

**Town of Montville Water Pollution Control Authority
Meeting Minutes of Monday, February 1, 2010
Town Council Chambers – 7:00 p.m. – Town Hall**

I Water Pollution Control Authority

a. Call to Order

Chairman May called the regular meeting of the Water Pollution Control Authority to order at 7:00 p.m.

b. Pledge of Allegiance

c. Roll Call

Present were Commissioners Hillman, May, Schober, Siragusa and Thorn. Also present were Administrator Brian Lynch, Assistant Superintendent, Thomas McNally sitting in for Superintendent Michael Didato, Mayor Jaskiewicz, Engineer Richard Kruczek and Attorney Ronald Ochsner.

d. Approval of the Minutes

Motion made by Commissioner Siragusa, seconded by Commissioner Hillman to approve the meeting minutes of Monday, January 4, 2010 as submitted. Discussion: none. Voice vote: 4-0-1, Chairman May abstained from the vote as he was not present at the January 4, 2010 meeting. Motion carried. Meeting minutes approved.

e. Communications

Administrator Lynch discussed the news release distributed by Richard Kruczek regarding the Public informational meeting regarding the Montville Wastewater Facilities Plan and its recommendations for Oxoboxo Lake Community.

f. Remarks from the Public Regarding Matters on the Agenda

Chairman May inquired three times if there was anyone present who would like to come forward to address the Commission regarding items on the agenda.

Mayor Jaskiewicz requested the Commission motion to move the Executive Session to the top of the agenda in order to accommodate the Human Resources Director who was present for the discussion regarding the employment contract for Brian Lynch. Motion made by Commissioner Thorn, seconded by Commissioner Hillman to move agenda item II Water Commission (f) Executive Session to the top of the agenda. Discussion: none. Voice vote: 5-0, all in favor, motion carried. Agenda amended to reflect the change of order.

II Water Commission

f. Executive Session

Motion made by Commissioner Hillman, seconded by Commissioner Thorn to enter into Executive Session for the purpose of discussions regarding the employment contract for Administrator Brian Lynch. The discussions during Executive Session to include the members of the Commission, Mayor Jaskiewicz, and Human Resource Director, Kathleen Christopher. Discussion: none. Voice vote: 5-0, all in favor, motion carried and the above mentioned left chambers for Executive Session at 7:05 p.m. returning at 7:40 p.m. Chairman May resumed the meeting and stated no formal votes were taken during Executive Session.

Motion made by Commissioner Thorn, seconded by Commissioner Schober to amend the contract for Administrator Lynch. Discussion: Mayor Jaskiewicz read paragraph #11 with the word "Chairperson" eliminated as requested by the Commission. Voice vote: 5-0, all in favor, proposed contract amended.

Motion made by Commissioner Schober, seconded by Commissioner Thorn to approve the contract as amended for Administrator Lynch and to forward the proposed amended contract to the Town Council for approval. Discussion: none. Roll call vote: 3-2. Voting in favor were Commissioners May, Thorn and Schober. Voting in opposition were Commissioners Hillman and Siragusa. Motion carried.

g. Report from the Operations Division

Thomas McNally indicated the report from Michael Didato is in the packet and welcomed questions from the Commission. Mr. McNally answered questions regarding the two way radio system procured by the Fire Marshal. He stated the radios will help meet the plan for inter-operability throughout the Town in case there is a catastrophe and cell phone communications fail. Commissioner Hillman inquired regarding procedure for shut off notices. Administrator Lynch stated it is policy to go to the residence to place a shut off notice on the door of the home. He indicated he gave forty three shut off notices for non payment over the past month and that of the forty three homes tagged for shut off, forty two of the accounts have made payment arrangements. The one account that has not paid is from a house that is no longer occupied and stands vacant.

h. Report from the Administration Division

Administrator Lynch indicated his report is in the packet and welcomed questions from the Commission members. Commissioner Siragusa inquired regarding the grant reimbursement money from DEP. Administrator Lynch stated he sent out the necessary paperwork to the State Department of Environmental Protection (DEP) for the reimbursement of the money related to the Facilities Study and the DEP has authorized the payment of \$484,981.20. He stated this includes the funding of the Oxoboxo Lake area.

i. Report from the Mayor

Mayor Jaskiewicz discussed the pump station negotiations. Attorney Oschner confirmed the land owner has agreed to give the town an easement on the property and negotiations are still taking place due in part to the land owner changing attorneys. They are currently working on insurance issues in the case damage is done to the property during construction of the pump station.

j. Report from Special or Sub-Committees – none.

k. Report from Engineers

Richard Kruczek discussed his report for the Montville Facilities Plan Projects with the Commission. He indicated URS has issued the final I/I Study report and sent copies to the Connecticut DEP for their review and approval. The report schedule has been modified and is scheduled to begin work in June of 2010 and continue until November of 2010. the WPCA has received confirmation of the grant application request covering fifty five percent of all of the work URS has performed as well as the proposed SSES work. Regarding Geotech and borings, all borings have been completed and the draft geotechnical report will be completed next week. The preliminary write up of the Oxoboxo Lake area has been incorporated into the Facilities Plan main report and the handouts, media write up and letter to the property owners as well as the power point presentation has been prepared for the workshop scheduled for February 18th at 6:30 p.m. at the Oakdale School. Chairman May suggested URS make is very clear to the residents of this area that the meeting is not a public hearing but an informational workshop to discuss the sanitary needs in the area and to discuss options only.

