-Shapiro for the month of December 2021
- c. Copy of the legal bills from Suisman-Shapiro for the month of December 2021 (Tax Collection)

- d. Letter from the Superintendent of Schools informing the Town Council of the upcoming BOE Budget Public Hearings on February 15, February 23, March 1, and March 8. The meetings will be held at 6:00 p.m.
- e. 2022 Vegetation Management Plan

10. Report from the Town Attorney on Matters Referred – *none*

11. Remarks from the Mayor and/or Administrative Department Heads to include Matters Referred

Mayor McDaniel reported that he has been in negotiations and mediation with one of the labor unions. A productive NextGen meeting took place with the vendors and the four Fire Chiefs. Extensive conversations were held with the Town Attorney regarding the solar contract for the landfill. He plans to speak with Ad-Hoc COVID-19 Impact Study Committee Chairman Mandler to request the allocation of \$1,000.00 for the purchase and installation of a touchless water fountain in the Town Hall for the Parks & Recreation Department.

Planning Director Liz Burdick provided a summary of her Memorandum regarding item 16(b) on the Agenda. Following a public hearing, the Planning & Zoning Commission unanimously voted to Opt-Out of the ADU Requirements of Public Act 21-29. By opting out, the Commission can “evaluate how to thoughtfully and intentionally draft regulations regarding accessory dwelling units (ADUs) requirements that are more compatible with the Act.” To opt-out of the requirements, the Town Council is also required to vote the same with a two-thirds majority vote. She continued to recite an e-mail received by the Town Attorney who also recommended that the Town opt-out of the requirements, citing several reasons, including “certain vague or unwanted aspects” of the legislation, the lack of case law interpreting the Public Act, and its restriction of the Zoning Commission to require ADUs to be affordable. The Town continually works to promote diverse housing choices through its regulations, which have led to the approval of various housing projects, including the Faria Mill redevelopment (approximately 77 units of residential housing) and an 87-unit multi-family housing on Maple Avenue. Additionally, the Planning Department is currently working with the Southeastern Connecticut Council of Governments (SCCOG) to draft and adopt an Affordable Housing Plan. Opting out of the Public Act would allow the limited Planning Department staff with the necessary time to thoroughly review the Act and update its regulations in a manner that would better align with the spirit of the Act and regulations.

ADU Provision in Current Regulations (Councilor May) – One of the reasons the State Legislators established the Public Act was to encourage the younger population to stay or return to the State. The current Zoning Regulations also include a provision for accessory dwelling units and cluster developments, i.e., housing constructed on smaller lots, which are more affordable for new home buyers, reduce the cost of road construction, and provide more open space.

12. Reports from Standing Committees

a. Town Administration/Rules of Procedure

Councilor Yuchniuk reported that the Committee discussed the proposed wage increase for the part-time Information Technology Assistant; the item was sent to the Finance Committee. The Committee also discussed and tabled the “Policy Concerning Use of Town Vehicles”.

b. Finance

Chairman McNally reported that the Committee discussed the possibility of selling some of the Town’s properties. They also discussed and denied the request for a wage increase for the part-time Information Technology Assistant.

Chairman McNally confirmed Mayor McDaniel's request to hire the services of Realtor Bonnie Yacovetsky to sell the proposed properties, with the exception of PTA Lane.

c. Public Works/Solid Waste Disposal

Chairman McNally reported that the Road Improvement Program is behind schedule. The Public Works Director is investigating the possibility of hiring contractors to conduct the drainage work and help expedite the process. The Committee also discussed the items that have been approved for ARPA Funding; the Public Works Director will be providing more solid numbers for the projects.

13. Reports from Special Committees and Liaison Councilors

a. Councilor Bunnell: Library Committee, Parks & Recreation Commission, Volunteer Fire Fighters' Relief Fund

Library Committee – no meeting

Parks & Recreation Commission – A budget surplus is projected due to the ongoing COVID-19 pandemic. The parks' signage project and plans for the 2022 Carnival are underway. The following Commissioners were elected: Commissioner Kate Southard, Chairperson; Commissioner Rocky Stone, Vice-Chairperson, and; Commissioner Morgan Matthewson, Secretary. The Commissioners also reviewed and discussed the Town's Plan of Conservation and Development (POCD). The Department received complaints from the parents of the dance students regarding the mask requirement.

