

Town of Montville
Town Administration/Rules & Procedures Standing Committee
Regular Meeting Minutes
July 22, 2024, 5:00 p.m.
Montville Town Hall – Town Council Chambers

1. Call to Order
Chairman Jaskiewicz called the meeting to order at 5:00 p.m.
2. Pledge of Allegiance
3. Roll Call (Councilors Jaskiewicz, Sabilia, and Yuchniuk)
Present were Councilors Jaskiewicz, Sabilia and Yuchniuk. Also present were Mayor Leonard Bunnell, Sr., and Human Resources Director Maria d’Amelia.
4. Alterations to the Agenda
Motion made by Councilor Sabilia, seconded by Councilor Yuchniuk, to add the following item to the Agenda, under New Business:
8(b) Senior Social Services Program Coordinator Position Description
Discussion: None. Voice vote, 3-0, all in favor. Motion carried.
5. Remarks from the Public relating to matters on the agenda with a three-minute limit – *none*
6. Approval of:
 - a. The Regular Meeting Minutes of June 24, 2024 – *tabled*
7. Unfinished Business – *none*
8. New Business
 - a. Policy and Procedure for Reporting Workplace Injuries Policy
Motion made by Councilor Yuchniuk, seconded by Councilor Sabilia, to approve and send the Reporting Workplace Injuries Policy to the Town Council. Discussion: None. Voice vote, 3-0, all in favor. Motion carried.
 - b. Social Services Program Coordinator Position Description
Motion made by Councilor Sabilia, seconded by Councilor Yuchniuk, to approve and send the Senior Social Services Program Coordinator Position Description to the Town Council. Discussion: None. Voice vote, 3-0, all in favor. Motion carried.
9. Remarks from the Public with a three-minute limit – *none*
10. Remarks from the Councilors – *none*
11. Adjournment
Motion made by Councilor Yuchniuk, seconded by Councilor Sabilia, to adjourn the meeting at 5:22 p.m. Discussion: None. Voice vote, 3-0, all in favor. Meeting adjourned.