

Police Transition Committee

Minutes of 05/18/23, meeting called to order at 1803 hours, location MHS

In attendance Yuchniuk, Spring, Bunnell, Butterworth, Williams

Guests- Wilfred Blanchette III, Lt. Radford

Opened with Pledge of allegiance

Old Business

1. Approval of minutes from previous meeting on 05/02/23.

- Butterworth makes motion to approve minutes, Bunnell seconds, all in favor 5-0

2. Update on completed Task List

- 07/01/23 1300 hours @ MHS is confirmed, Town Clerk confirmed, LT Radford confirmed as MC, ELPD Chief Mike Finkelstein confirmed as speaker, Mayor McDaniel confirmed as speaker, John Rich Confirmed as speaker, Lt. Al Gosselin confirmed as speaker, \$5,000 budget approved, Fire Department ladder truck with flag approved, Ashley Turner Photography confirmed, Police coverage for the town confirmed for that day by CSP, NL pipes and drums confirmed, Chaplin service confirmed, Thin blue line flag paid and received, Color Guards from CSP, East Lyme, Waterford, Ledyard and Norwich confirmed. Twisted Sugar confirmed as cake baker along with the \$527.50 down payment, Montville Fire Police Fred DeWick has volunteered to be on watch in hallway while ceremony is in progress, Volunteers to help serve the food are Melissa Yuchniuk, Judy Butterworth, Deonn Bunnell and Tiffany Williams, Plates, cups, napkins toothpicks forks obtained. Twisted Sugar will provide the cake. Assistance from the PSC confirmed, retirement officer pins ordered(paid by Oakdale FD), MPD banner ordered and paid, Class A uniforms have been ordered. Tom McNally confirmed as speaker, \$250 donation check to NLFD pipes and drums provided to Butterworth to issue, 2nd half of check for cake baker Twisted Sugar provided to Butterworth

3. Program layout update

- Williams to make necessary adjustments and will provide printed copy next meeting

4. Printed Invitations

- Williams to make minor adjustments and provide copy next meeting.

5. Catering update

- Butterworth confirmed that Oakdale Pizza will cater the event for the items that were provided. Will get invoice as event date gets closer.

6. Commemorative Patch update

- Patch has been updated, will go ahead with order

7. Dignitary update

- Bunnell reports minuteman plus has the order and will bill the town hall \$234.22 when completed. 100 physical copies of invitations will be printed and sent but not limited to State senators, state representatives, Mayor McDaniel, Paul formica, town council, Public Safety Commission, mayors and first selectmen of NL county special attention to surrounding and bordering towns, 4 fire Chiefs of Montville, Governor and Lt. Governor, Commissioner of CSP, CT US senators, Tribal Chief Lynn Malerba, States Attorney Paul Narducci, Superintendent of Montville and MHS principle, Wills Pike. An email will be sent to every Chief of Police in the state, the Board of Education and any surrounding towns' leaders or other thought of politicians.

8. Pipes and Drums

- Yuchniuk provided check, has been moved to completed list

9. Photographs/Display/videographer

- Yuchniuk reports the photo company has photos and is touching them up. Yuchniuk to check on getting a videographer possibly speak with Wills Pike regarding matter.

10. MHS national anthem singer

- Yuchniuk reports MHS has failed to contact him and remains a work in progress. Possible singer of Lauren Foster.

11. Thank You Letters

- Blanchette provided a thank you message which will be worked onto the back of the program by Tiffany.

12. Stage layout/reserved seating

- 412 total seats at MHS, Spring reports 95 reserved seats requested by Officers. Stage setup and layout spoken about and is a work in progress as well as caterer and cake set up.

- **New business**

- **Next meeting was set to be Tuesday May 30th 1800 hours at Town Hall.**

Williams makes motion to adjourn meeting at 1902 hours. Butterworth 2nds, all in favor 5-0

Recording Secretary
Ryan Spring