

TOWN OF MONTVILLE
Economic Development Commission
Regular Meeting Minutes – November 18, 2024 – 6:00 p.m.

Comments will only be accepted at times designated for public comment by the Chairperson of the meeting. The Montville Town Council Rules of Procedure, decorum, timeliness, and suitability shall be followed and enforced.

1. Call to Order

Chairperson Gillette called the meeting to order at 6:00 p.m.

2. Pledge of Allegiance

All stood and pledged the flag.

3. Roll Call

Present were Chairperson Mickey Gillette, Commissioners Sierra Davis, Walter Hewitt (by phone), Meracus Hernandez and Sheelagh Lapinski. A quorum was present.

Also in attendance were Assistant Planner Meredith Badalucca and Mayor Leonard Bunnell. Town Council Liaison Kevin Lathrop was absent.

4. Alterations to the Agenda -- *None*

5. Approval of Meeting Minutes

Motion by Commissioner Lapinski; seconded by Commissioner Hernandez to approve the EDC Regular Meeting Minutes of October 21, 2024. Discussion: none. **Voice vote:** 5-0-0, all in favor. **Motion approved.**

6. Remarks from the Public (3-Minute Limit)

Chairperson Gillette asked three (3) times for remarks. There were none.

7. Standing Business

a) Report from the Town Council Liaison – *No report*

Town Councilor Lathrop was absent from the meeting.

b) EDC Commission Communications -- *None*

c) New Business Report

Assistant Planner Badalucca reported there were three (3) new businesses in Town in October. Per the Report, there is a massage therapy (change of owner) business, a home office tele-health nurse and a deliveries business.

d) Project Updates

Assistant Planner Badalucca reported on scheduled business at the next Planning and Zoning meeting as follows: two (2) multi-family dwellings with 200 and 57 occupancies at 178 and

1790 Route 32 and 2268, 2280, and 2284 Route 32, respectively; a 1-lot resubdivision at 958 Route 163, and an amendment to existing zoning code.

e) Business Excellence Awards – *No action*

8. Ongoing Business

a) CIF Planning Grant Status and Endorsement

Assistant Planner Badalucca reported waiting on the endorsement letter from the State for the CIF Planning Grant that is alleged to have been approved. The Planning and Zoning, EDC, and WPCA chairs will hold a steering committee for the grant.

b) Consulting Services RFP

Assistant Planner Badalucca reported that the consultant will be a part of the grant steering committee and manage the grant. Per a question by Commissioner Hernandez about the planning grant, the Assistant Planner remarked that the \$250,000 Planning Grant is for the Route 32 / Palmertown corridor to revitalize the areas.

c) Commission Work Program – *No action*

d) Appointment of member and alternate to CIF Grant Advisory Committee – *No action*

9. New Business

a) Election of Officers

Motion by Commissioner Davis; seconded by Commissioner Lapinski to nominate Mickey Gillette as Chair of the EDC Commission. There were no other nominations. Discussion: none. **Voice vote:** 5-0-0, all in favor. **Motion approved.**

Motion by Commissioner Hernandez; seconded by Chairperson Gillette to nominate Meracus Hernandez as Vice-Chair of the EDC Commission. There were no other nominations. Discussion: Chairperson Gillette reported prior to the motion that Commissioner St. Felix no longer resides in Town. **Voice vote:** 5-0-0, all in favor. **Motion approved.**

b) Adoption of 2025 Meeting Schedule

Motion by Commissioner Lapinski; seconded by Commissioner Davis to approve the EDC 2025 Meeting Schedule as presented. Discussion: The Recording Secretary noted she has another Commission meeting scheduled for the February 19th meeting date. **Voice vote:** 5-0-0, all in favor. **Motion approved.**

10. Remarks from the Public (3-minute limit)

Chairperson Gillette asked three (3) times for remarks. Mayor Bunnell reported that he has been trying to visit the new deli located at the Bestway gas station. He also remarked that he will be trying to fill the vacancies on the Commission and asked that suggestions be sent to him regarding applications for appointment.

11. Adjournment

Motion by Commissioner Lapinski; seconded by Commissioner Davis to adjourn the meeting at 6:12 p.m. Voice vote: 5-0-0, all in favor. **Meeting adjourned.**

Respectfully submitted by,

Gloria J. Gathers
Recording Clerk/Town of Montville