Volunteer Fire Fighters' Relief Fund – Thirty-seven (37) stipends have been issued to the volunteer firefighters. Finance Director Hart will work with the Town Attorney to revise the current Ordinance to include a tax abatement as an added incentive.

b. Councilor Caron: Commission on Aging, Social Services, Non-Profit Organizations

Non-Profit Organizations – Councilor Caron reported that he has reached out to the organizations regarding their funding requests. A Town Council Liaison will sit on the Board or serve as an Honorary Guest of those organizations receiving more than \$1,000.00.

Social Services – The Department has been working with individuals who are experiencing major hoarding issues. They have been very busy providing energy assistance and distributing food to those in need. The Town Engineer and Architect are currently working on the bid specs for the building.

The Senior Center is now open to the public. They are seeking to hire an individual to help provide the daily lunches. The MedRide Van and buses are continuing to be offered.

c. Councilor Mandler: Water Pollution Control Authority (WPCA)

A very spirited WPCA meeting was held. The WPCA Chairman is investigating the legality of a motion to approve the proposal for design services to remove and replace the Rand and Distribution Boxes. The motion was amended from the previous month's failed motion.

Ad-Hoc COVID-19 Impact Study Committee – Additional requests for ARPA Funding were received. Funding for TVCCA (Thames Valley Council for Community Action) and SCBA (Self-Contained Breathing Apparatus) Air Packs were tabled. A \$1,500.00 request for additional casters for Youth Services is included in this evening's agenda for approval. The Committee is requesting that any additional requests be submitted with supporting documents denoting the exact costs for the item(s).

d. Councilor May: Conservation Commission

Assistant Planner Colleen Bezanson provided a presentation to the Commission regarding the SustainableCT Certification program and the Town's goals to submit

their accomplishments by August 1, 2022. Meeting the goals will open up the Town to qualify for grants.

- e. Councilor Rix: Board of Education, Farmers Market Committee, Planning & Zoning Commission

The Planning & Zoning Commission approved an application for a retail development to be established on Route 32, between *CVS Pharmacy* and *McDonald's* Restaurant.

BOE Chairman Pike provided the report for the Board of Education. The BOE recently purchased a 2020 Ford F-350 Plow Truck with a plow for \$65,000.00 to replace a truck that is no longer in working condition. The funds were expended from the BOE's operating budget. Many of the BOE's part-time paraprofessionals are being hired by surrounding school districts who are offering them full-time positions. The School District currently has 13 paraprofessional openings. As such, three of their part-time paraprofessionals were offered full-time positions for the remainder of the school year, increasing their pay from \$16,000.00 to \$62,000.00 (benefits included). The BOE is also working on updating its policies. The Communications Committee will be sending a flyer with a QR Code inviting the public to provide their input regarding the FY2022/23 budget. The BOE is slated to receive \$3.95 million in ESSER (Elementary and Secondary School Emergency Relief) Funds. A list of proposed items was provided to the Town Council. Once approved, they will be submitted to the State for approval. Staff members who are hired utilizing the grant funds will be temporary hires unless he/she is replacing another individual. The expenditures will be further discussed at the BOE budget meetings.

- f. Councilor Yuchniuk: Economic Development Commission, Public Safety Commission, Youth Services Bureau and Advisory Board

Economic Development Commission – Assistant Planner Bezanson provided a presentation regarding the SustainableCT Certification program. As part of the program, the website will be updated to provide additional recognition of the town's businesses.

Public Safety Commission – The Commission elected Commissioner Gary Murphy as the Commission's new Chairman and Commissioner Mickey Gillette as the Vice-Chairman. The Commission will be submitting their proposed FY2022/23 budget to the Mayor for consideration. A Swearing-In Ceremony for Officer Thomas Lalumier will be held on Tuesday, February 15, at 11:00 a.m. in Town Council Chambers, Montville Town Hall. In addition, a Swearing-In Ceremony for the new Assistant Fire Marshal and Firefighters will be held during their next Regular Meeting on Monday, February 28, at 6:00 p.m. Sgt. Chris Vaillencourt is now serving as the Town's Resident State Trooper and Officer Fazzino is serving as the new narcotics dog handler. The officers are now donning the body cameras. A Body Camera Policy is in the process of being drafted and will be forwarded to the Town Administration/Rules & Procedures Standing Committee for review. A total of 2,300 COVID-19 Rapid Test Kits were distributed at Camp Oakdale and Tyl Middle School.

