

**Town of Montville Town Council**  
**Regular Meeting Agenda**  
**December 11, 2023, 7:00 p.m.**  
**Montville Town Hall – Town Council Chambers**

1. Call to Order
2. Pledge of Allegiance followed by a moment of silence in honor of our military.
3. Roll Call
4. Special Recognitions/Presentations
5. Alterations to the Agenda
6. To Consider and Act on a Motion to Approve:
  - a. The Organizational Meeting Minutes of November 13, 2023
7. Executive Session
  - a. To Consider and Act on a Motion to enter into Executive Session for the purpose of discussing a personnel issue. Discussions to include members of the Town Council, Mayor Leonard Bunnell, Jr., and Human Resources Director Maria D’Amelia.
8. Remarks from the public relating to matters on the agenda with a three-minute limit
9. Communications
  - a. Copy of the November 2023 Financial Reports from Finance Director Barbara Griffin
  - b. Copy of the legal bills from Suisman-Shapiro for the month of October 2023
  - c. Copy of the legal bills from Halloran & Sage for the month of October 2023
  - d. Copy of a Letter regarding Holly Bush Pruning Best Practice, forwarded from Ellen Desjardins
10. Report from the Town Attorney on Matters Referred
11. Remarks from the Mayor and/or Administrative Department Heads to include Matters Referred
12. Reports from Standing Committees
  - a. Town Administration/Rules of Procedure
  - b. Finance
  - c. Public Works/Solid Waste Disposal
13. Reports from Special Committees and Liaison Councilors
  - a. Councilor Caron: Commission on Aging, Non-Profit Organizations, Social Services, Volunteer Firefighters’ Relief Fund
  - b. Councilor Jaskiewicz: Board of Education, Planning & Zoning Commission
  - c. Councilor Lathrop: Economic Development Commission, Water Pollution Control Authority
  - d. Councilor Sabilia: Conservation Commission, Public Safety Commission, Youth Services Bureau and Advisory Board
  - e. Councilor Southard: Farmers Market Committee, Library Committee, Parks & Recreation Commission
14. Appointments and Resignations
  - a. To Consider and Act on a motion to accept the resignation of Kate Johnson from the Gardner Lake Authority, effective January 1, 2024.

- b. To Consider and Act on a motion to appoint Alternate Member Serg St. Felix to fill a vacancy as a Full Member of the Economic Development Commission with a term to expire on January 11, 2025.
- c. To Consider and Act on a motion to re-appoint Sean Furlow as an Alternate Member of the Board of Assessment Appeals with a term to expire on November 13, 2027.
- d. To Consider and Act on a motion to re-appoint Arthur Montorsi as an Alternate Member of the Zoning Board of Appeals with a term to expire on November 13, 2027.
- e. To Consider and Act on a motion to waive the waiting period for appointments, Rule 14C of the Town Council Rules of Procedure, for the Conservation Commission, Montville Housing Authority, and Parks & Recreation Commission.
- f. To Consider and Act on a motion to appoint Adam Heckle to fill a vacancy as a Full Member of the Conservation Commission with a term to expire on May 10, 2025.
- g. To Consider and Act on a motion to appoint Kari Wall to fill a vacancy as an Alternate Member of the Conservation Commission with a term to expire on June 11, 2024.
- h. To Consider and Act on a motion to nominate and appoint one of the following candidates to fill a vacancy as a member of the Montville Housing Authority with a term to expire on April 30, 2027: Kathleen Doherty-Peck, Alfred Mandler.
- i. To Consider and Act on a motion to accept the resignation of Kevin Clang from the Parks & Recreation Commission, effective immediately.
- j. To Consider and Act on a motion to nominate and appoint one of the following candidates to fill a vacancy as a member of the Parks & Recreation Commission with a term to expire on May 11, 2027: William Barlow, John Plikus, Jeffrey Rogers, Florence Turner.
- k. To Consider and Act on a motion to nominate and appoint one of the following candidates to fill a vacancy as a member of the Parks & Recreation Commission with a term to expire on October 12, 2027: William Barlow, John Plikus, Jeffrey Rogers, Florence Turner.

15. Unfinished Business

16. New Business

- a. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to refund taxes due to overpayments and corrections in the amount of \$3,057.67 (three thousand fifty-seven dollars and sixty-seven cents) as requested by the Tax Collector. (Councilor May)
- b. To Consider and Act on a Motion to issue a Request for Proposal (RFP) for the Town Attorney. (Mayor Bunnell)
- c. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve an additional allocation of \$1,450.00 (one thousand four hundred and fifty dollars) to be paid to Silver Petrucelli Architects for geotechnical work for the proposed animal shelter. (Councilor May)
- d. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to authorize the Town of Montville to apply to the State of Connecticut Community Investment Fund Round 4 for funding for a new Animal Control Facility. (Councilor May)
- e. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve the 2023 holiday bonuses for Town employees on Schedule A. (Mayor Bunnell)

17. Remarks from the Public with a three-minute limit

18. Remarks from the Councilors and the Mayor

19. Adjournment

**Schedule A**

Non-Union Employees

**INDIVIDUAL**

pay codes

code 970	MALCHIODI	CONSTANCE	INDV	08/01/2011	240.00
code 977	ROGERS	JEFFREY	REGISTRARS	11/01/2020	100.00
code 977	HILLMAN	MARY	REGISTRARS	08/15/2022	100.00
code 970	GRIFFIN	BARBARA	INDV	10/27/2022	100.00
code 970	BUNNELL	LENNY	ELCT	11/14/2011	100.00
code 970	DAMELIA	MARIA	INDV	11/07/2022	100.00

**PART TIME**

**OVER 780**

**HRS**

CHAPMAN	LAURIE	PT	805.50	100.00
DEFORD	BRIAN	PT	805.50	100.00
MARS	HARRY	PT	843.00	100.00
MATHERS	DENNIS		865.00	100.00
RICHARD	MELISSA		868.50	100.00
BROWN	TINA		1,394.00	100.00

**RECORDING**

**CLERKS**

569	MIYUKI	AGNES	PT	100.00
160	GATHERS	GLORIA	PT	100.00

**TOTAL**

**1540.00**