

Police Transition Committee

Minutes of 03/01/23, meeting called to order at 1800 hours

In attendance Robert Yuchniuk, Lenny Bunnell, Ryan Spring, Mike Butterworth, Tiffany Williams

Opened with Pledge of allegiance

Old Business

1. Approval of minutes from previous meeting on 02/16/23.

- Bunnell makes motion to approve minutes, Butterworth seconds, all in favor 5-0

2. Update on completed Task List

- 07/01/23 1300 hours @ MHS is confirmed, Town Clerk confirmed, LT Radford confirmed as MC, ELPD Chief Mike Finkelstein confirmed as speaker, Mayor McDaniel confirmed as speaker, John Rich Confirmed as speaker, Nick Tewell confirmed as speaker, \$5,000 budget approved, Fire Department ladder truck with flag approved, Ashley Turner Photography confirmed, Police coverage for the town confirmed for that day by CSP, NL pipes and drums confirmed, Chaplin service confirmed, Thin blue line flag ordered confirmed, Color Guards from CSP, East Lyme, Waterford, Ledyard and Norwich confirmed.

3. Program layout update

- Williams to make adjustments to current program, add Benediction to the end.

4. Printed Invitations

- Williams to provide updated sample to next meeting with Chiefs name, possibly look into emailing invitations.

5. Catering update

- Butterworth made contact with Oakdale Pizza with a possible estimate of \$1,500 but is waiting on further details. Butterworth to get plasticware, plates and napkins.

6. Cake/Baker

- Butterworth has update on estimate from Twisted Sugar for the cake which is \$1,027.50. Thoughts of making changes to the cake or even eliminating the two side cakes. Will update with new information next meeting.

7. Commemorative Patch update

- McNally to pay for 100 of them and give to Officers, speakers, dignitaries. Yuchniuk reports artwork still in progress

8. Honor Guard Update

- Bunnell has written confirmation from Ledyard, Waterford, East Lyme, CSP and now Norwich.

9. Dignitary update

- Bunnell has a request put out to Cathy Osten regarding dignitaries, waiting for reply back. Looking into getting emails of politicians and Chiefs to send invitations too.

10. Pipes and Drums

- Yuchniuk to get a \$250 check for donation to NL pipes and Drums

11. MHS national anthem singer, Videographer

- Yuchniuk continuing to make contact with MHS contact. Yuchniuk report MHS will provide sound system and folding chairs. No videographer.

12. Thank You Letters

- Will leave up to new Chief for his input

13. Class A uniforms

- Spring and Radford to have a meeting with Galls and Flying Cross, will update next meeting.

New Business

14. Media

- Yuchniuk reports speaking to Tina Detelj who reports someone will be there from news 8. Bunnell to speak with The Day
- Butterworth to ask fire police to see if they can volunteer their time to watch food in hallway as ceremony is underway.
- Williams to help serve food and will have some help

15. Next meeting date and time

- Next meeting to be Wednesday 03/22/23 at 1800 at Town Hall.

Spring makes motion to adjourn meeting at 1915 hours. Bunnell 2nds, all are in favor, 5-0

Recording Secretary

Ryan Spring