

Town of Montville Public Works/Solid Waste Sub-Committee  
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**Meeting Minutes**  
**Town of Montville Public Works/Solid Waste Sub-Committee**  
**Wednesday, April 28, 2010 – Town Council Meeting Room**  
**5:30 p.m.**

1. **Call to Order**

Chairman McFee called the meeting to order at 5:30 p.m.

2. **Pledge of Allegiance**

3. **Roll Call**

Present were Councilors Beetham, Buebendorf and McFee. Also present were Program Coordinator, Sandi Gregory and Public Works Director Don Bourdeau.

4. **Consider and Act on the Approval of the Minutes of the March 24, 2010 Regular Meeting**

Motion made by Councilor Buebendorf, seconded by Councilor Beetham to approve the March 24, 2010 meeting minutes as submitted. Discussion: none. Voice vote: 3-0, all in favor, motion carried.

5. **Items to be added to the Agenda**

Motion made by Councilor Beetham, seconded by Councilor Buebendorf to add agenda item 8(b), a discussion regarding the proposed demolition at 275 Maple Avenue and 275 Route 163. Discussion: none. Voice vote: 3-0, all in favor, motion carried.

6. **Remarks from the Public Regarding Items on the Agenda**

7. **Old Business**

a. **Update and Discussion Regarding Re-Use/Free Items and Tag Sales**

Sandi Gregory stated the program took in over two thousand dollars during the month of April. The Center for the Blind raised eight hundred dollars at their sale on Saturday. She stated Pat Dougherty has not participated in the program since October of 2008 and

suggested someone contact her to inquire regarding her intent for future participation and for the return of her keys to the room.

Don Bourdeau stated he has had no complaints or concerns regarding the program. He discussed a misprint in the Montville Times regarding reservations for Saturday tag sales indicating they are taking reservations for the year 2011. Sandi Gregory stated this year is booked and the program is taking reservations for the 2012 season.

Don Bourdeau inquired if the Councilor would be in favor of implementing a program at the transfer station that would allow residents to fill out a form with a request for items and when these items are dropped off at the transfer station an employee will call the resident to tell them they have the item they are looking for. He thinks this would cut down on disposal costs if someone is willing to pick up the items. Councilor Buebendorf stated this will add responsibility to the staff and could potentially back fire if the process is formalized. Councilors Beetham and McFee stated they are in favor of giving it a try if Don Bourdeau thinks the staff can handle the additional responsibility.

**b. Update and Discussion Regarding Disposal of Town Vehicles**

Councilor McFee stated he did not have an update for the Committee. Don Bourdeau stated his staff will post the vehicles for sale for parts on Craigslist and the vehicles that do not sell will be sent to the salvage yard for scrap metal.

**c. Discussion Regarding Adopt a Road Program**

Don Bourdeau stated he is working on the list of groups currently participating in the program and will contact them to determine if they are interested in continuing to participate in the program.

**d. Update and Discussion Regarding Road Repairs/Paving**

Don Bourdeau stated forty of the sixty thousand dollars appropriated to repair damage to the roads during the storm have been used. He hopes the town will be eligible to receive the FEMA grant money to cover these costs. He discussed work that has already been done and work that is waiting for funding to complete. He gave the Council an update regarding the Elberta Place issue and stated the Town Attorney has the agreement and he is waiting to get it back and signed prior to any work at this site.

**e. Update and Discussion Regarding Transfer Station Operations**

Don Bourdeau discussed bulky waste disposal costs for the past month. He indicated the numbers are up due in part to the amnesty day that allowed residents to drop off items damaged during the flood at no cost to them. He is hopeful this cost will fall under the FEMA grant and be reimbursed to the town. He inquired if the Councilors would be in

favor of implementing a program that would allow residents to drop off brush at the transfer station at no cost. He stated he can reserve the tub grinder from SCCRA for use in chipping the brush and the woodchips and mulch can then be used at the schools, cutting down on costs for materials and landscaping this upcoming year. He will offer the chips to residents at no cost as well. Councilor Buebendorf made a motion to open the Transfer Station to allow residents to drop off brush between May and July at no cost. Motion seconded by Councilor Beetham. Discussion: Don Bourdeau stated this program will help to clean up the town, is a benefit to the residents and will be helpful in cutting down on costs for materials at the schools. Voice vote: 3-0, all in favor, motion carried. Councilor McFee indicated he will forward this proposal to the Town Council for consideration.

