

Town of Montville

Police Transition Sub Committee

January 4th 2023 @ 6:00PM

Montville High School, Auditorium

Special Meeting Agenda

- 1: Call to order.
- 2: Pledge of allegiance.
- 3: Roll call.
 - 3a: adding a second MPD Officer to sub committee
- 4: Approval of regular meeting minutes from meeting December 13th 2022.
- 5: Remarks from the public, agenda items (3-minute limit).
- 6: Old business.
 - a: MHS auditorium location availability
 - *Request letter sent July 1st 2023 11 AM for set up to 4 PM for clean up
 - ceremony begins at 1 PM
 - b: Program layout update
 - c: Catering update
 - d: Budget review
 - *Request forwarded to finance committee and town council
 - e: Pipes and drums status
 - f: Fire department update
 - g: Honor guard updates:
 - *Waterford, East Lyme, Ledyard, Norwich, CSP, Mohegan Tribe.
 - h: MC update: Lt. Dave Radford MPD
 - i: Town clerk status update
 - *Secured, added to completed list
 - j: Dignitary invitations update: create list
 - Every chief of police in state, leaders of surrounding towns, politicians, retirees

- k: Guest speaker update
 - 1) Mayor McDaniel
 - a. Relieved of duty as Chief?
 - 2) Chief Mike Finkelstein ELPD
- l: Update MHS choir to sing national anthem
- 7: New Business.
 - a: Creation and maintenance of a completed task list
 - b: Input from Lt. Dave Radford MPD
 - c: Chaplain program: benediction
 - d: Police coverage for town for ceremony
 - e: Ceremony:
 - Seating: reserved for retirees, dignitaries
 - Location of caters/cake
 - Bagpipes play in honor guard units, stand behind seats on stage
 - MPD officers march to front, seated on stage
 - Chief sworn in first, then he swears in all officers as first official duty
 - f: Photographer?
 - g: 3 deceased Officers recognized: Sachatello, Pipping, Monahan
 - Photographs? brief comments, recognition
 - h: Union issues, leave cancelled, possibility of ordering every Officer to be present
 - i: Thank you letters issued on behalf of town
 - j: Chief of Police badge, get new one, get old one back
 - k: Retired officer lapel pins
 - l: Measurements of stage, seating capacity, placement
 - m: email chain protocol
- 8: Remarks from the public, non-agenda items (3-minute limit).
- 9: Remarks from councilors.
- 10: Adjournment.