

**Town of Montville  
Public Works/Solid Waste Standing Committee  
Regular Meeting Minutes  
Wednesday, March 22, 2023, 5:00 p.m.  
Montville Town Hall – Conference Room 102**

**Town of Montville has lifted the mask mandate effective Monday, February 28, 2022  
throughout Town facilities in coordination with our schools.**

**Although the mask mandate has been lifted, Uncas Health strongly recommends that  
all individuals, both vaccinated and unvaccinated, continue to wear masks indoors.**

1. Call to Order  
Chairman McNally called the meeting to order at 5:02 p.m.
2. Pledge of Allegiance
3. Roll Call (Councilors Caron, Mandler, and McNally)  
Present were Councilors Caron, Mandler, and McNally. Also present was Public Works Director John Carlson.
4. Approval of the Regular Meeting Minutes of Wednesday, February 22, 2023  
Motion made by Councilor Caron, seconded by Councilor Mandler, to approve the Wednesday, February 22, 2023 Regular Meeting Minutes. Discussion: None. Voice vote, 3-0, all in favor. Motion carried.
5. Remarks from the Public Regarding Items on the Agenda – *none*
6. Old Business
  - a. Raymond Hill Church  
The Church is not included on the National Register of Historic Places. Land Use & Development Director Liz Burdick is conducting a Title Search regarding any restrictions on the building.
  - b. Road Improvement Program: Drainage & Paving Schedule/Road Improvement Bond  
Public Works Director Carlson reported that he is awaiting the receipt of the pricing for the paving of Chapel Hill Road, Chesterfield Road, Moxley Road, and a portion of Maple Avenue. The paving of Chapel Hill Road will be delayed as the Gas Company has not yet completed working on the road. They are hoping to install a vault at Chapel Hill and New York Roads. A list of the roads that he estimates will be completed within 18 months and a cost estimate for the work will be provided to the Chairman of the Finance Standing Committee.

c. Social Service (old Town Hall) Building Repair Schedule

The asbestos abatement is complete. The floor heating system and the radiators in the large room are near completion and the ceilings in the two offices, hallway, and bathroom are being repaired. The window replacements and painting will follow. The goal is to complete the renovations by May 1.

d. Youth Services (Montville Community Center) Bathrooms

Public Works Director Carlson stated that he is waiting to hear back from the Engineer.

e. Allocation of COVID-19 Funds

Senior Center Walk-in Refrigerator/Freezer – The Department is currently working on completing the cement pads for the Outdoor Walk-in Refrigerator/Freezer. He hopes to request that the Town Council waive the bid process for the purchase of the item. Discussion ensued regarding the organization of bids on the website.

Schofield Park Improvements – The Parks & Recreation Commission has not notified him regarding their plans for the Park.

Community Center HVAC – The installation of the Community Room (old library) HVAC System should be completed by the end of the month. The HEPA filters were placed on hold due to issues that were encountered.

Senior Center Generator – ordered

Walking Trail Fence – no update

Flail Mower – ordered; unknown status

Tennis Courts – to begin construction on Monday, March 27.

Tennis Court Bathroom – The Contractor will be provided the doors next Thursday and the installation will soon follow. An electric lock system with a timer will be installed. Information regarding the permit for the current 1977 well will be sent to the state in hopes that the well will not need to be replaced.

Large Pavilion – The island is being surveyed and a cost estimate will be provided to dig out the area. The goal is to cut down the trees and clear the area.

f. Moxley Road Bridge

The project is ready to go out to bid. They are planning to apply for a grant to help fund the project.

On a side note, Chairman McNally reported that he received a call from East Lyme Town Planner Gary Goeschel regarding the town's possible interest in partnering with them to repair/replace the Silver Falls Bridge, free of charge. Additional information is to come.

- g. Cleanup of Schofield Pond – *see item 6(e)*
  - h. Public Works Entrance and Signage  
Public Works Director Carlson reported that the brush has been cut, improving the sightline. He is waiting to hear back from the vendor regarding the signage. Chairman McNally suggested purchasing the signage, without the plow.
  - i. Football Field Extension  
The original field markers and the location of the well will be added to the Survey.
  - j. Public Works Garage Clean-up – *no update*
  - k. Staffing and Promotions  
The newly hired Custodian recently resigned from his position after being offered a more lucrative opportunity. His replacement is slated to start on April 3.
  - l. Tree Clearing  
The bucket truck rental was extended by one month, allowing them to clear additional trees. Approximately 55 dead trees have been cut down to date.
  - m. Tennis Court Bathrooms Status – *see item 6(e)*
  - n. Road Standards – *no discussion*
  - o. Fee Schedule – *no discussion*
7. New Business
- a. Road Clean-up Policy, a.k.a. Adopt-a-Road Program  
Discussion ensued regarding the Conservation Commission’s suggestion(s) to expend the “nip funds”. In terms of equipment, the funds could be utilized to purchase a litter picker-upper, sweeper, or other trash-related tools, including reflective signage, litter-pickers, bag handles, and other necessary equipment.  
  
Chairman McNally suggested the possibility of hiring a full-time individual during the summer who would be devoted to road clean-up. The job will be posted.
8. Remarks from the Public – *none*
9. Remarks from the Councilors – *none*
10. Adjournment  
Motion made by Councilor Mandler, seconded by Councilor Caron, to adjourn the meeting at 5:42 p.m. Discussion: None. Voice vote, 3-0, all in favor. Meeting adjourned.

Respectfully Submitted by: Agnes T. Miyuki, Recording Secretary for the Town of Montville