

Police Transition Committee

Minutes of 02/01/23 meeting called to order at 1801 hours.

In attendance Robert Yuchniuk, Lenny Bunnell, Ryan Spring, Mike Butterworth, Tiffany Williams.

Opened with Pledge of allegiance.

Old Business

1. Approval of minutes from previous meeting on 01/18/23.

- Change MH Choir status to not yet approved. Bunnell motions to approve minutes, Butterworth 2nds motion, all in favor 4-0-1.

2. Update on completed Task List

- 07/01/23 1300 hours @ MHS is confirmed, Town Clerk confirmed, LT Radford confirmed as MC, ELPD Chief Mike Finkelstein confirmed as speaker, Mayor McDaniel confirmed as speaker, John Rich Confirmed as speaker, Nick Tewell confirmed as speaker, \$5,000 budget approved, Fire Department ladder truck with flag approved, Ashley Turner Photography confirmed, Police coverage for the town confirmed for that day by CSP, NL pipes and drums confirmed, Chaplin service confirmed.

3. Program layout update

- Front of program to read *The Town of Montville welcomes you to the swearing in of Chief "sample" and the transition of the Montville Police Department*. Update special thanks to include NL pipe and drum, the individual honor guards, Montville FD, Connecticut State Police, Ashley Turner Photography. Adjust Program speakers to read in order Mayor McDaniel, Nick Tewell, John Rich and Mike Finkelstein. On the back list MPD in order by rank with new Chief being on top, add K9 Gage (Fazzino) and K9 Barrett (Witts). Take out "part time" next to Occhialini, possibly two columns for names depending on structure. Ivory is the color of the stock chosen.

4. Catering update

- Butterworth to continue follow ups on possible caterers. Spoke with Recovery room and Nino's who are working on putting together a possible menu and pricing. Butterworth to also look into Old Tymes Restaurant.

5. Printed invitations

- Williams provided sample invitation card which was acceptable pending the new Chief's name.

6. Commemorative Patch update

- McNally to pay for 100 of them and give to Officers, speakers, dignitaries.

7. Cake/Baker

- Butterworth reports the baker of Twisted Sugar from Ledyard will be in attendance next meeting to speak with committee regarding their services.

8. Honor Guard Update

- Bunnell has confirmation from Ledyard and CSP honor guards, will check with other surrounding towns Waterford, East Lyme, Norwich, Mohegan Tribe, attempt to get a written confirmation.

9. Dignitary update

- Bunnell has a request put out to Cathy Osten regarding dignitaries, waiting for reply back.

10. Local News

- Consider contacting local newspapers/tv stations.

11. MHS choir, Videographer

- Yuchniuk continuing to make contact with MHS contact.

12. Thank You Letters

- Should be issued on behalf of the new Chief.

13. Retired Officer Lapel pins/Large thin blue line flag

- Yuchniuk to check on status with Radford.
- Bunnell reports flag is ordered and paid for, flag is 20x10.

New Business

14. Donation to NL pipe and drums

- \$250 donation submitted to finance director, waiting to cut check.

15. New Class A uniforms

- Spring and Radford will continue to look into new Class A's waiting on arrival of sample.

16. Next meeting date and time

- Next meeting to be Wednesday 02/15/23 at 1800 at Town Hall.

Butterworth makes motion to adjourn meeting at 1900 hours. Bunnell 2nds, all are in favor, 5-0-0.

Recording Secretary
Ryan Spring