

Town of Montville
Public Works/Solid Waste Standing Committee
Regular Meeting Minutes
August 28, 2024, 5:15 p.m.
Montville Town Hall – Conference Room 102

1. Call to Order
Chairperson Caron called the meeting to order at 5:34 p.m.
2. Pledge of Allegiance
3. Roll Call (Councilors Caron, Lathrop, Southard)
Present were Councilors Caron and Southard. Absent was Councilor Lathrop. Also present were Public Works Director John Carlson and Mayor Leonard Bunnell, Sr.
4. Alterations to the Agenda – *none*
5. Approval of Minutes
 - a. Regular Meeting Minutes of Wednesday, June 26, 2024
Motion made by Councilor Southard, seconded by Councilor Caron. Discussion: None.
Voice vote, 2-0, all in favor. Motion passed.
6. Remarks from the Public Regarding Items on the Agenda with a three-limit limit – *none*
7. Old Business
 - a. Raymond Hill Church
Mayor Bunnell reported that one of the items the new Town Planner, when hired, will be tasked with is to begin the process for an RFP (Request for Proposal) for a Needs Assessment Report.
 - b. Road Improvement Program: Drainage & Paving Schedule/Road Improvement Bond
A referendum for the Bond Resolution for the Road Improvement Program will be held on Tuesday, November 5. With the remaining funds from the previous Bond, the Department will be milling Maple Avenue, from I-395 to Route 32, repairing part of Moxley Road, paving Old Colchester Road Ext., and repairing/replacing the drainage on Driscoll Drive.
 - c. Youth Services (Montville Community Center) Bathrooms
Councilor Caron and Public Works Director Carlson will be meeting with the Architect to discuss any possible adjustments to the project for possible cost savings.
 - d. Allocation of COVID-19 Funds

A new shed and other miscellaneous projects are being considered with the remaining funds for the Social Services Department.

e. Cleanup of Schofield Pond

Councilor Southard will discuss the item with the Parks & Recreation Commission.

f. Public Works Garage Clean-up & Breakroom

Capital funding to make repairs and create a new breakroom was requested.

g. Tree Clearing

The Department continues to clear the trees.

h. Road Standards – *no update*

i. Road Clean-up Policy, a.k.a. Adopt-a-Road Program

To date, the Boy Scout Troop and Leos have participated in the program. While not eligible for the program, Millstone, a for-profit corporation, also participated and is interested in continuing its participation. The Program will be promoted.

j. Future Capital Projects

It may be necessary to purchase a new mower. One of the mowers is currently being repaired (under warranty) and they are unable to locate the source of the issue of another mower.

k. Large Pavilion

Councilor Caron and the Public Works Director have met with the Contractors. The Large Pavilion roof is completed and the electrical and siding work have begun. The painting is in progress. The Small Pavilion and Bathrooms will also be painted. Councilor Caron acknowledged the Parks & Recreation Commission for contributing funds for the electrical work. Improvements, including the lighting, at the small pavilion are also being sought.

l. Painting of Stop Bars – *completed*

m. Boat Launch

They are working with Eversource for the electrical work and the IT Department is working on installing an internet connection, including the installation of blue light safety posts. They continue to wait for the permitting from CT DEEP (Connecticut Department of Energy and Environmental Protection).

n. Basketball Courts

The Camp Oakdale Basketball Courts Project was sent to the Finance Director for a Bid Number and to set the date for the Bid Opening. They are awaiting the final decision from the Parks & Recreation Commission before proceeding with the Desjardins Playground Project.

- o. MS4 General Permit
They are continuing to clean and repair catch basins, as necessary, while continuing to work on transferring the information to the Town's GIS System and learning how to enter new information into the system.
 - p. Surplus Equipment
Old vehicles currently stored at the Public Safety Building and other equipment may be auctioned through Municibid.
 - q. Trex Project – Collection and Bailing of Plastic Film – *no update*
- 8. New Business
 - a. Sidewalks and Mailboxes
Bond funds might be used to repair the sidewalks located in front of the Public Works building. A solution to the issue regarding the mailbox which is located in the middle of the sidewalk is being sought.
 - b. Proposed New Camp Oakdale Storage Building
The proposed site plan for the new Camp Oakdale Storage Building was briefly reviewed. Decisions regarding the building will need to be made before sending the item out to bid.
- 9. Remarks from the Public with a three-limit limit – *none*
- 10. Remarks from the Councilors
Councilor Caron thanked the Public Works Director for working with him and moving the pending projects forward and finding the most cost-effective solutions.
- 11. Adjournment
Motion made by Councilor Southard, seconded by Councilor Caron, to adjourn the meeting at 6:00 p.m. Discussion: None. Voice vote, 2-0, all in favor. Meeting Adjourned.

Respectfully Submitted by:

Agnes T. Miyuki, Recording Secretary for the Town of Montville