



**Montville Board of Education  
Policy Committee Minutes  
Superintendent's Small Conference Room  
March 19, 2024**

**Item 1. Call to order/ Pledge of Allegiance/Moment of Silence**

Superintendent Pallin called the meeting to order at 5:01 p.m., all attendees participated in the pledge and a moment of silence. Board members Bonnie Bacon, Tina Grove, Lisa Terry, Board Chair Wills Pike; Superintendent Pallin and Assistant Superintendent Vumback were present.

Superintendent Pallin asked for nominations for Policy Committee Chair

**Item 2: Consideration and action to elect a Policy Committee Chair**

Motion: To elect Tina Grove as chair

Proposed by: Lisa Terry  
Seconded by: Bob Mitchell  
Vote: Carried (3-0)

**Item 3. Discussion and possible action to revise Policy 5111 Admission / Placement**

Motion: To approve the revisions to Policy 5111 Admission / Placement

Moved: Lisa Terry  
Seconded: Bonnie Bacon  
Vote: Carried (3-0)

*Superintendent Pallin; reflects new age of 5 by Sept. 1 to enter K and requirement that students who are 17 must withdraw to adult ed, they cannot just withdraw from school. Add a page summarizing the age changes. Adds a form for K waiver request and adds line to form requesting withdrawal of a 17-year-old.*

**Item 4. Discussion and possible action to add Policy 6142.104 Play-Based Learning**

Motion: To approve the revisions to Policy 6142.104 Play-Based Learning

Moved: Lisa Terry

Seconded: Bonnie Bacon  
Vote: Carried (3-0)

*Superintendent Pallin - A new policy that reflects new legislation. Play-based learning is required in grades pK and K and must be allowed in grades 1-5. The district must provide PD in play-based learning for pK-5 teachers.*

**Item 5. Discussion and possible action to revise Policy 4111.3 Increasing Educator Diversity**

Motion: To approve the revisions to Policy 4111.3 Increasing Educator Diversity

Moved: Tina Grove  
Seconded: Lisa Terry  
Vote: Carried 3-0

*Superintendent Pallin; Policy rewritten to reflect new requirement of Increasing Educator Diversity Plan*

**Item 6. Discussion and possible action to revise Policy 6161.1 Selection of Instructional Materials**

Motion: To approve the revisions to Policy 6161.1 Selection of Instructional Materials

Moved: Bonnie Bacon  
Seconded: Lisa Terry  
Vote: Carried 3-0

*Superintendent Pallin; Revision to the form for requesting reconsideration of instructional materials to require more specificity regarding what is inappropriate in the material.*

**Item 7. Discussion and possible action to revise Policy 6148 FAFSA Completion Program**

Motion: To approve the revisions to Policy 6148 FAFSA Completion Program

Moved: Lisa Terry  
Seconded: Tina Grove  
Vote: Carried 3-0

*Superintendent Pallin; Revision to the policy to make completion of the FAFSA mandatory for graduation from high school and adult ed diploma program unless the parent or the school has completed a waiver to the process. This is required in legislation*

**Item 8. Discussion and possible action to add Policy 4117.6 Exit Surveys**

Motion: To approve the revisions to Policy 4117.6 Exit Surveys

Moved: Tina Grove  
Seconded: Lisa Terry  
Vote: Carried 3-0

*Superintendent Pallin; A new policy which aligns with new legislation requiring that teachers who voluntarily resign complete an exit survey that seeks specific information which is reported to the CSDE*

**Item 9. Discussion and possible action to revise Policy 9323 Construction of the Agenda**

Motion: To approve the revisions to Policy 9323 Construction of the Agenda

Moved: Lisa Terry  
Seconded: Tina Grove  
Vote: Carried 3-0

*Superintendent Pallin; Addition to an existing policy that requires all supporting documents to be shared at a Board meeting be posted on the website prior to the meeting.*

**Item 10. Discussion and possible action to revise Policy 9324 Advance Delivery of Materials**

Motion: To approve the revisions to Policy 9324 Advance Delivery of Materials

Moved: Tina Grove  
Seconded: Lisa Terry  
Vote: Carried 3-0

*Superintendent Pallin; Rewritten policy that reflects electronic delivery of agenda and supporting materials for BOE meetings.*

**Item 11. Future agenda items**

*Title 1, Family engagement*

**Item 12. Adjournment**

Motion: To adjourn

Moved: Lisa Terry  
Seconded: Tina Grove  
Vote: Carried 3-0

The meeting adjourned at 5:52 P.M.