Mayor McDaniel added that Deputy Fire Marshal and Deputy Emergency Management Director Keith Milton passed his certification test and a private Swearing-In Ceremony was held this morning. He will be officially Sworn In during the next Public Safety Commission Meeting.

Youth Services Bureau – The High School nominated the Youth Action Council to receive the Montville Marvels Award. The Award will be presented to the members at the BOE Regular Meeting tomorrow evening.

14. Appointments and Resignations

- a. To Consider and Act on a Motion to re-appoint Karen Orbe to Farmers Market Committee with a term to expire on March 26, 2025.
Motion made by Councilor Caron, seconded by Councilor May. Discussion: None. Voice vote, 7-0, all in favor. Motion carried.
- b. To Consider and Act on a Motion to re-appoint Kate Southard to Farmers Market Committee with a term to expire on March 26, 2025.
Motion made by Councilor Caron, seconded by Councilor May. Discussion: None. Voice vote, 7-0, all in favor. Motion carried.
- c. To Consider and Act on a Motion to waive the waiting period for re-appointments, Rule 14C of the Town Council Rules of Procedure, to the Farmers Market Committee.
Motion made by Councilor May, seconded by Councilor Rix. Discussion: None. Voice vote, 7-0, all in favor. Motion carried.
- d. To Consider and Act on a Motion to appoint Florence Turner as a member of the Farmers Market Committee with a term to expire on February 14, 2025.
Motion made by Councilor Caron, seconded by Councilor May. Discussion: None. Voice vote, 7-0, all in favor. Motion carried.
- e. To Consider and Act on a Motion to appoint Brianna Tobey as a member of the Farmers Market Committee with a term to expire on February 14, 2025.
Motion made by Councilor Caron, seconded by Councilor Rix. Discussion: None. Voice vote, 7-0, all in favor. Motion carried.

15. Unfinished Business – *none*

16. New Business

- a. **Resolution No. 2022-09. THE TOWN OF MONTVILLE HEREBY RESOLVES** to refund taxes due to overpayments and corrections in the amount of \$6,841.06 (six thousand eight hundred and forty-one dollars and six cents) as requested by the Tax Collector. (Councilor McNally)
Motion made by Councilor Caron, seconded by Councilor Bunnell. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Bunnell, Caron, Mandler, May, Rix, Yuchniuk, and McNally. Voting in Opposition: None. Resolution passed.
- b. **Resolution No. 2022-10. THE TOWN OF MONTVILLE HEREBY RESOLVES** to opt out of the ADU (Accessory Dwelling Units) Requirements of Public Act 21-29. (Councilor McNally)
Motion made by Councilor Rix, seconded by Councilor Caron. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Bunnell, Caron, Mandler, May, Rix, Yuchniuk, and McNally. Voting in Opposition: None. Resolution passed.
- c. **Resolution No. 2022-11. THE TOWN OF MONTVILLE HEREBY RESOLVES** establish fund #82 for Animal Control Facility Donations. (Councilor McNally)
Motion made by Councilor Rix, seconded by Councilor Caron. Discussion: Chairman McNally stated any donations received for the funding of the Animal Control Facility would be deposited into the fund. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Bunnell, Caron, Mandler, May, Rix, Yuchniuk, and McNally. Voting in Opposition: None. Resolution passed.
- d. **Resolution No. 2022-12. THE TOWN OF MONTVILLE HEREBY RESOLVES** to authorize the Finance Director to go out to an RFP (Request for Proposal) for architectural drawings of the new animal control facility.

Motion made by Councilor Caron, seconded by Councilor Bunnell. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Bunnell, Caron, Mandler, May, Rix, Yuchniuk, and McNally. Voting in Opposition: None. Resolution passed.

- e. **Resolution No. 2022-13. THE TOWN OF MONTVILLE HEREBY RESOLVES** to set the date of April 27, 2022, at 6:00 PM for a public hearing regarding the General Government proposed Budget for fiscal year 2022-2023 at Montville High School Auditorium and to set the date of April 29, 2022, at 6:00 PM for a public hearing regarding the Board of Education proposed budget for fiscal year 2022-2023 at Montville High School Auditorium. (Councilor McNally)

Motion made by Councilor May, seconded by Councilor Rix. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Bunnell, Caron, Mandler, May, Rix, Yuchniuk, and McNally. Voting in Opposition: None. Resolution passed.

