

## Police Transition Committee Minutes of June 13, 2023

Meeting called to order at 1802 hours, location MHS

In attendance Yuchniuk, Spring, Bunnell, Williams

Guests- Wilfred Blanchette III, Lt. Radford

Opened with Pledge of allegiance

### **Old Business**

#### **1. Approval of minutes from previous meeting on 05/30/23.**

- Butterworth makes motion to approve minutes, Williams seconds, all in favor 4-0

#### **2. Update on completed Task List**

- 07/01/23 1300 hours @ MHS is confirmed, Town Clerk confirmed, LT Radford confirmed as MC, ELPD Chief Mike Finkelstein confirmed as speaker, Mayor McDaniel confirmed as speaker, John Rich Confirmed as speaker, Lt. Al Gosselin confirmed as speaker, \$5,000 budget approved, Fire Department ladder truck with flag approved, Ashley Turner Photography confirmed, Police coverage for the town confirmed for that day by CSP, NL pipes and drums confirmed, Chaplin service confirmed, Thin blue line flag paid and received, Color Guards from CSP, East Lyme, Waterford, Ledyard and Norwich confirmed. Twisted Sugar confirmed as cake baker along with the \$527.50 down payment, Montville Fire Police Fred DeWick has volunteered to be on watch in hallway while ceremony is in progress, Volunteers to help serve the food are Melissa Yuchniuk, Judy Butterworth, Deonn Bunnell and Tiffany Williams, Plates, cups, napkins toothpicks forks obtained. Twisted Sugar will provide the cake. Assistance from the PSC confirmed, retirement officer pins ordered(paid by Oakdale FD), MPD banner ordered and paid, Class A uniforms have been ordered. Tom McNally confirmed as speaker, \$250 donation check to NLFDP pipes and drums provided to Butterworth to issue, 2<sup>nd</sup> half of check for cake baker Twisted Sugar provided to Butterworth, \$2,900 check given to Butterworth to give to Oakdale Pizza for catering event, Invitations sent to dignitaries (90 sent) and Emailed every Chief and leaders of surrounding towns, Benediction/invocation confirmed, Place cards/ seat holder completed by Williams

#### **3. Program layout update**

- Williams to make minor adjustments to program

#### **4. Printed Invitations**

- Physical invitations have been mailed out, can be moved to completed list

#### **8. Photographs/Display/videographer**

- Yuchniuk and Radford will utilize photos of Sachatello & K9 Barrett for display. Blanchette confirms a videographer from Kelly Middle school will record the event and will be at next meeting to check out equipment MPD union to take care of fee for videographer.

#### **10. Stage layout/reserved seating**

- 412 total seats at MHS, Spring reports 95 reserved seats requested by Officers. Stage setup and layout spoken about and is a work in progress as well as caterer and cake set up.
- **New business**
- Set up for ceremony (chair placement, flag backdrop, name cards etc
- **Next meeting was set to be Wednesday June 28<sup>th</sup> 1800 hours at MHS.**

Williams makes motion to adjourn meeting at 1847 hours. Spring 2nds, all in favor 4-0

Recording Secretary -Ryan Spring