

Town of Montville
Public Works/Solid Waste Standing Committee
Regular Meeting Minutes
February 28, 2024, 5:15 p.m.
Montville Town Hall – Conference Room 102

1. Call to Order
Chairperson Caron called the meeting to order at 5:15 p.m.
2. Pledge of Allegiance
3. Roll Call (Councilors Caron, Lathrop, Southard)
Present were Councilors Caron, Lathrop, and Southard (5:22 p.m.). Absent was Public Works Director John Carlson. Also present was Mayor Leonard Bunnell, Sr.
4. Alterations to the Agenda – *none*
5. Approval of Minutes
 - a. Regular Meeting Minutes of Wednesday, January 24, 2024
Motion made by Councilor Lathrop, seconded by Councilor Caron. Discussion: None.
Voice vote, 2-0, all in favor.
6. Remarks from the Public Regarding Items on the Agenda – *none*
7. Old Business
 - a. Raymond Hill Church
Mayor Bunnell reported that the former Land Use & Development Director has agreed to assist the Town with applying for a Grant to conduct a Needs Assessment Study. The project will be one of the items the new Director will be tasked with.
 - b. Road Improvement Program: Drainage & Paving Schedule/Road Improvement Bond
The Public Works Director is working with the Finance Director on the Bond.
 - c. Youth Services (Montville Community Center) Bathrooms
The Councilors will review and discuss the plans.
 - d. Allocation of COVID-19 Funds
Updates to the ARPA (American Rescue Plan Act) Projects have been sent to the Ad-Hoc COVID-19 Impact Study Committee. Any remaining funds from Public Works will be returned.
 - e. Cleanup of Schofield Pond – *no update*
 - f. Public Works Entrance and Signage - *completed*
 - g. Public Works Garage Clean-up & Breakroom – *no update*

h. Tree Clearing

A large bucket truck has been rented and the work will be conducted, weather permitting.

i. Road Standards – *no update*

j. Fee Schedule – *no update*

k. Road Clean-up Policy, a.k.a. Adopt-a-Road Program

Chairman Caron requested that two (2) Public Works employees be designated to clean up the roads. The Mayor is speaking with the Correctional Facility to arrange for the inmates to assist in cleaning up the roads. He also requested a list of priority roads.

Councilor Southard entered the meeting at 5:22 p.m.

l. Future Capital Projects

Capital Requests include converting the Town Hall heating, replacing the boiler, cleaning the outside brick and painting fascia trim and building exterior, replacing the truck body, and purchasing two (2) new plow trucks.

m. Large Pavilion

The project has gone out to bid and is due on March 1. No bids have been received to date.

n. Painting of Stop Bars

The Public Works Director is in the process of obtaining estimates for the project.

o. Boat Launch

The Engineers are finalizing the plan details to prepare the project to go out to bid. An on-site Roundtable Meeting was held to discuss the lighting and security cameras, some of which will be zoom and tilt and can be controlled through the Dispatch Center.

p. Basketball Courts

The Public Works Director plans to meet with the Parks & Recreation Commission Director to discuss the plans, which have been completed.

q. Discussion & Possible Action on Fee for Brush for Commercial Businesses – *no update*

r. War Memorial Cleanup – *no update*

8. New Business

a. MS4 General Permit

CT DEEP (Connecticut Department of Energy and Environmental Protection) requires municipalities to sweep all of the roads, inspect the catch basins, etc. Currently, the TAR (Town Aid Roads) Funds are used to pave and chip-seal the roads. The estimated cost is \$100,000.00 to \$150,000.00. Mayor Bunnell added that municipalities are

required to pass an Ordinance designating an Authority to inspect and identify those individuals who may be dumping gray water directly into the roads. While the Ordinance was drafted four (4) years ago, it was not forwarded to the Town Council. Councilor Lathrop suggested the possibility of utilizing some of their Nips Funds to help fund the costs.

9. Remarks from the Public – *none*

10. Remarks from the Councilors

Chairman Caron thanked the Public Works Director for providing them with the report.

11. Adjournment

Motion made by Councilor Southard, seconded by Councilor Lathrop, to adjourn the meeting at 5:35 p.m. Discussion: None. Meeting adjourned.

Respectfully Submitted by:

Agnes T. Miyuki, Recording Secretary for the Town of Montville