

Town of Montville Finance Committee

Special Meeting Minutes for

April 17, 2023

4:30 PM

Room 203

The meeting was called to order at 4:30 PM. Present were Councilors McNally, Mandler and May. Finance Director Barbara Griffin was present. Also present, Fire Marshal Paul Barnes.

Councilor Mandler moved, second by Councilor May, to approve the minutes of the 4/4/23 meeting. Motion carried.

The committee reviewed the Emergency Management budget with Fire Marshal Barnes and recommended reducing Training and Conferences to \$800; Reference Materials to \$300; and Office Equipment to \$250. In Fire Marshal budget, the Committee recommended reducing Training and Conference, Uniforms, and Equipment Maint. & Repair to \$500 each. In Fire Protection, committee recommended decreasing OT to \$140,000; increasing Uniforms to \$8,000; and, adding a new line for Class A Uniform Purchase/Repair with \$500. A question was raised as to what the accounts 53015 and 53086 are being used for. Griffin will run reports to show this detail and provide it to the Committee. In Public Safety Building, it was recommended to decrease Misc Supplies to \$500.

The Committee undertook a line item by line item review of the budget and recommendations are shown in the attached.

Councilor McNally would like to consider how to proceed with construction of a new Dog Pound. Councilor May questioned whether the option of a shared regional Pound should continue to be considered. Councilor McNally would prefer to use \$700,000 of available ARPA funding and then finance the balance. He will provide a firmer number on what the scaled down cost of replacement is. Griffin will reach out to Financial Advisor to discuss financing options.

In a discussion of the Capital Non-recurring fund, Councilor McNally recommended, and other Councilors concurred, that all items except \$95,000 for Community Center be reallocated to the General Fund Balance. Griffin will prepare this resolution for the next Town Council meeting.

The meeting was adjourned at 6:30 PM.

Barbara Griffin, Director of Finance

## 4-17-23 Finance Comm Changes

Line Item	Description	Mayor Recommendation	Finance Recommendation	Change
10360 52072	Raymond Comm Library	75,000	80,000	5,000
10360 52077	East.CT Conserv.Dist.	1,500	1,000	(500)
10370 53041	Safety Equipment	1,000	500	(500)
10410 51100	Overtime	3,000	1,000	(2,000)
	Part time IT*	25,500	25,000	(500)
10440 52036	Support/Access Fees**	142,500	127,000	(15,500)
10480 52176	Fire Fighters Relief Fund	50,000	35,000	(15,000)
10560 53023	Land Records Expense	4,000	3,000	(1,000)
10610 51100	Overtime	5,000	4,000	(1,000)
10610 53002	Consulting Services	0	2,000	2,000
10610 53008	Advertising	0	6,500	6,500
10610 54000	Equipment	1,000	800	(200)
10650 51016	Secretary Salary	2,000	1,200	(800)
10650 53014	Printing	800	500	(300)
10650 53019	Business Resource Forum	800	500	(300)
10720 51100	Overtime	2,000	1,500	(500)
10730 51073	PT Recreation Programs	13,000	7,500	(5,500)
10730 51074	PT Camp Oakdale	120,000	110,000	(10,000)
10730 53008	Advertising	2,000	1,500	(500)
10750 51100	Overtime	2,500	1,500	(1,000)
10750 52159	Family Counseling	14,000	11,000	(3,000)
10810 53004	Training & Conferences	1,000	800	(200)
10810 53024	Reference Materials	500	300	(200)
10810 53052	Office Equipment	500	250	(250)
10820 51040	Police Salaries	2,500,000	2,220,000	(280,000)
10820 51100	Overtime	375,000	350,000	(25,000)
10820 53024	Reference Materials	4,000	3,000	(1,000)
10820 53041	Safety Equipment	1,000	500	(500)
10820 53050	Physicals	5,000	7,000	2,000
10830 53004	Training & Conferences	750	500	(250)
10830 53015	Uniforms	750	500	(250)
10830 53021	Equipment Maint & Repair	550	500	(50)
10840 51041	Police Private Duty	250,000	600,000	350,000
10840 51042	Fire Marshal Private Dty	3,000	2,000	(1,000)
10870 51070	PT Dispatchers' Salaries	30,000	20,000	(10,000)
10870 53015	Uniforms	800	1,500	700

4-17-23 Finance Comm Changes

Line Item	Description	Mayor Recommendation	Finance Recommendation	Change
10880 51100	Overtime	150,000	140,000	(10,000)
10880 53015	Uniforms	6,000	8,000	2,000
	Class A purchase/repair		500	500
10890 53019	Misc Supplies	1,500	500	(1,000)
10910 51100	Overtime	40,000	35,000	(5,000)
10910 52004	Diesel Fuel	75,000	70,000	(5,000)
10910 52008	Streetlight Repairs	20,000	18,000	(2,000)
10910 52156	Boat Launch	2,000	500	(1,500)
10910 52173	Evictions	600	0	(600)
10910 53008	Advertising	500	0	(500)
10910 53012	Vehicle Expenses-Public Safety	50,000	40,000	(10,000)
10910 53013	Vehicle Expenses-Other	40,000	35,000	(5,000)
10910 53015	Uniforms	13,500	12,500	(1,000)
10910 53019	Misc Supplies	4,000	3,500	(500)
10910 53024	Reference Materials	500	250	(250)
10910 53033	Decorations	2,000	3,500	1,500
10910 53041	Safety Equipment	8,000	6,000	(2,000)
10910 53044	Guardrails	12,000	10,000	(2,000)
10910 53045	Road Striping	50,000	45,000	(5,000)
10910 53055	Cold Patch	5,000	4,000	(1,000)
10910 53100	Maintenance-Community Center	35,000	30,000	(5,000)
10910 53206	Maintenance-Soc Ser/OTH	15,000	10,000	(5,000)
10910 54000	Equipment	94,000	50,000	(44,000)
10910 54029	Mechanics Equipment	6,000	5,000	(1,000)
10920 52013	Propane	2,500	2,000	(500)
10920 52104	Dog Park	800	200	(600)
10920 53004	Training & Conferences	1,200	600	(600)
10940 51100	Overtime	5,000	3,500	(1,500)
10940 51131	PT Landfill Operator	44,000	40,000	(4,000)
10940 52124	Tipping Fees SCRRA	490,000	460,000	(30,000)
10940 53014	Printing	2,000	1,000	(1,000)
10940 53019	Misc Supplies	2,000	1,000	(1,000)
10940 53068	Testing	20,000	15,000	(5,000)
10940 54000	Equipment	3,000	1,500	(1,500)
10940 54143	Recycling Containers	3,000	1,500	(1,500)
	<b>TOTAL</b>			<b>(161,150)</b>