- f. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to waive the sealed bid requirement in Section 708(a) of the Town Charter for the Charging Trailer as it is in the best interest of the Town. (Mayor McDaniel)

Motion made by Councilor May, seconded by Councilor Bunnell. Discussion: Mayor McDaniel responded to Mr. Pike's comment regarding the item, stating that during past storms, the public has expressed a need for the Town to offer charging stations, especially as many no longer have landlines and rely entirely on their mobile devices to communicate and receive information. The Mobile Charging Trailer would increase their accessibility to charging stations when the power has gone down and can also be available for use at Town events. The Trailer is equipped with a UV Sanitizer, qualifying it for ARPA Funding. The equipment and specifications for the Trailer have been reduced since the item was first introduced. They are requesting to waive the sealed bid requirement as there is only one company that produces the item. Chairman McNally questioned whether any other towns offer charging trailers and the amount of usage the charging stations, which would only be able to charge mobile devices, would garner. Mayor McDaniel felt that the trailer would be very helpful for those residents who do not have a generator. Councilor Bunnell felt that, based on the number of events the Town hosts and the loss of power its residents' experience, the trailer would be well-used. Councilor May stated that the possibility of offering charging trailers was first investigated following a storm during which the residents did not have power for several days. He agreed that the trailer would benefit the community and its citizens. Councilor Rix agreed that it would benefit the town, but questioned the possible frivolity of the item. She felt that the funds could be better spent, adding that most people have a phone charger in their vehicles and the newer models will charge phones without running the car. She also felt that the town comes together during times of need. While having charging stations at events would also be helpful, she felt that it would keep people from enjoying themselves at the event. Councilor Yuchniuk agreed, stating that all of the Town departments have generators and many of its buildings are open to the public for such purposes. In addition, the Town's emergency shelters can be opened. Councilor Mandler, a former Fire Chief, agreed that the fire companies ensure that the firehouses, businesses, and other venues are made available to the public during times of need. He also felt that the residents should not be traveling during times of inclement weather to charge their mobile devices. Councilor Bunnell agreed with the availability of the resources for charging. Nevertheless, the item is in response to the numerous complaints that were received by the public. Mayor McDaniel concurred, adding that the item is being proposed in response to the requests received by the Town Council and the public. Councilor Mandler agreed with the difficulties of pleasing everyone. Roll Call vote, 3-4. Voting in Favor: Councilors Bunnell, Caron, and May. Voting in Opposition: Councilors Mandler, Rix, Yuchniuk, and McNally. Resolution failed.

