

Police Transition Committee

Minutes of 02/16/23, Meeting called to order at 1805 hours

In attendance Robert Yuchniuk, Lenny Bunnell, Ryan Spring, Mike Butterworth

Guests- Tom McNally and Jo Thomas

Opened with Pledge of allegiance

Old Business

1. Approval of minutes from previous meeting on 02/01/23.

- Bunnell makes motion to approve minutes, Butterworth seconds, all in favor 4-0

2. Update on completed Task List

- 07/01/23 1300 hours @ MHS is confirmed, Town Clerk confirmed, LT Radford confirmed as MC, ELPD Chief Mike Finkelstein confirmed as speaker, Mayor McDaniel confirmed as speaker, John Rich Confirmed as speaker, Nick Tewell confirmed as speaker, \$5,000 budget approved, Fire Department ladder truck with flag approved, Ashley Turner Photography confirmed, Police coverage for the town confirmed for that day by CSP, NL pipes and drums confirmed, Chaplin service confirmed, Thin blue line flag ordered confirmed

3. Program layout update

- Williams not in attendance, program remains: Front of program to read *The Town of Montville welcomes you to the swearing in of Chief "sample" and the transition of the Montville Police Department*. Update special thanks to include NL pipe and drum, the individual honor guards, Montville FD, Connecticut State Police, Ashley Turner Photography. Adjust Program speakers to read in order Mayor McDaniel, Nick Tewell, John Rich and Mike Finkelstein. On the back list MPD in order by rank with new Chief being on top, add K9 Gage (Fazzino) and K9 Barrett (Witts). Take out "part time" next to Occhialini, possibly two columns for names depending on structure. Ivory is the color of the stock chosen.

4. Catering update

- Butterworth contacted Recovery Room who provided 10 possible items to choose from with a price proposal of \$15 per person.

5. Printed invitations

- Williams not in attendance, will work on update for next meeting.

6. Cake/Baker

- Butterworth contacted Jo Thomas from Twisted Sugar out of Gales Ferry who was in attendance. Proposed cake to be chocolate/vanilla 2 layers of cake with 1 layer of filling. Have the look of the Public Safety Building. To incorporate Police Chiefs name, Montville patch, Chiefs shield, "Congratulations to Chief and MPD on topper with date. Also on cake to have names of all Police Officers including Sach and his EOW. Twisted Sugar will send a proposal and requires a 50% deposit upon signing and the rest due a week prior to event. Spring to provide picture of Chiefs shield to Jo and a list of Officer's names

7. Commemorative Patch update

- McNally to pay for 100 of them and give to Officers, speakers, dignitaries. Yuchniuk reports artwork still in progress

8. Honor Guard Update

- Bunnell has written confirmation from Ledyard, Waterford, East Lyme and CSP. Waiting on written request from Norwich. Mohegan Tribe Public Safety does not have a color guard.

9. Dignitary update

- Bunnell has a request put out to Cathy Osten regarding dignitaries, waiting for reply back

10. Pipes and Drums

- Yuchniuk to get a \$250 check for donation to NL pipes and Drums

11. MHS national anthem singer, Videographer

- Yuchniuk continuing to contact MHS contact. Yuchniuk report MHS will provide sound system and folding chairs. No videographer.

12. Thank You Letters

- Should be issued on behalf of the town

13. Class A uniforms

- Security Uniforms provided samples of Gray class A material. Reports that it may take up to a year for the gray uniforms and states there are more popular class A uniforms that could be available in time for the ceremony. Spring and Radford to look into new Class A and have update for next meeting.

New Business

14. Media

- Yuchniuk reports speaking to Tina Detel who reports someone will be there from news 8. Bunnell to speak with The Day.

15. Next meeting date and time

- Next meeting to be Wednesday 03/01/23 at 1800 at Town Hall.

Butterworth makes motion to adjourn meeting at 1908 hours. Bunnell 2nds, all are in favor, 4-0

Recording Secretary
Ryan Spring