

TOWN OF MONTVILLE
Economic Development Commission
Regular Meeting Minutes – August 19, 2024 – 6:00 p.m.

Comments will only be accepted at times designated for public comment by the Chairperson of the meeting. The Montville Town Council Rules of Procedure, decorum, timeliness, and suitability shall be followed and enforced.

1) Call to Order

Chairperson Gillette called the meeting to order at 6:00 p.m.

2) Pledge of Allegiance

All stood and pledged the flag.

3) Roll Call

Present were Chairperson Mickey Gillette, Vice-Chair Serg St. Felix (6:04 p.m.), Commissioners Sierra Davis, Walter Hewitt (by phone), Meracus Hernandez and Sheelagh Lapinski. Commissioner Christopher Napierski was absent. A quorum was present.

Also in attendance were Assistant Planner Meredith Badalucca and Mayor Leonard Bunnell. Matthew Davis, Director of Land Use and Development and Town Council Liaison Kevin Lathrop were absent.

4) Alterations to the Agenda -- None

5) Approval of Meeting Minutes

Motion by Commissioner Lapinski; seconded by Commissioner Davis to approve the EDC Regular Meeting Minutes of July 15, 2024. Discussion: none. Voice vote: 6-0-0, all in favor.
Motion approved.

6) Remarks from the Public (3-Minute Limit)

Chairperson Gillette asked three (3) times for remarks. There were none.

7) Standing Business

a) Report from the Town Council Liaison – No report
Town Councilor Lathrop was absent from the meeting.

b) EDC Commission Communications -- None

c) New Business Report

Chairperson Gillette reported there were four (4) new businesses in Town in July. Per the Business Report there is a new barbershop and massage businesses and a home office for new home construction and esthetician services businesses.

d) Project Updates

Assistant Planner Badalucca reported on action taken at the Planning & Zoning meeting held in July. Modification for a new site plan for 303 Route 32 was continued; an application was reviewed for the concession stand use as an office at the former drive-in theater; and a public hearing was held and closed concerning the Black Ash Estates subdivision.

e) Business Excellence Awards – No action

8) Ongoing Business

a) CIF Planning Grant Status and Endorsement

Assistant Planner Badalucca reported there was no status update pending notification by the State pertaining to the Grant.

b) Consulting Services RFP – No action*

*Per the July 2024 Commission Meeting, Director Davis asked that this item be removed from the Agenda at this time—as noted by Recording Secretary upon preparation of minutes for this meeting.

c) Commission Work Program

Assistant Planner Badalucca reported the work program would be brought to different Town departments for review and feedback.

d) Appointment of member and alternate to CIF Grant Advisory Committee – No action pending State notification on status of CIF Planning Grant.

9) New Business -- None

10) Remarks from the Public (3-minute limit)

Chairperson Gillette asked three (3) times for remarks. There were none.

11) Adjournment

Motion by Commissioner Lapinski; seconded by Commissioner Hernandez to adjourn the meeting at 6:06 p.m. Voice vote: 6-0-0, all in favor. **Meeting Adjourned.**