

**Town of Montville
Town Council
Special Meeting Agenda
December 17, 2024, 7:00 p.m.
Montville Town Hall – Town Council Chambers**

1. Call to Order
2. Pledge of Allegiance followed by a moment of silence in honor of our military
3. Roll Call
4. Special Recognitions/Presentations
5. Alterations to the Agenda
6. To Consider and Act on a Motion to Approve:
 - a. The Regular Meeting Minutes of November 13, 2024
 - b. The Special Meeting Minutes of November 17, 2024 (Bond Property Site Walk)
7. Executive Session
 - a. To Consider and Act on a Motion to enter into Executive Session for the purpose of interviewing a candidate for the Conservation Commission. Discussions to include members of the Town Council and Mayor Leonard Bunnell, Sr.
 - b. To Consider and Act on a Motion to enter into Executive Session for the purpose of discussing Union Contract Negotiations. Discussion to include members of the Town Council and Mayor Leonard Bunnell, Sr., Attorney Kristi Kelly.
8. Remarks from the public relating to matters on the agenda with a three-minute limit
9. Communications
 - a. Copy of the November 2024 Financial Reports from Finance Director Barbara Griffin
 - b. Copy of the legal bills from Suisman-Shapiro for the month of October 2024
 - c. Copy of the legal bills from Halloran & Sage for the month of October 2024
10. Report from the Town Attorney on Matters Referred
11. Remarks from the Mayor and/or Administrative Department Heads to include Matters Referred
12. Reports from Standing Committees
 - a. Town Administration/Rules of Procedure
 - b. Finance
 - c. Public Works/Solid Waste Disposal
13. Reports from Special Committees and Liaison Councilors
 - a. Councilor Caron: Commission on Aging, Non-Profit Organizations, Social Services, Volunteer Firefighters' Relief Fund
 - b. Councilor Jaskiewicz: Board of Education, Planning & Zoning Commission
 - c. Councilor Lathrop: Economic Development Commission, Water Pollution Control Authority
 - d. Councilor Sabilia: Conservation Commission, Public Safety Commission, Youth Services Bureau and Advisory Board
 - e. Councilor Southard: Farmers Market Committee, Library Committee, Parks & Recreation Commission

14. Appointments and Resignations

- a. To Consider and Act on a Motion to accept the resignation of Joseph J Socha III from the Zoning Board of Appeals, effective November 14, 2024.
- b. To Consider and Act on a Motion to appoint Douglas G Adams, Jr., to fill a vacancy on the Zoning Board of Appeals with a term to expire on November 10, 2025.
- c. To Consider and Act on a Motion to re-appoint Jon Chase as a member of the Parks & Recreation Commission, with a term to expire on January 9, 2029.
- d. To Consider and Act on a Motion to re-appoint Stephen Stewart as a member of the Public Safety Commission, with a term to expire on January 9, 2028.
- e. To Consider and Act on a Motion to re-appoint Karen Perkins as a member of the Public Safety Commission, with a term to expire on January 9, 2028.
- f. To Consider and Act on a Motion to re-appoint Frank Micelli as a member of the Water & Sewer Commission, with a term to expire on January 14, 2029.
- g. To Consider and Act on a Motion to waive the interview and the waiting period for appointments, Rules 14B & C of the Town Council Rules of Procedure, for the Southeastern Connecticut Water Authority.
- h. To Consider and Act on a Motion to appoint Deane Terry to fill a vacancy the Southeastern Connecticut Water Authority, with a term to expire on August 14, 2025.
- i. To Consider and Act on a Motion to accept the resignation of John V. Estelle from the Planning & Zoning Commission, effective March 13, 2025.
- j. To Consider and Act on a Motion to accept the resignation of Jeffrey Carver from the Conservation Commission, effective immediately.
- k. To Consider and Act on a Motion to waive the waiting period for appointments, Rules 14C of the Town Council Rules of Procedure, for the Conservation Commission.
- l. To Consider and Act on a Motion to appoint Catherine Hinojosa to fill a vacancy the Conservation Commission, with a term to expire on April 9, 2026.