- g. **Resolution No. 2022-14. THE TOWN OF MONTVILLE HEREBY RESOLVES** to waive the sealed bid requirement in Section 708(a) of the Town Charter for the Old Town Hall and Cupola Repair as it is in the best interest of the Town. (Councilor Caron)
Motion made by Councilor Rix, seconded by Councilor Mandler. Discussion: The bids to repair the Town Hall Cupola, which drastically range in price, were presented to the Councilors for review and would be awarded to the lowest bidder. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Bunnell, Caron, Mandler, May, Rix, Yuchniuk, and McNally. Voting in Opposition: None. Resolution passed.
- h. **Resolution No. 2022-15. THE TOWN OF MONTVILLE HEREBY RESOLVES** to authorize Mayor Ronald McDaniel to execute a Non-Binding Letter of Intent for Virtual Net Metering with N. Silver Brook Holdings, LLC. (Mayor McDaniel)
Motion made by Councilor Caron, seconded by Councilor Bunnell. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Bunnell, Caron, Mandler, May, Rix, Yuchniuk, and McNally. Voting in Opposition: None. Resolution passed.
- i. **Resolution No. 2022-16. THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve the amended list of expenditures related to the American Rescue Plan funds, as recommended by the COVID-19 Impact Study Committee. (Councilor McNally)
Motion made by Councilor Caron, seconded by Councilor Bunnell. Discussion: Chairman McNally stated that the amendment includes the return of funds for the Rapid Home Test Kits, which are now available through the Federal Government. The funds will be returned to the Town's ARPA Funds for re-allocation. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Bunnell, Caron, Mandler, May, Rix, Yuchniuk, and McNally. Voting in Opposition: None. Resolution passed.
- j. **Resolution No. 2022-17. THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve an additional \$1,500.00 for Youth Services as approved by the Ad-Hoc COVID-19 Impact Study Committee. (Councilor McNally)
Motion made by Councilor Rix, seconded by Councilor Mandler. Discussion: Chairman McNally stated that the amount would fund the purchase of casters for the Youth Center's rolling desks and folding workstations. Councilor Mandler added that supporting documentation was received by the Youth Services confirming the amount. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Bunnell, Caron, Mandler, May, Rix, Yuchniuk, and McNally. Voting in Opposition: None. Resolution passed.
- k. **Resolution No. 2022-19. THE TOWN OF MONTVILLE HEREBY RESOLVES** to consider and act on a motion to introduce and set the date for a public hearing for an ordinance titled "Ordinance Amending Chapter 130 Ordinance 2012-001 Voting Districts" on Thursday, February 24, 2022 at 5:30 p.m. The Public Hearing will be held at Montville Town Hall in the Town Council Chambers. (Councilor McNally)
Motion made by Councilor Rix, seconded by Councilor May. Discussion: Republican Registrar of Voters Jeff Rogers stated that the redistricting of areas is conducted every ten years. He provided both the old and proposed map to the Town Council. Due to the changes, the number of districts was reduced from six to five total districts. The boundary lines have been adjusted by the Registrar of Voters in consultation with the Town Attorney. While Fair Oaks would continue to be the busiest polling location, it is hoped that the lines will be somewhat alleviated. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Bunnell, Caron, Mandler, May, Rix, Yuchniuk, and McNally. Voting in Opposition: None. Resolution passed.

17. Remarks from the Public with a three-minute limit

Sara Lundy, 100 Pruett Place, introduced herself as the newly appointed Chairperson of the Planning & Zoning Commission and invited the Councilors to attend their meetings.

18. Remarks from the Councilors and the Mayor

Councilor Mandler recommended that all Chairpersons attend their meetings with Robert's Rules of Order in hand to ensure that the meetings are being held properly. He stated the importance of allowing the members of their respective boards and commissions to speak. He also expressed his pride with this afternoon's Free Valentine's Day Wedding Ceremonies/Vow Renewals at Town Hall, which caught the attention of Channel 8 News and *The Day* Newspaper.

Councilor Yuchniuk concurred, stating that a successful event was held during which three couples were married and three couples renewed their vows. He hopes to see everyone at the upcoming Swearing-In Ceremonies for the Police Officer, Fire Marshal, and Firefighters.

Councilor Rix extended her gratitude to Justice of the Peace Betty Allard for performing the weddings/vow renewals and wished everyone a Happy Valentine's Day.

Councilor May was happy to hear about the success of the weddings and wished everyone a Happy Valentine's Day.

Councilor Caron questioned why the Swearing-In Ceremonies are not held during their Town Council meetings. Mayor McDaniel stated that the Ceremonies were typically conducted during the day to allow the newly sworn officer(s) time to complete the paperwork process and receive their uniforms before heading to the Police Academy.

Councilor Bunnell expressed his disappointment with not being able to discuss the proposal to establish an Animal Control Facility Building Committee. He felt that it was reckless and irresponsible not to, at least, discuss the proposed draft, adding that a Committee should be established to oversee a project of this magnitude.

Mayor McDaniel wished everyone a Happy Valentine's Day.

Chairman McNally wished everyone a Happy Valentine's Day. He reported that architectural drawings for the Animal Control Facility will be drawn up to prepare the project to go out to bid. Once a bid is accepted the Town Engineer will refer the Town to a possible candidate(s) to act as a Clerk of the Works, who will be interviewed and selected/approved by the Town Council.

19. Adjournment

Motion made by Councilor Caron, seconded by Councilor Rix, to adjourn the meeting at 8:27 p.m. Discussion: None. Voice vote, 7-0, all in favor. Meeting adjourned.

Respectfully Submitted by:

Agnes T. Miyuki, Recording Secretary for the Town of Montville

AN AUDIO RECORD OF THE MEETING CAN BE FOUND ON THE TOWN'S WEBSITE LOCATED UNDER RESOURCES – MEETING RECORDINGS