

Town of Montville Parks & Recreation Commission
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Agenda
Town of Montville Parks and Recreation Commission
Regular Meeting – Wednesday, January 20, 2010
7:00 p.m. – Room 203 – Town Hall

1. **Call to Order**
2. **Roll Call**
3.
 - a. Approval of the December 16, 2009 Regular Meeting Minutes
 - b. Approval of the January 13, 2010 Special Meeting Minutes
4. **Remarks from the Public Relating to Items on the Agenda (3 Minute limit)**
5. **Public Works Report – Public Works Director, Don Bourdeau**
 - a. Camp Oakdale, Soccer Field Lighting (economic stimulus plan)
 - b. Field Management Plan and Schedule- (estimated completion of November 30th)
 - c. Camp Oakdale Volleyball Court – Start March 2010 Complete by May 30, 2010
 1. Repair/Fill Cracks in Tennis total cost \$22,000.
 2. Basketball Courts – need new estimate for repairs to cracks
 - d. Update on Potential Purchase of Property Adjacent to Camp Oakdale (not presently listed for sale)
 1. Status of Open Space Funding
 - f. Camp Oakdale Multi-Purpose Development Plan for trails, expectations for 2010
 - g. Completion of Eagle Scout Bat House Project (estimated completion spring 2010)
 - h. Update and development of a project list to be accomplished by Girl Scouts at Conservation Trail
 - i. Cost Estimate for Pickle Ball Courts – Need revised cost, utilizing existing tennis courts.
 - j. Construction of Camp Oakdale Restroom Facilities (cost estimate \$218,000), may need to re-estimate costs
 - k.. Monthly lighting cost for softball field, from April through October
 - l. Evaluate possibility of new entrance to Camp Oakdale to resolve traffic issues
 - m. Conservation Trail Eagle Scout Project

6. **Finance**

- a. Year to Date Expense Status
- b. Discussion of January 13, 2010 Special Meeting of 2010 Operating budget

7. **Memorandum of Understanding for Use of Camp Oakdale Facilities**

- a. Soccer Status (MOA signed), new president
- b. Football Status (MOA signed)

8. **Publications Sub-Committee**

- a. Spring Norwich Bulletin Brochure
- b. Combined brochure with surrounding towns
- c. Discuss cost sharing with other Town Departments for brochure

9. **Summer Camp**

- a. Status and Discussion
- b. Survey Results/Discussion

10. **Winter Programs**

- a. Update on Existing/Future Classes and Programs
- b. Dance Class
- c. Dog Obedience Training (March/April, 2 potential candidates)
- d. Indoor Volleyball
- e. Judo
- f. Wrestling
- g. Gymnastics
- h. New Programs
 - 1. Jewelry class
 - 2. Art Class

11. **Recreational Basketball**

- a. Improvements and New Initiative for the 2009/2010 Season
- b. Recreational Basketball Hot Shot Contest
- c. Status of practices and games schedules
- d. Hiring of Marlee Clark as alternate monitor
- e. Open gym at St. Bernard High School

12. **Unfinished Business**

- a. Memorial Day Parade (Lions)

- b. Update on Regional Meetings with Surrounding Towns
- c. Program Fee Re-evaluation
- d. Men's Softball League
- e. Marketing ideas to promote Camp Oakdale facilities
- f. Status of Parks & Recreation Director Job Posting
- g. Personnel for sub-committee
- h. Development of questions for Parks & Recreation Director interview
- i. Update of Fair Oaks Building and STEAP grant money (meeting scheduled for Feb. 2nd @ 5:00 p.m.)

13. **New Business**

- a. Status of Parks & Recreation Director job description and job posting
- b. Select personnel for sub-committee
- c. Develop questions for Parks & Recreation Director interview
- d. Trails day – June 5th
- e. Nomination and election of officers for 2010
- f. Purchasing of lights for 2010 Christmas parade
- g. Summer concerts/dates, times, and format letter

14. **Correspondence**

15. **Facilities Requests**

16. **Other Items Not on the Agenda (Open Floor)**

17. **Adjournment**