

Town of Montville Finance Committee

Special Meeting Minutes for

April 8, 2024

Room 203 4:00 PM

1. The meeting was called to order at 4:00 PM. Present were Councilors May and Lathrop. Finance Director Barbara Griffin was present. Also present, Town Clerk Katie Haring, Human Resources Director Maria D'Amelia and IT Director William O'Neill. Also present Mayor Bunnell.
2. Remarks from the Public: none
3. Minutes: none to approve
4. Agenda items as follows:

Town Clerk department budget was discussed with Katie Haring. Only recommended change was to reduce computer indexing from \$22,500 to \$20,000. Total department stands at \$183,400.

Human Resources department budget was discussed with Maria D'Amelia. The budget for EAP was amended to include \$850 for SAP and was increased from \$3,500 to \$4,350. Line item training and conferences was reduced from \$5,000 to \$4,000. Total department stands at \$111,200.

Information Technology budget was discussed with William O'Neill. Line item hosting fees was reduced from \$1,250 to \$900. Training & conference was reduced from \$3,000 to \$2,000. Total budget stands at \$472,510.

IT capital was discussed. Only item requested is \$120,000 for council meeting streaming. This may be pushed off to FY 2026 in order to allow time to pursue grants for this camera system. Or, it may be considered for LoCIP funding. Also discussed was whether this system could be compatible with all systems including town hall.

Update from Finance Director: no further comments

Remarks from the public: none

Update from Councilors: none

Meeting adjourned at 5:05 PM