

Housing Authority Town of Montville
Meeting Minutes, September 20, 2022

1. The chair called to order the meeting at 5:00 PM
2. Roll Call: Commissioners Jaskiewicz, Sherbanee, Morton, Szarzynski and Matteson were present
3. Remarks from Tenants:
 - a) Tenant would like a picnic table by her house-this is being looked at
 - b) Road being fixed- Commissioners Jaskiewicz will check with Billy Caron, the town council liaison with Public Works.
 - c) Bulky Items Trash- Can't be put out. Needs to be addressed. Maybe the town can pick it up, we will ask Public Works.
 - d) What can we do or not do, we keep getting notices. So many rules and regulations were not being followed for years and with new commission and Shirley we are just starting to make sure that policies are being followed. Everyone will get a new a new lease that will state all rules and policies.
 - e) Laundry Room only has 2 washers and 2 dryers- that is all that will fit, it has been looked at but it is not feasible at this time.
 - f) Bird feeders, you can't have them but hummingbird feeders are okay.
4. Remarks from public-none
5. Approval of minutes-8/16/22 and 09/06/22 moved to next month for approval.
6. Approval of Payment of Bills- Approved
John S motioned, Joe J seconded, all yes
7. Correspondence
Email from auditors to hire a property management company.
Shirley is looking for a fee accountant.
8. Reports
 - a) Citizen-\$91,809
Dime- \$2,963
Tenants owe \$6,067.47 (Rents, KAPAs)
 - b) Occupancy 31, 5, 65 and 31 being worked on
9. Old Business
 - a) TVs approved through town and check was cut.

b) Audit is still ongoing.

10. New Business

a) Checks-People who are signing checks are writing on numbers, can't deposit. Put up flyer and show tenants the correct way.

b) Smoking in breezeway-getting complaints about smoke going into people's apartments. Close your windows and doors when someone is smoking. Shirley sent out a warning.

c) Quote for Tubs-table to next meeting

d) New Application and Lease-need to send to lawyer to review.

Joe J motioned, Dee M seconded, All voted yes.

e) \$30,000 to town

MHA owes town \$90,000 and hasn't paid in awhile. It's an agreement MHA made with town, Pilot Program (Payment in Lieu of taxes). Joe J motioned, John S seconded, all voted yes, Pending money being available.

f) Tenant Selection Plan- Adding Point System, John S motioned, Joe J seconded, all voted yes. Policy change effective 09/20/2022.

11. Remarks from Public- None

12. Remark from Commissioners:

Dee M-Tub cuts, only 5 handicapped bathrooms built. Tub Cuts to make bathrooms more accessible.

R & W Heating approved to replace 20 HVAC units

13. Meeting adjourned at 6:00 PM, Joe J motioned, Angela

Sherbanee seconded, all voted yes.