

**Town of Montville  
Public Works/Solid Waste Standing Committee  
Regular Meeting Minutes**

**Wednesday, February 23, 2022, 5:30 p.m.**

**Montville Public Works, 225 Maple Avenue, Uncasville**

**All persons in attendance must wear a face mask if not  
fully vaccinated and remain six feet from others.**

**Comments will only be accepted at times designated for public comment by  
the Chair of the meeting. The Montville Town Council Rules of  
Procedure, decorum, timeliness and suitability shall be followed and enforced.**

1. Call to Order  
Chairman McNally called the meeting to order at 5:30 p.m.
2. Pledge of Allegiance
3. Roll Call (Councilors Caron, Mandler, and McNally)  
Present were Councilors Caron, Mandler, and McNally. Also present was Public Works Director Donald Bourdeau, Jr.
4. Approval of the Special Meeting Minutes of February 9, 2022  
Motion made by Councilor Caron, seconded by Councilor Mandler, to approve the Special Meeting Minutes of February 9, 2022. Discussion: None. Voice vote, 3-0, all in favor.
5. Remarks from the Public Regarding Items on the Agenda  
Parks & Recreation (P&R) Commissioner Jon Chase, 1011 Route 163, recited a portion of §C404 of the Town Charter, stating the Parks & Recreation Commission's responsibilities. He wished to assure the Councilors that there is no lack of coordination between the Commission and the relevant parties concerning any initiatives, programs, and/or plans developed by the Commission. Their door is always open. Per the opinion of their Town Attorney from Shipman & Goodwin, LLP, in 2008, the Commission can approve or disapprove all Recreation plans and programs before they are implemented. Mr. Chase, who is also a member of the Library Board of Directors offered any assistance he might be able to provide regarding the Raymond Hill Church, with the caveat that he would not be speaking on behalf of the Board.
6. Old Business
  - a. Raymond Hill Church  
Chairman McNally reported that he has left a message for the Raymond Hill Library Board of Directors Chairman regarding their possible interest in the property. Commissioner Chase stated that the Board of Directors may be seeking a use arrangement of the property due to their limited resources.

b. Boat Launch and Boat Parking Lot

During a recent meeting with the Town Engineer, it was decided that power would be installed on the property. In response to Councilor Mandler who questioned whether there is a completion date for the project, Public Works Director Bourdeau stated that the plans were recently drawn up and the Planning & Zoning Department is in the process of applying for a grant to fund the project. There is no completion date at this time. The Planning & Zoning Department will be consulted regarding the status of the project.

c. Road Clean Up and Weed Whacking

The Public Works Department began cleaning areas of Old Colchester, Massapeag, and Raymond Hill Roads today. He is investigating the possibility of conducting a mass clearing of the trees.

d. Discussion of Town Equipment – *no update*

e. Clean-up of Brush and Millings

The millings located at the beach parking lot should be removed in two to three weeks. P&R Commission Chairperson Kate Southard stated that the Commission would like to cooperate with the Fire Department and, possibly, create an honorary Firemen's park. Agreeing that the pond is not inviting, the Commission is proposing utilizing the upper section of the property. Discussion ensued regarding the possibility of locking the gate to prohibit vehicles from driving down to the pond at night and installing a fence separating the beach and the Fire Departments' training area.

f. Road Improvement Program

1) Schedule of Roads for Drainage & Paving / Status of Road Improvement Bond

Chesterfield Road, Moxley Road, and Gallivan Lane have been reviewed with the Town Engineer, who will draw up the specs. They are hoping to send the project out to bid during the Spring. The project will require additional funds due to the need to replace many of the metal pipes.

g. Social Service (old Town Hall) Building Repair Schedule

They hope to start the project in the next two weeks. The Contractor's insurance is in the process of addressing the comments provided by the Town's Insurance Broker. Councilor Caron requested to speak with the Architect regarding the project.

h. Youth Services (Montville Community Center) Bathrooms

The specs are in the process of being drawn up.

i. Update on Building Repairs – *no report*

j. Allocation of COVID-19 Funds

Pavilion Renovations – Councilor Caron is spearheading the Pavilion Renovations.

Distribution of Projects – Public Works Director Bourdeau requested clarification as to which projects are under Public Works and which are under the P&R Department. He distributed a list of the projects he received from the P&R Director that he felt were under his helm. The Capital Projects which were approved years prior are under the Public Works Department. The new ARPA-Funded Projects are under P&R. P&R Chairperson Southard stated that the Director is working with the Finance Director for the bid process and is investigating the playscapes and tennis courts. Chairman McNally stated that the ARPA Funds must be expended by the end of 2024 and wished to ensure that the projects would be completed in a timely manner.

Parking Lots – Due to the water table, the tennis court parking lot has sunk. Commissioner Chase stated that the P&R Commission has discussed ways to limit or reduce the future liability of some of the parking lots that are minimally or not used, reactivating and/or repurposing them for other uses, e.g., the small pavilion area on Oxoboxo Dam Road.

Strategic Plan – Chairman McNally questioned whether the Commission is developing a long-term strategic plan. He felt that such proposals as the Desjardins Park and handicap playgrounds would only serve a limited number of the public. In response, P&Z Chairperson Southard stated that the proposed handicap playground is inclusive and includes children who are autistic, have limited sight, hearing issues, etc. Commissioner Chase stated that the Commission is working with the Public Works Director to develop a plan. Public Works Director Bourdeau reiterated his suggestion for a Facilities Study to be conducted on all of the town's properties. A brief discussion ensued regarding the Community Center. P&R Chairperson Southard expressed her frustrations with working with the timeliness of the process.

Generators – The Councilors reviewed the information regarding the generators for the Old Town Hall, Community Center, and Senior Center.

k. Animal Control Facility Update

The Town Council has approved the project to go out for an RFP (Request for Proposal) for the architectural drawings and another RFP will be issued soon after for its construction. Chairman McNally reported that he received an e-mail from Bill Bucko expressing his interest in serving as the Clerk of the Works for the project.

7. New Business

a. Laurel Point Drive Drainage Issue

Public Works Director Bourdeau stated that, depending on the rainfall, the area must be drained four to six times a year. A pump system or pumphouse might be necessary to resolve the issues. Issues that might arise from the installation of a pumphouse include environmental concerns of the water being pumped into the lake the rights-of-way. The

installation of an oil-water separator or dry culvert was also suggested as alternative solutions.

b. Moxley Road Bridge

Chairman McNally requested a price estimate to repair the Moxley Road Bridge to prepare for the possibility of funding the project with the Town's Build Back Better Funds that they are expecting to receive in the near future.

8. Remarks from the Public

Jon Chase, 1011 Route 163, believed that priorities have been assigned in the town's Plan of Conservation and Development (POCD) that might positively impact their ability to obtain funding for such projects as bridges. While, again, not speaking for the Library, he also informed the Committee of approximately three (3) acres of property surrounding the old Raymond Hill Church that is owned by the Library. He noted that past discussions have included the possibility of utilizing the property as a Town Green. In addition, he reminded the Councilors that the POCD also calls for the establishment of a nonprofit entity to own the old Raymond Hill Church.

9. Remarks from the Councilors – *none*

10. Adjournment

Motion made by Councilor Caron, seconded by Councilor McNally, to adjourn the meeting at 6:16 p.m. Discussion: None. Voice vote, 3-0, all in favor.

Respectfully Submitted by:

Agnes T. Miyuki, Recording Secretary for the Town of Montville