

**Town of Montville  
Ad-Hoc COVID-19 Impact Study Committee  
Special Meeting Minutes  
November 14, 2022, 5:30 pm  
Town Council Chambers – Montville Town Hall**

**Town of Montville has lifted the mask mandate effective Monday, February 28, 2022  
throughout Town facilities in coordination with our schools.  
Although the mask mandate has been lifted, Uncas Health strongly recommends that all  
individuals, both vaccinated and unvaccinated, continue to wear masks indoors.**

1. Call to Order  
Chairman Mandler called the meeting to order at 5:30 p.m.
2. Pledge of Allegiance
3. Roll Call (Councilors Caron, McNally, and Mandler)  
Present were Councilors Caron, McNally, and Mandler.
4. Approval of minutes of October 12, 2022  
Motion made by Councilor Caron, seconded by Councilor McNally. Discussion: None.  
Voice vote, 3-0, all in favor. Motion carried.
5. Remarks from the public relating to matters on the agenda (3-minute limit) – *none*
6. Old Business – Avalonia \$560,000.00 – *no discussion*
7. New Business
  - a. Review and possible action on Phase 1 and Phase 2 recommendations  
Chairman Mandler reported that, due to developments that have occurred since the initial allocation of ARPA Funding, some of the funds will be returned to the Committee and additional requests are pending.

**Motion made by Councilor McNally, seconded by Councilor Caron, to return the following previously allocated American Rescue Plan Act (ARPA) Funds:**

Montville Youth Football League – <i>remaining funds</i>	\$ 776.10
Town Dock Engineering – <i>grant received</i>	\$ 60,000.00
Farmers Market Funds – <i>unspent funds</i>	\$ 10,000.00
Police Department Rules & Regulations	\$ 25,000.00
Schofield Picnic Area – <i>remaining funds</i>	\$ 7,600.00
Community Center Parking Lot Paving – <i>unspent funds</i>	\$ 83,000.00

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Tyl Middle School P.A. System – <i>remaining funds</i>	\$ 2,500.00
Fair Oaks Improvement Project – <i>remaining funds</i>	\$ 38,000.00
Soccer Field Bleachers – <i>funds no longer needed</i>	\$ 24,000.00
SCBA Replacement Funds – <i>remaining funds</i>	\$ 23,693.00
Camp Oakdale Grills – <i>remaining funds</i>	\$ 2,810.00
Public Works Tractor – <i>remaining funds</i>	\$ 11,350.00

**and to approve the following list of proposed expenditures:**

Transfer Station Free Area Concrete Pad	\$ 7,200.00
Camp Oakdale Football Building Siding	\$ 49,000.00
Camp Oakdale Dog Park Bathroom Doors	\$ 10,700.00
Camp Oakdale Dog Park Bathroom Roofing	\$ 9,500.00

**Discussion: None. Voice vote, 3-0, all in favor. Motion carried.**

Chairman Mandler added that approximately \$200,000.00 that had not yet been transferred to the BOE will be moved forward. In addition, Montville Fire Company Chief Ronald Turner will be submitting an invoice for \$74,702.00 for the Turnout Gear; the allocation of the remaining funds is in the process of being determined.

Additional funds to be returned for reallocation include:

Camp Oakdale Grills	\$ 2,810.00
<i>Three (3) grills were purchased for Camp Oakdale. The two (2) grills for the large Pavilion have been stored for the winter and one (1) grill for the small Pavilion has not yet been installed. A total of \$5,000.00 was allocated for the purchase and installation of the grills.</i>	
Public Works Tractor	\$ 11,350.00
<i>The tractor was originally estimated to cost \$150,000.00.</i>	

**Motion made by Councilor McNally, seconded by Councilor Caron, to return the following previously allocated American Rescue Plan Act (ARPA) Funds:**

Camp Oakdale Grills	\$ 2,810.00
Public Works Tractor	\$ 11,350.00

**Discussion: None. Voice vote, 3-0, all in favor. Motion carried.**

- b. Consider and Possible Action for Transfer Station to Expand Pad, \$7,104.00  
Chairman Mandler reported that, following the installation of the Conex Boxes for the Transfer Station's Re-use Area, it was found that additional space for items that cannot be stored in the boxes was necessary. In response to Councilor Caron who inquired about the ability to do the work in-house, Public Works Director Carlson stated that the individual who worked with concrete for the Department recently retired. The area could be paved. Councilor McNally expressed his frustrations with the lack of planning.

