

# **Montville Housing Authority Meeting Notes**

**December 20, 2022**

**Freedom Village**

1. Call to Order-5:02 PM
2. Roll Call-All Present
3. Remarks from Tenants-None
4. Remarks from Public-Town Councilors Tom McNally and Al Mandler introduced themselves and complimented commission on what they are doing.
5. Approval of Minutes-John Szarzynski motioned, Beverly Matteson seconded, all in favor.
6. Approval of Payment of Bills- John Szarzynski motioned, Angela Sherbanee seconded, all in favor.
7. Correspondence- Shirley sent letter to Town of Montville, a recap of the year. Annual report for Housing Authority
8. Reports
  - a. Account Balances
    - i. Citizens- \$138,161.58
    - ii. Dime- \$5,309.91

iii. Owed- \$4,249.41, 1 KAPA outstanding

b. Occupancy- 5 open- 3 ready by Thursday, waiting for stoves.

Last 2 in a couple of weeks. All 5 will be occupied when done

9. Old business

a. Town is paid

b. Bylaws- still working with IT to get VPN installed, won't do anything until this is completed.

10. New Business

a. Approval of Paid Time Off for Shirley-All approved, add adoption date.

b. Water Issue at Independence-

i. Broken and blocked pipe-checking if town can help clear it

ii. It is still running

iii. Valle Construction working on it

c. Tenants not approaching contractors and questioning them- Costing money, tenants need to be directed to Shirley

d. Doors locked at Freedom- They are down, working with Network Solutions (IT) to remedy situation. When it is fixed, fobs will work.

- e. Tenants to call number on Washer and Dryers when down or full-Please call or notify Shirley. Cannot be fixed if not reported.
  - f. Meeting Dates: January 17 at Independence (I), February 21 at Freedom (F), March 21 at I, April 18 at F, May 16 at I, June 20 at F, July 18 at I, August 15 at F, Sept 19 at I, October 17 at F, November 21 at I, December 19 at F.
  - g. Meeting time is now 5:30 PM
  - h. Lease approval-Attorney said it was fine. All in favor-Passed
  - i. \$30,000 for bathroom renovations from Town Council from COVID money.
- 11. Remarks from Public-None
  - 12. Remarks from Commissioners- Angela S and Joe J wished everyone a Merry Christmas and Happy New Year
  - 13. Adjourn- 5:36 PM. John S motioned, Joe J seconded.