

**Town of Montville**  
**Town Council**  
**Organizational Meeting Agenda**  
**November 13, 2023, 8:00 p.m.**  
**Montville Town Hall – Town Council Chambers**

Organizational Business

1. Call to Order
2. Pledge of Allegiance followed by a moment of silence in honor of our military.
3. Roll Call
4. Oath of Officers
5. Election of Chairperson of the Town Council
6. Election of Deputy Chairperson of the Town Council
7. Formation of Standing Committees and Ad-Hoc Committee
  - a. Town Administration/Rules of Procedures
  - b. Finance
  - c. Solid Waste Disposal/Public Works
  - d. Ad-Hoc COVID-19 Impact Study Committee
8. Appointment of Liaisons to Boards and Commissions
  - a. Board of Education
  - b. Commission on Aging
  - c. Conservation Commission
  - e. Economic Development Commission
  - e. Farmers Market Committee
  - f. Library Committee
  - g. Non-Profit Organizations
  - h. Parks & Recreation Commission
  - i. Public Safety Commission
  - j. Planning & Zoning Commission
  - k. Social Services
  - l. Volunteer Fire Fighters' Relief Fund
  - m. Youth Services Bureau and Advisory Board
9. Appointment of a Town Council member to the Water Pollution Control Authority.
10. Remarks from the public relating to matters on the agenda with a three-minute limit
11. New Business
  - a. To Consider and Act on a Motion to approve the Regular Meeting Minutes of Monday, October 11, 2023.
  - b. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to refund taxes due to overpayments and corrections in the amount of \$3,540.12 (three thousand five hundred forty dollars and twelve cents) as requested by the Tax Collector. (Mayor Bunnell)
  - c. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to set the 2024 regular monthly meeting dates of the Town Council on the second Monday of every month, excluding holidays that will be scheduled on the Wednesday of that week. The scheduled meeting dates are as follows: January 8, February 12, March 11, April 8,

May 13, June 10, July 8, August 12, September 9, October 16 (Wednesday), November 13 (Wednesday), and December 9. All meetings will be held at 7:00 p.m. in the Town Council Chambers. (Mayor Bunnell)

- d. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to appoint Agnes Miyuki as the Town Council Minutes Clerk for the term of November 13, 2023 through November 10, 2025. (Mayor Bunnell)
- e. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to close Town offices at 12:00 p.m. on Wednesday, November 22, 2023 in observance of the Thanksgiving Holiday for non-essential personnel and to award four (4) hours paid time off for Essential Personnel who must remain on the job to be used by the end of the calendar year. (Mayor Bunnell)
- f. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to adopt the Town Council Rules & Procedure. (Mayor Bunnell)
- g. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve and adopt the Master Agreement between the State of Connecticut and the Town of Montville regarding the Installation of Fire Suppression Standpipe Systems on Bridges at Various Locations. (Mayor Bunnell)

12. Communications

- a. A copy of the October 2023 Budget Report from Finance Director Barbara Griffin
- b. Copy of the legal bills from Halloran & Sage for the month of September 2023
- c. Copy of the legal bills from Suisman-Shapiro for the month of September 2023

13. Reports from the Town Attorney on matters referred

14. Reports from the Mayor and/or Administrative Department Heads

15. Reports from Standing Committees (n/a)

16. Reports from Special Committees and Liaison Committees (n/a)

17. Appointments and Resignations from Boards and Commissions

- a. To Consider and Act on a Motion to accept the resignation of Nicholas Sabilia from for the Conservation Commission, effective immediately.
- b. To Consider and Act on a Motion to accept the resignation of Joseph Jaskiewicz from the Housing Authority, effective immediately.
- c. To Consider and Act on a Motion to accept the resignation of Kevin Lathrop from the Water & Sewer Commission, effective immediately.
- d. To Consider and Act on a Motion to accept the resignation of Kate Southard from the Parks & Recreation Commission, effective immediately.
- e. To Consider and Act on a Motion to re-appoint Louis Ziegler to the Commission on Aging with a term to expire on December 14, 2026.

18. Executive Session

19. Remarks from the Public with a three-minute limit

20. Remarks from the Councilors and the Mayor

21. Adjournment