

Town of Montville
Town Administration/Rules & Procedures Standing Committee
Special Meeting Minutes
September 30, 2024, 5:00 p.m.
Montville Town Hall – Conference Room 102

1. Call to Order
Chairman Jaskiewicz called the meeting to order at 5:00 p.m.
2. Pledge of Allegiance
3. Roll Call (Councilors Jaskiewicz, Sabilia, and Yuchniuk)
Present were Councilors Jaskiewicz, Sabilia and Yuchniuk. Also present were Mayor Leonard Bunnell, Sr., WPCA (Water Pollution Control Authority) Administrator Ronald McDaniel, and Youth Services Director Barbara Lockhart.
4. Remarks from the Public relating to matters on the agenda with a three-minute limit – *none*
5. Approval of:
 - a. The Regular Meeting Minutes of July 22, 2024
Motion made by Councilor Sabilia, seconded by Councilor Yuchniuk. Discussion: None. Voice vote, 3-0, all in favor. Motion carried.
6. Unfinished Business – *none*
7. New Business
 - a. Addition of OMNIA Partners to list of approved sources for purchasing without formal bidding procedures
Following a brief discussion with the WPCA Administrator regarding the proposed addition of OMNIA Partners to the list of approved sources, the Councilors agreed to send the item to the Town Council for approval.
 - b. Lease of Town Hall Gymnasium
Mayor Bunnell discussed the leasing of the Town Hall Gymnasium; the Councilors agreed to send the item to the Town Council for approval.
 - c. Youth Services Program Assistant Position Description
The Youth Services Director explained the revisions to the Position Description, including a pay rate increase from \$18.00/hour to \$20.00/hour for the part-time position. The Councilors agreed to send the item to the Town Council for approval.
8. Remarks from the Public with a three-minute limit – *none*
9. Remarks from the Councilors – *none*
10. Adjournment
The meeting was adjourned at 5:15 p.m.