**f. Update and Discussion Regarding the RFP for Town Wide Trash Pickup**

Don Bourdeau inquired if the Councilors had any final changes to the RFP before he sends it out. A discussion was held regarding whether or not the Town should be responsible for paying the tipping fees or if it is the contractor's responsibility. Don Bourdeau stated it would be hard to bid and much more costly if the contractors were responsible for the tipping fees. He stated they would have to estimate the tonnage and this could cause problems. A discussion was held regarding disposal costs. Councilor Beetham suggested this item be put on hold until the budget is resolved. Councilor McFee stated he was hoping the curb side pickup would be a savings to most of the residents of Montville, but if it is going to cost more or be a wash he is willing drop the pursuit of the proposal. Motion made by Councilor Beetham, seconded by Councilor Buebendorf to delay the discussion regarding the town wide trash pickup until July. Discussion: none. Voice vote: 3-0, all in favor, motion carried.

**g. Discussion regarding status of the Montville Road Bridge**

Don Bourdeau discussed a letter he received from the City of Norwich indicating they are unlikely to proceed beyond a cost estimate for the repair of the Montville Road Bridge at this time. Councilor Beetham expressed concern regarding the competence and job performance of the Town Engineer on this project. Discussions were held regarding box culverts, engineering costs and State grant money. Don Bourdeau stated the engineer is still moving forward with this proposal. He stated the Town has not given up on repairing the bridge and will get the design done. He stated he will get prices to complete the design for the Councilors. He hopes to have a meeting with the City of Norwich to discuss the repairs after the engineering is complete. Councilor Beetham suggested the engineers give two quotes, one to include Federal grant money and one to repair the bridge without the grant money.

h. **Discussion regarding sidewalks in front of Palmertown Academy**

Don Bourdeau stated this money is in the Capital budget and it has yet to be determined if it will be approved.

8. **New Business**

a. **Discussion regarding the Proposed Sex Offender Facility Rally**

Councilor McFee requested bleachers, a podium, a PA system, orange cones and fencing for the area where the gathering will take place. Don Bourdeau stated this area is located on State property and does not want to construct anything on it without permission to do so. He stated he will deliver the bleachers if the Mayor gives him the ok to do so. Councilor McFee will contact Public Works for access to the building to pick up the rest of the items requested.

b. **Discussion regarding proposed demolition at 275 Route 163 and 275 Maple Avenue.**

Don Bourdeau stated he has received a quote of six thousand dollars to demo each of the two sites. This price includes clean up and removal of all materials. He is requesting approval from the Committee to request the bid process for the demolition be waived in order to move forward and get this done. He stated this is a great deal with considerable savings to the Town and once the property is cleaned up it can be put up for sale as building lots. He stated the town will help with the clean up of the trash on the sites. Motion made by Councilor Buebendorf, seconded by Councilor Beetham to forward this item to the Town Council to put on the agenda to waive the bid process for demolition. Discussion: none. Voice vote: 3-0, all in favor, motion carried.

9. **Remarks from the Public** – none.

10. **Remarks from the Councilors** – none.

11. **Adjournment**

Motion made by Councilor Buebendorf, seconded by Councilor Beetham to adjourn the meeting at 6:50 p.m. Discussion: none. Voice vote: 3-0, all in favor, motion carried.

Respectfully Submitted by:

Audrey Ulmer, Recording Secretary for the Town of Montville