

Police Transition Committee

Special Meeting Minutes of 01/04/23 meeting called to order at 1803 hours

In attendance Robert Yuchniuk, Lenny Bunnell, Tiffany Williams, Ryan Spring, Dave Radford, Al Mandler, Tom McNally

Opened with Pledge of allegiance

There will be no second MPD Officer added to committee.

Old Business

- 1. Approval of minutes from previous meeting on 12/13/22**
 - Bunnell motions to approve minutes, Williams 2nds motion, all in favor 5-0-0
- 2. Approval of MHS location on 07/01/23 for a 1pm ceremony**
 - Yuchniuk reports that the high school location is good to go for the proposed date
- 3. Program layout update**
 - Williams reports no new update as of this meeting.
- 4. Catering update**
 - Butterworth to continue on this matter, not in attendance
- 5. Budget review for ceremony**
 - Budget to be moved forward to the town council next week.
- 6. Pipes and Drums status**
 - Butterworth to provide status update next meeting
- 7. Fire Department update**
 - Butterworth to provide status update next meeting
- 8. Honor Guard updates**
 - Bunnell reports Connecticut State Police is on board for their Honor Guard and will check with select surrounding towns regarding their Honor Guards.
- 9. Microphone Commander Update**
 - LT. Radford was present at meeting and agrees to be the MC for the ceremony
- 10. Town Clerk status update**
 - Williams reports Town clerk is good to go for 07/01/23
- 11. Dignitary invitations update**
 - Bunnell to continue working on list to include political leaders of surrounding towns which could include Montville, Salem, Bozrah, Norwich, Preston, Ledyard, East Lyme, New London, Groton. Also Radford to assist with working on a Retiree list
- 12. Guest speaker update**
 - Mayor McDaniel to be a guest speaker along with Chief of ELPD Mike Finklestein. Radford to speak to CSP Mike Tewell and Bunnell to speak with Chief John Rich of Ledyard PD as possible speakers.
- 13. Montville High School Choir**
 - Matter is tabled for the time being, Yuchniuk to reach out to MHS regarding Choir

New Business

- 14. Creation and maintenance of a completed Task List**

- Williams to be in control of this task

15. Input from Lt. Radford

- Radford makes suggestion on possible caterers to look into. The Recovery Room in New London and Surrells out of Jewitt City. Also Spring and Radford to look into pricing for new Class A uniforms.

16. Status of the Chaplin Program

- Radford to look into the chaplin program, possibly utilizing Waterford's program.

17. Police coverage for the town of Montville during ceremony hours

- Radford to check with CSP for Police coverage for the town, possibly the whole day shift hours.

18. Details regarding ceremony entrances and seating

- Pipes and Drums to lead the entrance followed by honor guards. MPD officers to enter and go on stage along with K9 Officers. Caterers to be located out in the hallway.

19. Photographer/videographer

- Butterworth to follow up on Photographer. Yuchniuk to check with MHS on videographer

20. Deceased officers to be recognized

- Chip Piping, Joseph Sachatello, Dennis Monahan. Radford to mention them in speech, possibly think of a way to incorporate a picture or badge.

21. Any issues with having all officers present

- Radford to make sure all personnel will be in attendance unless special circumstances arise.

22. Thank you letters on behalf of the Town

- The thank you letters will be similar to the invitations

23. Status of new Police Chief badge

- Radford has new Chief badge ordered and will get the old one from the mayor back

24. Retired Lapel Pins

- Yuchniuk to look into pins

25. Next meeting date and time

- Next meeting to be Wednesday 01/18/23 at Town Hall.

Yuchniuk makes motion to adjourn meeting at 1908 hours. Bunnell 2nds, all are in favor, 5-0-0

Recording Secretary

Ryan Spring