

**Town of Montville  
Town Council  
Regular Meeting Agenda  
July 8, 2024, 7:00 p.m.  
Montville Town Hall – Town Council Chambers**

1. Call to Order
2. Pledge of Allegiance followed by a moment of silence in honor of our military
3. Roll Call
4. Special Recognitions/Presentations
5. Alterations to the Agenda
6. To Consider and Act on a Motion to Approve:
  - a. The Regular Meeting Minutes of June 10, 2024
7. Executive Session
  - a. To Consider and Act on a Motion to enter into Executive Session for the purpose of interviewing candidates for the Commission on Aging. Discussions to include members of the Town Council and Mayor Leonard Bunnell, Sr.
8. Remarks from the public relating to matters on the agenda with a three-minute limit
9. Communications
  - a. Copy of the June 2024 Financial Reports from Finance Director Barbara Griffin
  - b. Copy of the legal bills from Suisman-Shapiro for the month of May 2024
  - c. Copy of the legal bills from Halloran & Sage for the month of May 2024
10. Report from the Town Attorney on Matters Referred
11. Remarks from the Mayor and/or Administrative Department Heads to include Matters Referred
12. Reports from Standing Committees
  - a. Town Administration/Rules of Procedure
  - b. Finance
  - c. Public Works/Solid Waste Disposal
13. Reports from Special Committees and Liaison Councilors
  - a. Councilor Caron: Commission on Aging, Non-Profit Organizations, Social Services, Volunteer Firefighters' Relief Fund
  - b. Councilor Jaskiewicz: Board of Education, Planning & Zoning Commission
  - c. Councilor Lathrop: Economic Development Commission, Water Pollution Control Authority
  - d. Councilor Sabilia: Conservation Commission, Public Safety Commission, Youth Services Bureau and Advisory Board
  - e. Councilor Southard: Farmers Market Committee, Library Committee, Parks & Recreation Commission
14. Appointments and Resignations
  - a. To Consider and Act on a Motion to re-appoint John Desjardins to the Planning & Zoning Commission, with at term to expire on August 11, 2028.

- b. To Consider and Act on a Motion to accept the resignation of Margaret Skinner from the Commission on Aging, effective immediately.
  - c. To Consider and Act on a Motion to accept the resignation of Gary Murphy from the Commission on Aging, effective immediately.
  - d. To Consider and Act on a motion to waive the waiting period for appointments, Rule 14C of the Town Council Rules of Procedure, for the Commission on Aging.
  - e. To Consider and Act on a Motion to appoint Deborah Suarez to fill a vacancy on the Commission on Aging with a term to expire on November 9, 2024.
  - f. To Consider and Act on a Motion to appoint Lindsey O'Brien to fill a vacancy on the Commission on Aging with a term to expire on January 10, 2026.
15. Unfinished Business
- a. To Consider and Act on a Motion to discuss the progress of the Animal Control Facility. (Councilor Yuchniuk)
  - b. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve wages for Part-time employees, to become effective upon date of Town Council approval, as indicated in Schedule A. (Councilor May)
16. New Business
- a. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to authorize Mayor Leonard Bunnell Sr. to enter into a placement agreement with Atlas ATM Corporation for the installation of an ATM at Town Hall. (Mayor Bunnell)
  - b. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve the Abuse Prevention Policy, as recommended by the Town Administration/Rules and Procedures Standing Committee. (Councilor Sabilia)
  - c. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve the amended Purchasing Policy, as recommended by the Town Administration/Rules & Procedures Standing Committee. (Councilor Sabilia)
  - d. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve the use of \$130,000.00 (one hundred and thirty thousand dollars) of the State LoCIP (Local Capital Improvement Program) Funds for the Community Center Bathrooms. (Councilor May)
  - e. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve the use of \$200,000.00 (two hundred thousand dollars) of the State LoCIP (Local Capital Improvement Program) Funds for the Basketball Court Reconstruction. (Councilor May)
  - f. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve the use of \$35,000.00 (thirty-five thousand dollars) of the State LoCIP (Local Capital Improvement Program) Funds for the Resurfacing Desjardins Park Basketball Court. (Councilor May)
  - g. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve the use of \$30,000.00 (thirty thousand dollars) of the State LoCIP (Local Capital Improvement Program) Funds for the Desjardins Park Playscape. (Councilor May)
  - h. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve the favorable §8-24 review for the acceptance of Parcels 023-063-009 and 023-063-010 together with the drainage easement required to accommodate drainage improvements constructed in conjunction with the subdivision as shown on a plan entitled "Resubdivision Map Prepared for Bruce R. Duchesneau Carol Drive & Sharp Hill Road Montville, CT,

Dated 7/01/2015, Final Rev. 1/27/16, Prepared by Killingly Engineering Associates Civil Engineering & Surveying 114 Westcott Rd Killingly, CT 06241”, as recommended by the Planning & Zoning Commission. (Councilor May)

- i. To Consider and Act on a Motion to discuss a possible Municipal Ordinance concerning the illegally passing of a school bus. (Councilor Sabilia)
- j. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to waive the sealed bid requirement in Section 708(a) of the Town Charter for the renovation of the Large Camp Oakdale Pavilion, as it is in the best interest of the Town. (Councilor Caron)

17. Remarks from the Public with a three-minute limit

18. Remarks from the Councilors and the Mayor

19. Adjournment

Schedule A

Part-Time wage increases						
				1.50%	2.00%	2.50%
	approved	Min Wage Increase	proposed	proposed	proposed	proposed
Position	7/1/23	1/1/24	7/1/24	7/1/24	7/1/24	7/1/24
Asst ACO (4)	19.32			19.61	19.71	19.80
Minutes Clerk (3)	25.37			25.75	25.88	26.00
Kitchen Server*	15.00	15.69	15.69			
Police Secretary**	16.00		16.69			
Youth Program Asst II**	16.00		16.69			
Youth Program Asst I	17.32			17.58	17.67	17.75
Seasonal WPCA****	15.00		21.00			
Seasonal PW**	15.00	16.69	16.69			
Senior Seasonal PW***			17.69			
Landfill (Zettergren)	18.71			18.99	19.08	19.18
Landfill (4)*	15.00	15.69	15.69			
Senior Landfill***			17.69			
Blight Officer	18.45		25.00			
IT Admin Assistant	24.65			25.02	25.14	25.27
*State of CT minimum wage increase to \$15/hour 6/1/23						
*State of CT minimum wage increase to \$15.69/hour 1/1/24						
**\$1.00 above minimum wage per Resolution 2022-93						
***\$2.00 above minimum wage per Resolution 2022-93						
****set at 5/13/2024 Town Council meeting						