- l. Old Business – none.
- m. New Business
 - a. Presentation of the lighting grant for the Treatment Plant

Mr. McNally discussed the energy advantage energy savings project with the Commission. The conservation measures in this project save money by significantly reducing the demand or watts and the energy used. This project will continue to provide savings long after the payback period has passed. The company's contribution will greatly affect the stability of Connecticut's electric grid and lesson the negative impacts on the environment. Efficient use of electricity slows down the need to build more power plants and results in fewer toxins released into the atmosphere. Saving kilowatt hours has the same impact as taking cars off the road and helps to reduce carbon dioxide and other greenhouse gas emissions. Funding for this project has come from ratepayers through the Connecticut Energy Efficiency Fund. Connecticut Light and Power has offered to extend a loan in the amount of \$23,474.84 for the Montville Sewage Plant to be paid in monthly installments of \$1,487.18 for a period of sixteen months with no interest. A discussion was held regarding this project and the benefits of doing so. The funding will go toward energy efficient lighting, energy efficient heating, ventilation and air conditioning, energy efficient refrigeration, air compressors, variable frequency drives and premium efficiency motors. Overall, the town will see a savings of one hundred dollars a month during the sixteen months it is paying down the loan and even greater savings once it is paid off. It is a win win situation for the Town. Mr. McNally stated the total savings over the course of a year would be approximately \$19,000 annually. Administrator Lynch suggested the Commission authorize the Mayor to sign the document should they approve it. Mayor Jaskiewicz stated the Town Hall has taken advantage of this program.

Motion made by Commissioner Thorn, seconded by Commissioner Schober to approve the implementation of the energy efficiency fund and to authorize Mayor Jaskiewicz to sign the document for Connecticut Light and Power. Discussion: none. Voice vote: 5-0, all in favor, motion carried.

Administrator Lynch discussed a meeting he plans to attend on the 19th regarding alternative energy. He stated the Town is looking into all options for energy savings.

- n. To Consider and Act on Referrals from Planning and Zoning

Chairman May suggested the Commission appoint Commissioner Siragusa as the liaison to the Planning and Zoning Commission because he already serves on the Commission. Motion made by Commissioner Hillman, seconded by Commissioner Thorn to appoint Commissioner Siragusa as the liaison to the Planning and Zoning Commission for the WPCA. Discussion: Commissioner Siragusa accepted the nomination for appointment. Voice vote: 5-0, all in favor, motion carried.

Administrator Lynch stated the Planning and Zoning Commission voted at it's January 12, 2010 meeting to give a favorable 8-24 review on the property of the booster station to the Town Council. He has sent a copy of the easement to the Planning office so that they can submit it to the Town Council at their next meeting.

- o. To Consider and Act on the Payment of Bills

SAR 2010-005. The Town of Montville Water Pollution Control Authority hereby resolves to pay invoices in the amount of \$36,880.03 as depicted in Schedule A, attached. Motion made by Commissioner Hillman, seconded by Commissioner Thorn. Discussion: none. Roll call vote: 5-0. Voting in favor were Commissioners Hillman, May, Schober, Siragusa, and Thorn. Resolution adopted.

II **Water Commission**

- a. Report from Special or Sub-Committees – none.

b. Report from Engineers

Commissioner Siragusa inquired regarding the report for Palmertown water extension and the water supply plan. Administrator Lynch stated he will get information for the next meeting.

c. Old Business – none.

d. New Business

1. To discuss the Memorandum of Understanding agreement with the MTUA that will expire on February 27, 2010.

Administrator Lynch discussed the benefits of extending the MOU with the MTUA in case the town needs to call on them for support in the future. Chairman May agreed it is a good idea to have an agreement in place and to speak with the Town Attorney for the wording of the document.

Motion made by Commissioner Thorn, seconded by Commissioner Schober to authorize Administrator Lynch to speak with the Town Attorney for language for the MOU and to negotiate an MOU with the MTUA. Discussion: none. Voice vote: 4-0-1 (Commissioner Schober abstained, conflict of interest form attached).

e. To Consider and Act on the Payment of Bills

SAR 2010-006. The Town of Montville Water Pollution Control Authority hereby resolves to pay invoices in the amount of \$337.50 per attached Schedule B.

Motion made by Commissioner Hillman, seconded by Commissioner Siragusa. Discussion: none. Roll call vote: 5-0. Voting in favor were Commissioners Hillman, May, Schober, Siragusa, and Thorn. Resolution adopted.

III. Remarks from the Public – none.

IV. Remarks from the Commission Members

Commissioner Siragusa discussed ongoing legislation regarding streams and how this could affect wells.

Commissioner Hillman thanked Administrator Lynch and Mr. McNally for their work on energy savings for the Town.

Commissioner Thorn thanked the WPCA for investigating alternatives for energy savings for the Town.

V. Adjournment

Motion made by Commissioner Thorn, seconded by Commissioner Siragusa to adjourn the meeting at 8:40 p.m. Discussion: none. Voice vote: 5-0, all in favor, motion carried. Meeting adjourned.

Respectfully Submitted by:

Audrey Ulmer, Recording Secretary for the Town of Montville