

DRAFT
Town of Montville
Public Safety Building Committee

SPECIAL MEETING
Thursday, May 13, 2010 at 6:00 p.m.
Montville Town Hall, Council Meeting Room

1. Call to Order.

Chair Jack Platt called the meeting to order at 6:00 p.m.

2. Roll Call.

The following were present: William Bucko, Lt. Leonard Bunnell, David Jetmore, Paul Lewis, John MacNeil, and Jack Platt. Also present were Town Planner Marcia Vlaun, Town Council Liaison Ellen Hillman, Dave King of Kaestle Boos Architects and Town Attorney Ron Ochsner. Ray Coggeshall, Chris Ida, Jon Leonard and St. Michael Collins were absent from the meeting.

3. Pledge of Allegiance.

4. Remarks by the Public Relating to Agenda Items (three minute limit).

None

5. Approval of Minutes—April 29, 2010.

Motion: **That the Committee approves the minutes of April 29, 2010, as written.**

Proposed by: Lenny Bunnell

Seconded by: John MacNeil

Vote: Carried unanimously

6. Correspondence.

None

7. Old Business.

None

8. New Business.

a. Review and vote on revised architectural contract with Kaestle Boos.

Town Attorney Ochsner spoke to the proposed revisions to the contract with architectural firm Kaestle Boos that were discussed at the April 29, 2010, Committee meeting and later with Dave King of Kaestle Boos. Defining the specifics of the two-phase project included professional liability, architect responsibility for hiring subcontractors, attendance of architect at meetings, owner approval of schematic design before preparation of design documents, basic services versus additional services, preservation of grave markers on site, additional Town contract parties and signatories for the contracts, Document B102-2007 and Document B201-2007. M. Vlaun confirmed that all changes discussed at the last Committee meeting have been made to the contract and comply with the specifications of the Committee's charge made by the Town Council.

Motion: That the Committee approves the architectural contract, Documents B102-2007 and B201-2007, with Kaestle Boos with revisions as negotiated by Town Counsel.

Proposed by: Paul Lewis

Seconded by: John MacNeil

Vote: Carried unanimously

D. King commented on his negotiation with Attorney Ochsner. M. Vlaun stated that she would send a letter to the other architectural applicants of the Town's decision and to D. King confirming acceptance of his contract. She further commented that the site for the public safety building has been surveyed by the Town. She suggested that Attorney Ochsner send a letter to the Mohegan Tribal Council outlining a 30-day period for investigation of tribal artifacts and a copy to Mayor Jaskiewicz.

Motion: That the Committee asks the Town Council to draft a letter to the Mohegan Tribal Council Chairperson, and a copy to the Mayor, for a 30-day review of the public safety building site by the Tribe for archeological artifacts.

Proposed by: Paul Lewis

Seconded by: Lenny Bunnell

Vote: Carried unanimously

D. King then commented on the next step for the project. He stated that working sessions should be conducted in a series of meetings to talk about plans for the project, public safety building sites visited by the Committee, and revisiting the Space Needs Assessment. D. King will forward the assessment to M. Vlaun who will then forward it to the Committee. Other items to be reviewed will be a site outline and constraints of the site as proposed by P. Lewis. Aerial views of the site and other work done by Town Engineer Fenton will be made available by M. Vlaun.

The Committee agreed to post weekly special meeting workshops on Thursdays with the architect in addition to its regular meeting on the fourth Thursday of the month. J. Platt commented that the entire Committee should be involved in the planning process for the project.

9. **Remarks by the Public (three minute limit).**

None

10. **Remarks by Committee members.**

The Committee collectively thanked the Town Council, Attorney Ochsner and D. King on a job well done with negotiating the contract with Kaestle Boos.

11. **Remarks by Town council Liaison.**

None

12. Adjournment.

Motion: That the meeting is adjourned at 6:37 p.m.

Proposed by: John MacNeil

Seconded by: Lenny Bunnell

Vote: Carried unanimously

Respectfully submitted by,

Jack Platt, Chair

Gloria J. Gathers, Minutes Clerk

Approved: _____