

TOWN OF MONTVILLE
INVITATION FOR PROPOSALS
BID #2025-03

The Town of Montville requests proposals from qualified Building Construction firms to perform General Construction services for a proposed new Animal Shelter to be located at 225 Maple Avenue, Montville, CT.

The IFP document is available online at www.townofmontville.org under Departments/Finance Department/Bids and Proposals (hereafter the "Town's website").

According to the Finance Department's clock, Proposals are due no later than **2:00 PM on November 19, 2024** in the Finance Department, Montville Town Hall, 310 Norwich-New London Turnpike, Uncasville, CT 06382. A proposal must be delivered by regular or overnight mail to the Town of Montville, Finance Office, with the proposal contained in a sealed envelope marked "**New Animal Shelter RFP**". The proposal must be signed by a Company official. Proposals will be opened and read aloud in the Finance Office, and interested persons may attend the opening remotely under procedures that will be posted on the Town of Montville's website.

A non-mandatory pre-bid meeting between prospective bidders and the Architect will convene at the project site, 225 Maple Avenue, Montville, CT, **November 5, 2024 at 10:00 A.M.** when project details will be discussed and questions answered.

Requests for Information, in writing only, will be received until November 12, 2024, 10:00 AM at the office of the Director of Finance, bgriffin@montville-ct.org. Any Addenda will be posted on the Town's website at least two (2) business days prior to the proposal response deadline. All respondents are responsible for checking the Town's website for the presence and content of all addenda.

Each bid shall be accompanied by a bid bond issued by a responsible surety company in an amount equal to five percent (5%) of the Bidder's Bid. The successful bidder must file Performance and Labor & Materials bonds in the amount of one hundred percent (100%) of the contract cost as well as a Certificate of Insurance with the Town of Montville within ten (10) days of notice of bid award.

In accordance with Connecticut General Statute Sections 4a-100 and 4b-91, a responsible bid must contain two (2) documents: The Contractor Prequalification Certificate and the Update (Bid) Statement. The classification GENERAL BUILDING CONSTRUCTION (GROUP B) is required as a minimum.

As used in this section, "lowest responsible and qualified bidder" means the bidder whose bid is the lowest of those bidders possessing the skill, ability, and integrity necessary to faithfully perform the work. Should the Town reject the lowest bidder as not responsible and/or not qualified, the Town shall immediately notify DECD of the reasons for the rejection and request DECD concurrence. The Commissioner of DECD shall at his/her discretion either approve or deny the Town's rejection. The Town agrees to hold DECD harmless from any and all claims by rejected bidders.

An Affirmative Action/Equal Opportunity Employer. Minority/Women's Business Enterprises are encouraged to apply. This contract is subject to state set-aside and contract compliance requirements.

Barbara Griffin
Director of Finance