

Town of Montville Finance Committee

Minutes of Regular Meeting November 28, 2023

5:00 PM Room 203

1. The meeting was called to order at 5:00 PM with the pledge of allegiance. Joe Jaskiewicz, Tim May were present. Kevin Lathrop arrived at. 5:12
2. Chairman May asked if there were any remarks from the public. None
3. Motion by Jaskiewicz, seconded by May, to approve the minutes of the 8/29/23 regular meeting. No discussion. Voice vote all in favor.
4. Motion by Jaskiewicz, seconded by May, to approve the minutes of the 11/20/23 special meeting. No discussion. Voice vote all in favor.
5. Agenda Items as follows:
 - A. Discussion of LoCIP – Griffin reported that availability of funds will be known closer to the start of the fiscal year. In response to questioning about who will be responsible for providing information about cost of project as well as time frame for spending, the following was noted. The large pavilion is under the supervision of John Carlson and will need to be added to the FY 2025 CIP. The \$350,000 State Radio will be coordinated by Paul Barnes and will be added to the FY 2025 CIP. The \$300,000 for Basketball Court Reconstruction is a Rec Commission Project and the Commission needs to decide whether they would like to request more funding or work on a scaled back version. Councilor May opined that he would like to see a more scaled back version. This will need to be added to the FY 25 CIP and Rec Commission should be prepared to discuss this as part of budget process. \$25,000 for Desjardins Park upgrades will be coordinated by John Carlson and will be added to the CIP. \$400,000 for new building at Camp Oakdale is a John Carlson project and is the only project that has met the approval levels to move forward now.
 - B. Discussion of ARPA – Councilors were provided with a report that was sorted by Department as was requested at the last meeting. In response to why \$60,000 was listed for Town Dock engineering, it was noted that this was something the Town Planner requested be left in. The bid opening for Animal Shelter is December 5 at 10:00 A.M. A State Grant for \$1,500,000 has been applied for to supplement the \$700,000 in ARPA. If bids are higher than 2.2 million, or if grant funding is not available, then this project will not move forward unless Town Council approves more funding.

- C. Discussion of NIPS focused on how best to spend available and future funds. Now need public awareness to let groups know about payment for litter pick up from the \$15,000 approved by the Town Council. Other ideas to consider would be a lawn service collecting pounds of trash for payment. Would have to develop some metrics to determine weight for payment.
 - D. Councilors were provided with YTD reports and proceeded to discuss specific line items. Councilor May would like information on when to expect receipt of ECS, PILOT, Pequot, and Grants for Municipality money. This information will be provided. Also requested information on Road bonds. How much spent and how much left to borrow. In a review of expenses, it was noted that extra funding may be needed for Elections and Referendum due to the upcoming vote on BOE project. This information will be available soon after the December 12 referendum. It was noted that in Police Protection the line for weapons and ammunition may become overspent. It was suggested that a surplus from line item equipment may be transferred to ammunition if necessary. Lt. Radford will be asked about this. Line item 10440-52036 in IT was drastically cut at budget time. Griffin explained that this concerned the IT Director because his budget request is based upon cost of contracts that are not negotiable. This account will be monitored and may require funding close to year end.
- 6. Update from Finance Director. The auditing firm has requested an extension to complete the audit. Extensions are requested and approve in one-month increments so completion date is now January 31, 2024.
 - 7. Remarks from the Public with a three-minute limit – no comments
 - 8. Remarks from councilors. Councilor May has requested that information about Recreation revenue and expenses be provide at next meeting.

Meeting was adjourned at 6:52 P.M.

Barbara Griffin, Director of Finance