

Police Transition Committee

Minutes of December 13, 2022

meeting called to order at 1810 hours

In attendance Robert Yuchniuk, Lenny Bunnell, Mike Butterworth, Tiffany Williams, Ryan Spring

Opened with Pledge of allegiance

Old Business

1. Approval of minutes from previous meeting on 11/30/22

- Bunnell motions to approve minutes, Williams 2nds motion, all in favor 5-0-0

2. Guest speaker Lt. Muench from Ledyard PD

- Bunnell makes motion to move 9A on the agenda to old business for Lt. Muench to speak, Williams 2nds, all in favor 5-0-0
- Lt. Muench provided details on what Ledyard PD went through for their transition ceremony. He stressed to the committee to “make it your own” for the town of Montville which could include meaningful items or symbolism to the town and PD. Honor guards from surrounding towns, community involvement i.e. High School choir, decide on guest speakers and a police chaplain for a blessing. Also include any dignitaries. Include any meaningful members from CSP that has a tie or bond with the department. Get a local agency to cover the town during ceremony. Have the new chief give the oath to the officers. Invite all CT chiefs. Incorporate where you been and where your going. Invite retirees, have a section for officers we’ve lost (sach, chip, monohan), Include town FD’s and tribe FD and PD. Get a photographer and videographer. Have in mind to issue a thank you card or letter to important individuals on behalf of chief and PD. Think of a backdrop for stage and what the visual will be (flags, police officers, design a departmental flag).

3. MHS auditorium location availability

- Butterworth states that MHS has 519 seating capacity not including stage and is available for 07/01/23 @ 1300 hours. Also adds that it will be \$50hr to pay for a janitor.
- Butterworth makes motion to add another MPD member to the committee to assist Spring with duties. Bunnell 2nds, all are in favor 5-0-0

4. Program layout update

- Williams to work more on layout

5. Catering update

- Discussion on possibly expanding outside of town. Discussion tabled

6. Budget review

- Bunnell makes motion to rescind \$2,500 budget and revise to raise budget to \$5,000. Williams 2nds, all are in favor 5-0-0

7. Honor guard update

- Butterworth to reach out regarding pipes and drums, use one either from New London or Mystic

8. Fire Dept updates

- Company 1 to provide a ladder truck and flag

9. Honor Guard updates

- Ledyard, Norwich, Waterford, East Lyme all border Montville. Possibly add Mohegan Tribe and CSP. Discussion tabled until we can look at venue.

10. MC update

- Yuchniuk to withdraw motion for Finklestein to speak. Tabled until next meeting to check with Radford if he will want to MC event.

11. Town clerk status update

- Katie is available for the event

12. Dignitary invitations update

- Invite all CT Police chiefs, surrounding town mayors and first selectmen, Williams to make list of southeastern towns mayors and first selectmen. Bunnell to work on lists for state senators, state representatives and CT police Chiefs. Invitations to Murphy, Blumenthal, Governor, Lt. Governor and warden of Corrigan Robert Martin.

13. Guest speakers update

- Mayor of Montville possibly the first speaker, possibly Finklestein as second speaker and possibly Harbech from CSP. Bunnell to speak to Harbech tabled. Yuchniuk to reach out to a Poice chaplin.

14. MHS to sing national anthem

Comments to Committee Members:

- Bunnell to get information on list of CT chiefs and state representatives, names and addresses
- Williams to get list of mayors and first selectmen
- Butterworth check on pipes and drums, school janitor, food
- Spring check on 2nd member from PD to assist on committee
- Yuchniuk to contact MHS, Finklestein about being a speaker, bring to council regarding \$5k budget and do agenda for next meeting.
- Change next meeting to Wednesday January 4th, 2023 1800 hours location to be MHS to check venue.

Yuchniuk makes motion to adjourn meeting at 1948 hours. Bunnell 2nds, all are in favor, 5-0-0

Recording Secretary

Ryan Spring