**Motion made by Councilor McNally, seconded by Councilor Caron to allocate an amount not to exceed \$7,200.00 to expand the concrete/asphalt pad for the Transfer Station. Discussion: None. Voice vote, 3-0, all in favor. Motion carried.**

- c. Consider and Possible Action on Bids for Camp Oakdale Renovations

**Motion made by Councilor McNally, seconded by Councilor Caron to allocate an amount not to exceed \$49,000.00 for the roofing and siding of the Camp Oakdale Football Building. Discussion: None. Voice vote, 3-0, all in favor. Motion carried.**

- d. Consider and Possible Action on Tennis Court Bathrooms

**Motion made by Councilor McNally, seconded by Councilor Caron to allocate an amount not to exceed \$10,700.00 for the Camp Oakdale Tennis Courts Bathrooms. Discussion: None. Voice vote, 3-0, all in favor. Motion carried.**

- e. Consider and Possible Action on Request from Senior and Social Services

Due to a misunderstanding, the Senior and Social Services Department is requesting an allocation of \$10,000.00 for mental health services in addition to the \$30,000.00 that was originally allocated for Senior & Social Services and Youth Services. In contrast to Youth Services which offers mental health services in-house, the Senior and Social Services' mental health services are contracted. It was also noted that the high school also offers counseling services to its students.

**Motion made by Councilor McNally, seconded by Councilor Caron, to table the allocation of funds to Senior and Social Services, pending further clarification. Discussion: None. Voice vote, 3-0, all in favor. Motion carried.**

- F. Approval of the 2023 Meeting Dates as follows:

January 10, February 14, March 14, April 11, May 9, June 13, July 11, August 8, September 12, October 10, November 14, December 12

Meetings will be held on the second Tuesday of each month at 5:30 p.m. at Montville Town Hall, 310 Norwich-New London Turnpike, Uncasville.

**Motion made by Councilor McNally, seconded by Councilor Caron to approve the Ad-Hoc COVID-19 Impact Study Committee 2023 Meeting Dates. Discussion: None. Voice vote, 3-0, all in favor. Motion carried.**

8. Remarks from the public (3-minute limit)

Chairman Mandler clarified that the proposed funding request from the Montville Housing Authority for ADA-Compliant bathrooms was excluded from this evening's Agenda due to the lack of supporting documents. A Special Meeting may be scheduled to consider this and the Senior and Social Services' request (item 7(e)).

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Dee Ann Morton, Vice Chairperson, Montville Housing Authority, reported that the two complexes (Independence Village and Freedom Village Elderly Housing) for senior and disabled residents consist of only eight (8) ADA-Compliant bathrooms. There are a total of 80 bathrooms in the complexes. The Authority has agreed to allocate \$100,000.00 to renovate 20 bathrooms. They are requesting the allocation of \$30,000.00 to renovate six (6) additional bathrooms (or \$60,000.00 for 12 (twelve) bathrooms). Their ultimate goal is to have 50% of their bathrooms ADA-Compliant.

John Carlson, Public Works Director, stated that he is currently in the process of improving the Town's existing infrastructure. He has submitted a request for \$19,000.00 to replace the Camp Oakdale Large Pavilion fencing and plans to post the bids for the roofing and fascia and, possibly, siding. A meeting has been scheduled to upgrade the lighting at the Public Works Garage and Camp Oakdale to increase their efficiency and reduce the overall cost. Approximately \$19,000.00 for the HVAC/HEPA Filters for the Gymnasium and A/C for the Library was allocated by the Committee. Due to the size of the Library, an estimate of \$50,000.00 for the A/C was received. As such, two separate bids might be sought or the possibility of installing two (2) separate units will be investigated. He also reported that Mystic Air Quality has not been able to provide a report on the old Town Hall building. Discussion ensued regarding additional items, including the Town Hall Christmas Tree, which has acquired an infection and cannot be trimmed at this time, and an estimate of \$4,000.00 that was received to repair the Town Hall sidewalk and bottom step.

Wills Pike, Chairman, Board of Education, clarified that they will be speaking with the Finance Director regarding the allocation of \$200,000.00.

Peter Bushway, Director, Parks & Recreation, stated that most of the ARPA-funded projects have been completed or are in progress. He also reported that an estimate for \$143,000.00 for the Pavilion columns was received by CLA Engineers.

8. Remarks from Councilors

Councilor Caron expressed his appreciation to Chairman Mandler for his hard work and diligence.

Chairman Mandler thanked everyone for attending the meeting.

9. Adjournment

Motion made by Councilor McNally, seconded by Councilor Caron, to adjourn the meeting at 6:38 p.m. Discussion: None. Voice vote, 3-0, all in favor. Meeting adjourned.

Respectfully Submitted by: Agnes T. Miyuki, Recording Secretary for the Town of Montville