15. Unfinished Business

- a. To Consider and Act on a Motion to discuss the progress of the Animal Control Facility. (Councilor Yuchniuk)

16. New Business

- a. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to refund taxes due to overpayments and corrections in the amount of \$2,015.66 (two thousand fifteen dollars and sixty-six cents) as requested by the Tax Collector. (Councilor May)
- b. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve the position description for the General Foreman, as approved and recommended by the Town Administration Rules/Procedure Committee. (Councilor Jaskiewicz)
- c. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to extend the engineering services contract for the Town of Montville with CLA Engineers, Inc. and further, to authorize the Mayor to execute an agreement for same. (Mayor Bunnell)
- d. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve the 2024 holiday bonuses for Town employees on Schedule A. (Mayor Bunnell)
- e. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve the transfer of \$30,000 (thirty thousand dollars) from General Fund to Legal Services Labor/Employment Matters (Line Item 10340-52046) to cover Legal Fee overages. (Mayor Bunnell)
- f. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to authorize the Mayor to enter into a three-year Agreement with OCV, LLC, for the development of an iPhone and Android App for the Town of Montville and to sign and execute any and all related Agreements and Contracts on behalf of the Town of Montville. (Mayor Bunnell)

- g. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve the funds necessary to implement the tentative agreement with the Local 818 of Council 4, AFSCME, AFL-CIO MAME), for the term July 1, 2024 – June 30, 2027, pursuant to Connecticut General Statutes §7-474(b), by authorizing Mayor Leonard G. Bunnell Sr. to execute documents consistent with the terms of a tentative agreement. (Mayor Bunnell)
 - h. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve the funds necessary to implement the tentative agreement with the Montville Police Union Local 2504 for the term July 1, 2024 – June 30, 2028, pursuant to Connecticut General Statutes §7-474(b), by authorizing Mayor Leonard G. Bunnell Sr. to execute documents consistent with the terms of a tentative agreement. (Mayor Bunnell)
 - i. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve the appropriation of \$350,000.00 (three hundred fifty thousand dollars) from the General Fund Balance, to supplement and be expended together with DECD grant funds of \$2 million and ARPA grant funds of \$636,177 on the Animal Control Facility Project. (Mayor Bunnell)
 - j. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to accept the recommendation to lease the Chesterfield Fire Company's M-37 Rescue Truck by the Public Safety Commission. (Mayor Bunnell)
 - k. To Consider and Act on a Motion to add two (2) additional Firefighters, increasing the current staff of 14 (fourteen) to 16 (sixteen) members, as recommended by the Public Safety Commission. (Mayor Bunnell)
 - l. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to close Town offices at 2:30 p.m. on Tuesday, December 24, 2024 in observance of the Christmas Holiday for non-essential personnel and to award two (2) hours paid time off for Essential Personnel who must remain on the job to be used by the end of January 2025.
- 17. Remarks from the Public with a three-minute limit
 - 18. Remarks from the Councilors and the Mayor
 - 19. Adjournment

INDIVIDUAL

pay codes				
code 965	BLANCEHTTE	WILFRED	INDV	100.00
code 970	BRETON	CINDY	INDV	100.00
code 977	ROGERS	JEFFREY	REGISTRARS	100.00
code 977	HILLMAN	MARY	REGISTRARS	100.00
code 970	GRIFFIN	BARBARA	INDV	100.00
code 970	BUNNELL	LENNY	ELCT	100.00
code 970	DAMELIA	MARIA	INDV	100.00

PART TIME

OVER 780

<u>HRS</u>				
code 973	PAUL	SUSAN	PT	100.00
code 973	MATHERS	DENNIS	PT	100.00
code 973	RICHARD	MELISSA	PT	100.00
code 973	BROWN	TINA	PT	100.00

RECORDING

<u>CLERKS</u>				
569	MIYUKI	AGNES	PT	100.00
160	GATHERS	GLORIA	PT	100.00

TOTAL				1300.00
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