

**Town of Montville
Public Works/Solid Waste Standing Committee
Regular Meeting Minutes
Wednesday, December 28, 2022, 5:00 p.m.
Montville Town Hall – Conference Room 102**

**Town of Montville has lifted the mask mandate effective Monday, February 28, 2022
throughout Town facilities in coordination with our schools.**

**Although the mask mandate has been lifted, Uncas Health strongly recommends that
all individuals, both vaccinated and unvaccinated, continue to wear masks indoors.**

1. Call to Order
Chairman McNally called the meeting to order at 5:00 p.m.
2. Pledge of Allegiance
3. Roll Call (Councilors Caron, Mandler, and McNally)
Present were Councilors Caron, Mandler and McNally. Also present was Public Works Director John Carlson.
4. Approval of the Special Meeting Minutes of Tuesday, November 22, 2022
Motion made by Councilor Caron, seconded by Councilor Mandler. Discussion: None.
Voice vote, 3-0, all in favor. Motion carried.
5. Remarks from the Public Regarding Items on the Agenda – *none*
6. Old Business
 - a. Raymond Hill Church – *no update*
 - b. Road Improvement Program: Drainage & Paving Schedule/Road Improvement Bond – *spring/fall 2023 project*
Public Works Director Carlson reported that \$4.2 million of the Bond remains for the Road Improvement Program. A list of roads scheduled for improvement in 2023 and their estimated costs will be drafted. The roads for consideration include Moxley Road, Chesterfield Road, Chapel Hill Road, Park Avenue, Lathrop Development area, and, possibly, Maple Avenue, depending on the status of the slip lining of the road to Rand Whitney, Willow Drive, and McShane Ranch Road.

A brief discussion was held regarding the drainage issues at the Manor and the possibility of utilizing the funds for curbing to eliminate the icing on some of the roads during inclement weather.

c. Social Service (old Town Hall) Building Repair Schedule

The floor has been stripped and pricing for the asbestos and piping insulation for the floor heating system, flooring for two offices and the main hallway flooring, and 21 (twenty-one) windows were received. Plans for the replacement of the back door and its frame, and ceiling, and the painting of the interior of the building is in progress. The Historical Society has viewed the vault and will be gathering and finding a home for the items; some of the items may remain in the vault. He is in the process of determining the availability of windows that will fit in the existing frames in preparation for the bid process. The project will then be followed by new flooring and carpeting.

d. Youth Services (Montville Community Center) Bathrooms

Public Works Director Carlson met with the Engineer to clarify some of the dimensions and the plans. The project should soon be ready to go out to bid. The men's and women's bathrooms will be switched and a stall will be added to the women's restroom. The door might also be moved, depending on the cost.

e. Allocation of COVID-19 Funds

The air conditioning for the Library and the fencing for Camp Oakdale are in process. Approval from the Inland Wetlands Commission will be necessary to deinstall the fencing located behind the tennis courts. The back tennis courts will be cleaned up and grass (or similar) will be planted for the time being.

f. Laurel Point Drive Drainage Issue – *fall 2023 project*

The dry wells were cleaned, helping with the flooding of the basins during the recent storms; the road was passable. A manhole cover was also installed. The dry wells will be cleaned regularly.

The item will be removed from future agendas.

g. Moxley Road Bridge

The Engineers continue to work on the project.

h. Cleanup of Schofield Pond

The millings have been cleared. The excess materials, including the overgrown trees, will need to be cleaned.

i. Camp Oakdale Bathrooms

The Contractor is continuing to work on the project.

j. Orchard Drive Drainage

The project has been delayed due to winter preparations. While the asphalt plants have closed for the season, it might be possible to pave the road in-house, depending on the weather.

- k. Town Hall Christmas Tree – *Spring 2023 project*
- l. Public Works Entrance and Signage
A brief discussion ensued regarding various possibilities for the signage.
- 7. New Business
 - a. Football Field Extension
The main issues with widening the fields and moving the goalposts may be its proximity to the well, the drop-off point, and the amount of fill that will be necessary to grade the area. The exact required dimensions of the field will be requested.
 - b. Public works Garage Clean-up
The area behind the generator has been cleaned.
 - c. Break Room for PW Employees
Asbestos testing will be conducted in the break room prior to any work being conducted.
 - d. Staffing and Promotions – *in process*
 - e. Tree Clearing
Discussion ensued regarding a recent complaint of five (5) dead trees on Lynch Hill Road and the hiring of independent contractors to help take down the trees.
- 8. Remarks from the Public – *none*
- 9. Remarks from the Councilors – *none*
- 10. Adjournment
Motion made by Councilor Mandler, seconded by Councilor Caron, to adjourn the meeting at 5:49 p.m. Discussion: None. Voice vote, 3-0, all in favor. Meeting adjourned.

Respectfully Submitted by:

Agnes T. Miyuki, Recording Secretary for the Town of Montville