

Town of Montville
Town Administration/Rules & Procedures Standing Committee
Regular Meeting Minutes
November 25, 2024, 5:00 p.m.
Montville Town Hall – Conference Room 102

1. Call to Order
Chairman Jaskiewicz called the meeting to order at 5:00 p.m.
2. Pledge of Allegiance
3. Roll Call (Councilors Jaskiewicz, Sabilia, and Yuchniuk)
Present were Councilors Jaskiewicz and Yuchniuk. Absent was Councilor Sabilia.
4. Remarks from the Public relating to matters on the agenda with a three-minute limit – *none*
5. Approval of:
 - a. The Special Meeting Minutes of September 30, 2024
Motion made by Councilor Yuchniuk, seconded by Councilor Jaskiewicz. Discussion: None. Voice vote, 2-0, all in favor. Motion carried.
6. Unfinished Business – *none*
7. New Business
 - a. General Foreman Position Description
The Committee reviewed the position description for the General Foreman. Following an active discussion, the Councilors agreed to approve and send the item to the Town Council.
Motion made by Councilor Yuchniuk, seconded by Councilor Jaskiewicz, to send the General Foreman Position Description to the Town Council for review and approval. Discussion: None. Voice vote, 2-0, all in favor. Motion carried.
 - b. Approval of the Meeting Dates for 2025:
January 27, February 24, March 24, April 28, May 27 (Tuesday), June 23, July 28, August 25, September 22, October 27, November 24, December 22
Meetings will be held on the fourth Monday of each month, with the exception of the month of May when it will be held on the fourth Tuesday of the month, at 5:00 p.m. at Montville Town Hall, 310 Norwich-New London Turnpike, Uncasville.
Motion made by Councilor Yuchniuk, seconded by Councilor Jaskiewicz, to approve the 2025 Town Administration/Rules & Procedures Standing Committee

Regular Meeting Dates, as presented. Discussion: None. Voice vote, 2-0, all in favor. Motion carried.

8. Remarks from the Public with a three-minute limit – *none*
9. Remarks from the Councilors – *none*
10. Adjournment
The meeting was adjourned at 5:16 p.m.