

**Town of Montville Town Council**  
**Regular Meeting Agenda**  
**February 12, 2024, 7:00 p.m.**  
**Montville Town Hall – Town Council Chambers**

1. Call to Order
2. Pledge of Allegiance followed by a moment of silence in honor of our military.
3. Roll Call
4. Special Recognitions/Presentations
  - a. Presentation by Lights Out Connecticut Co-Chairpersons Craig Repasz and Meredith Barges regarding the threat of light pollution to the health of humans and wildlife and the environment
  - b. Presentation by the Registrar of Voters regarding Early Voting
5. Alterations to the Agenda
6. To Consider and Act on a Motion to Approve:
  - a. The Special Meeting Minutes of January 8, 2024
  - b. The Regular Meeting Minutes of January 8, 2024
7. Executive Session
  - a. To Consider and Act on a Motion to enter into Executive Session for the purpose of interviewing a candidate for the Southeastern Connecticut Water Authority.  
Discussions to include members of the Town Council and Mayor Leonard Bunnell, Jr.
8. Remarks from the public relating to matters on the agenda with a three-minute limit
9. Communications
  - a. Copy of the January 2024 Financial Reports from Finance Director Barbara Griffin
  - b. Copy of the legal bills from Suisman-Shapiro for the month of December 2023
  - c. Copy of the legal bills from Halloran & Sage for the month of December 2023
  - d. Copy of the Fundamentals of Municipal Economic Development: Practical Approaches to Sustainable Growth Presentation by Bob Santy & Courtney Hendricson
  - e. Copy of the Town Council Budget Sheet
10. Report from the Town Attorney on Matters Referred
11. Remarks from the Mayor and/or Administrative Department Heads to include Matters Referred
12. Reports from Standing Committees
  - a. Town Administration/Rules of Procedure
  - b. Finance
  - c. Public Works/Solid Waste Disposal
13. Reports from Special Committees and Liaison Councilors
  - a. Councilor Caron: Commission on Aging, Non-Profit Organizations, Social Services, Volunteer Firefighters' Relief Fund
  - b. Councilor Jaskiewicz: Board of Education, Planning & Zoning Commission
  - c. Councilor Lathrop: Economic Development Commission, Water Pollution Control Authority
  - d. Councilor Sabilia: Conservation Commission, Public Safety Commission, Youth Services Bureau and Advisory Board
  - e. Councilor Southard: Farmers Market Committee, Library Committee, Parks & Recreation Commission

14. Appointments and Resignations

- a. To Consider and Act on a motion to appoint Isaac Michael Tait to fill a vacancy on the Planning & Zoning Commission with a term to expire on May 9, 2024.
- b. To Consider and Act on a motion to nominate and appoint either Alfred Mandler, Brian Baker, Matthew Suarez, or Mark Richard to fill a vacancy on the Public Safety Commission with a term to expire on April 9, 2026.
- c. To Consider and Act on a motion to waive the waiting period for appointments, Rule 14C of the Town Council Rules of Procedure\*, for the Southeastern Connecticut Water Authority.
- d. To Consider and Act on a motion to appoint Chuck Longton to fill a vacancy on the Southeastern Connecticut Water Authority with a term to expire on February 12, 2026.

15. Unfinished Business

- a. To Consider and Act on a motion to discuss the progress of the Animal Shelter Project. (Councilor Yuchniuk)

16. New Business

- a. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to refund taxes due to overpayments and corrections in the amount of \$5,401.05 (five thousand four hundred one dollar and five cents) as requested by the Tax Collector. (Councilor May)
- b. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to review and approve the position description for the Director of Land Use & Development Department, as recommended by the Town Administration/Rules & Procedures Standing Committee. (Councilor Jaskiewicz)
- c. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to review and approve the position description for the Administrative Assistant position, as recommended by the Town Administration/Rules & Procedures Standing Committee. (Councilor Jaskiewicz)
- d. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to accept the road widening strips as approved as part of the subdivision application number 23SUB2 for Old Colchester Road (Parcel ID: 037-006-000), Oakdale, CT. (Councilor May)
- e. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to authorize Mayor Leonard Bunnell, Sr., to execute the Agreement entitled “Master Municipal Agreement for Construction Projects” and any documents related thereto. (Mayor Bunnell)
- f. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve the transfer of \$18,880.00 (eighteen thousand eight hundred eighty dollars) from the General Fund to Capital (Line Item 10960-54187) for foam removal and cleaning for the Chesterfield Volunteer Fire Company Truck Number M31 and Oakdale Volunteer Fire Company Truck Number M41. (Councilor May)
- g. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to authorize the Finance Director to send out an RFP (Request for Proposal) for Economic Development Consultation. (Mayor Bunnell)

17. Remarks from the Public with a three-minute limit

18. Remarks from the Councilors and the Mayor

19. Adjournment

\* Montville Town Council Rules of Procedure, Rule 14(C): No applicant for appointment shall be appointed to a Town Agency at the same meeting in which they are interviewed. A minimum of 24 hours shall elapse between the time an applicant is interviewed and the time they are appointed.